

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF DECEMBER 4, 2023

Being the first day of the December term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly reconvened, held and conducted on December 4, 2023 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:
Supervisor Paul Griffin

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Phil Buffington opened the meeting with a prayer and Ronny Lott led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from November 20, 2023

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on November 20, 2023,

Mr. Banks did offer and Ms. Jones did second a motion to approve the minutes of November 20, 2023 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the minutes of November 20, 2023 were and are hereby approved.

SO ORDERED this the 4th day of December, 2023.

***In re: Consideration of Madison County
Business League & Foundation 2024
Legislative Agendas***

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 14 (12/4/23)

At the request of Phil Buffington of the Madison County Business League, Mr. Baxter did offer and Mr. Steen did second a motion to acknowledge and adopt state and federal priorities on the priority list presented by Mr. Buffington, found in the Miscellaneous Appendix to these Minutes, and authorize Board Attorney to prepare a Resolution in support of said legislative projects. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said legislative priorities were and are hereby acknowledged and adopted and Board Attorney was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

In re: Approval to Continue Appeal Hearing

At the request of Planning and Zoning Attorney Andy Clark, Mr. Banks did offer and Mr. Baxter did second a motion to continue the hearing on the Appeal of the Planning and Zoning Commission's approval of the Application for Conditional Use for a Public/Quasi-Public Facility Utility (Assisted Living Facility) with Site Plan filed by Chad Phillips to January 16, 2024 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said appeal hearing was and is hereby continued to January 16, 2024 at 9:00 a.m.

SO ORDERED this the 4th day of December, 2023.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Ms. Jones did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

- 6. HR - Approve Personnel Matters (Attached as Exhibit A)**
- 7. B&G - Approve Change Order - Madison Co Multipurpose Building - Peoples Construction Corporation (Attached as Exhibit B)**
- 8. B&G - Approve Waste Tire Grant WT675 Request for Payment and Authorize Board President to Execute Same (Attached as Exhibit C)**
- 9. CA - Approve Associated Office Systems Maintenance Contract Renewal and Authorize Payment - Justice Court (Attached as Exhibit D)**

President's Initials: _____

Date Signed: _____

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10. CA -Approval to Nunc Pro Tunc minutes of November 20, 2023
11. ChClrk - Approve 16th Section Land Leases
12. CirCrt - Approve Circuit Court Business Information Systems (BIS Digital) Service & Support Renewal Contract and Authorize Payment (Attached as Exhibit E)
13. COMP - Approve Constable Report - November 2023
14. COMP - Declare Property as Surplus and Authorize Disposal
15. COMP - Approve 2023 TIF payment to City of Madison Grandview (Sam's) TIF
16. CountyCrt - Acknowledge Court Order Approving Raise - Danielle Mottola (Attached as Exhibit F)
17. ElecComm -Approve Proposed Calendar of Meetings and Reserve Boardroom on Said Days
18. ENG - Approve Comcast Cable Utility Permit - Shore View Drive
19. ENG - Approve Comcast Cable Utility Permit - North Old Canton Road
20. ENG - Approve Comcast Cable Utility Permit - Springs Crossing, Seymour Drive Road, Lake Ridge Drive
21. EMA - Approve FY 2024 Emergency Management Performance Grant (EMPG) Application and Authorize Board President to Execute
22. PC - Authorization to Advertise for Police Pursuit Package Vehicles - Sheriff Department
23. RD - Approve November 2023 Closed Call Analysis
24. RD - Approve November 2023 Monthly Report
25. RD - Approve December 2023 Culvert Requests
26. RD - Approve December 2023 Service Call Schedule
27. SO - Acknowledge Narcotic Unit Expenditures
28. SO - Approve Purchase of Tags - Sheriff's Department
29. SO - Approval of Tag Purchase(s) - Sheriff's Department
30. SO - Authorization for Purchase of Firearm for \$10 - Lt. Randall Grewe - MCA 45-9-131
31. TA - Approve 2023 Real Property Increase - Signed
32. TA - Approve 2023 Amended Homestead
33. TA - Approve 2023 Personal Property Decreases

The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 4th day of December, 2023.

In re: Approval of Preliminary Plat - Lot 579 Lost Rabbit Town Center, Block 5, Part 1

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the preliminary plat of Lot 579 of Lost Rabbit Town Center consisting of 1 lot on 1,642 square feet with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said preliminary plat was and is hereby approved.

SO ORDERED this the 4th day of December, 2023.

In re: Approval of Final Plat - Lot 579 Lost Rabbit Town Center, Block 5, Part 1

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the final plat of Lot 579 of Lost Rabbit Town Center consisting of 1 lot on 1,642 square feet with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said final plat was and is hereby approved.

SO ORDERED this the 4th day of December, 2023.

In re: Acknowledgment of Planning and Zoning Commission Minutes

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 14 (12/4/23)

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of November 9, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 4th day of December, 2023.

In re: Discussion of Lake Caroline Zoning

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to set a public hearing for January 16, 2024 at 9:00 a.m. to determine the current commercial zoning for Lake Caroline. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said public hearing was and is hereby set for January 16, 2024 at 9:00 a.m.

SO ORDERED this the 4th day of December, 2023.

***In re: Approval of Zoning Matter
Site Plan - White Farms, LLC***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Banks did second a motion to approve the site plan submitted by White Farms, LLC for construction of a new business on Highway 51. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said site plan was and is hereby approved.

SO ORDERED this the 4th day of December, 2023.

President's Initials: _____

Date Signed: _____

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***In re: Approval of Zoning Matter -
Plat Amendment***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Ms. Jones did second a motion to approve the amendment to the plat of Town of Lost Rabbit Phase 1, Lot 15. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said plat amendment was and is hereby approved.

SO ORDERED this the 4th day of December, 2023.

In re: Acknowledgment of Documentation

Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the documentation submitted by Judith Fouladi related to Lake Caroline zoning, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said documentation was and is hereby acknowledged.

SO ORDERED this the 4th day of December, 2023.

In re: Acknowledgment of Documentation

Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the documentation submitted by Bill Hardin related to Lake Caroline zoning, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said documentation was and is hereby acknowledged.

SO ORDERED this the 4th day of December, 2023.

President's Initials: _____

Date Signed: _____

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In re: Acknowledgment of Documentation

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the documentation related to Lake Caroline zoning submitted by Zoning Attorney Andy Clark, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said documentation was and is hereby acknowledged.

SO ORDERED this the 4th day of December, 2023.

In re: Approval of Lease Agreement

At the request of Judge Staci O’Neal, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Lease Agreement, attached as **Exhibit G**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

***In re: Approval of Short Term
Note Borrowing - 2023***

WHEREAS, Thad Varner did appear before the Board of Supervisors for consideration of a Resolution regarding the matter of issuing a general obligation note of Madison County, Mississippi, and

RESOLUTION OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI DIRECTING THE ISSUANCE OF A \$5,100,000 GENERAL OBLIGATION NOTE, SERIES 2023 OF MADISON COUNTY, MISSISSIPPI FOR THE PURPOSE OF RAISING MONEY TO PROVIDE FOR THE COUNTY CAPITAL PROJECTS DESCRIBED HEREIN; AWARDING THE SALE OF SAID NOTE; PRESCRIBING THE FORM AND DETAILS OF SAID NOTE; PROVIDING CERTAIN COVENANTS OF SAID COUNTY IN CONNECTION WITH SAID NOTE AND DIRECTING THE PREPARATION, EXECUTION AND DELIVERY THEREOF; RATIFYING THE PUBLICATION OF A NOTICE OF NOTE SALE IN CONNECTION WITH SAID NOTE AND THE DISTRIBUTION OF MATERIALS RELATED TO THE SALE AND ISSUANCE OF SAID NOTE; AND FOR RELATED PURPOSES.

President’s Initials: _____

Date Signed: _____

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to **(1)** acknowledge all bids received , **(2)** award the lowest bid to Trustmark National Bank with a rate of 5%, and **(3)** authorize Board President to execute the Resolution, all found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said bids were and are hereby acknowledged, said bid was and is hereby awarded, and Board President was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

In re: Acknowledgment of Letter

At the request of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Banks did second a motion to acknowledge the demand letter dated November 14, 2023 from Canton Municipal Utilities, found in the Miscellaneous Appendix to these Minutes, related to the lease agreement between Madison County and the City of Canton. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said letter was and is hereby acknowledged.

SO ORDERED this the 4th day of December, 2023.

In re: Authorization of Board President

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board President to execute letters related to the Community Development Block Grant Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Board President was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 8 of 14 (12/4/23)

**In re: Authorization to Advertise RFQ -
Courtroom Design Services**

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Ms. Jones did second a motion to authorize advertising for an RFQ for Courtroom Design Services. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said advertising was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

**In re: Approval of Pay Application #2 -
Madison County Multipurpose Building**

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Ms. Jones did second a motion to authorize payment of Pay Application #2, attached as **Exhibit H**, to People's Construction Company. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said payment was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

**In re: Approval of Budget Amendments &
Interfund Cash Transfers**

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit I**. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 4th day of December, 2023.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 14 (12/4/23)

In re: Approval of Claims Docket & Payroll Dockets 1-2 & Wedding Reports

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - November 21, 2023
- (3) Payroll Docket 2 - November 27, 2023
- (4) Justice Court Wedding Reports - April 11, 2023 - November 29, 2023

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	785 to 919	135	712,191.01
002	2 to 2	1	1,757.18
012	19 to 24	6	23,773.13
015	9 to 14	6	405,910.73
030	9 to 10	2	4,406.00
095	3 to 4	2	23,095.54
096	2 to 2	1	105.43
097	23 to 25	3	8,995.00
104	6 to 6	1	632.13
105	16 to 19	4	228,725.48
113	2 to 2	1	4,353.67
115	31 to 33	3	7,709.68
137	3 to 4	2	10,129.79
150	123 to 137	15	51,891.88
160	16 to 20	5	58,774.38
185	8 to 8	1	262.50
187	2 to 2	1	36.03
190	13 to 14	2	356.59
191	23 to 26	4	14,635.91
194	13 to 15	3	12,520.27
226	9 to 10	2	432,359.23
305	1 to 1	1	7,852.00
324	1 to 1	1	65,121.35
331	4 to 4	1	10,000.00
345	3 to 4	2	915,042.69
655	2 to 2	1	92,393.64
664	2 to 2	1	950.00
672	2 to 2	1	1,296.50
675	2 to 2	1	4,646.50
680	1 to 1	1	1,170.00
681	20 to 20	1	3,186.54
690	2 to 2	1	24,048.45
691	2 to 2	1	34,686.43
TOTAL ALL FUNDS		213	3,163,015.66

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones

Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 10 of 14 (12/4/23)

Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved, wedding reports were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of December, 2023.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims dockets dated November 30, 2023 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of December, 2023.

In re: Acknowledgment of Inmate Meal Report & MDOC Invoices

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the inmate meal report for November 2023, found in the Miscellaneous Appendix to these Minutes, acknowledge receipt of MDOC invoices for September 2023 in the amount of \$7,645.00, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged, said invoices were and are hereby acknowledged, and Board President was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 11 of 14 (12/4/23)

In re: Approval of Payment in Lieu of Tax Obligation of Nissan North America, Inc. And Related Entities for 2023

At the request of Chancery Clerk Ronny Lott, Mr. Banks did offer and Mr. Baxter did second a motion to authorize payment in lieu of tax obligation of Nissan North America, Inc. for 2023 in the amount of \$2,061,911.67 and authorize Board President to execute the Order, attached as **Exhibit J**. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the Chancery Clerk was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Baxter did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na’Son White, Board Attorney Mike Espy, Heath Hall, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 4th day of December, 2023.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Baxter did offer and Mr. Steen did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

President’s Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 4th day of December, 2023.

Thereafter, Mr. Banks did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 4th day of December, 2023.

In re: Acknowledgment of Court Order

Ms. Jones did offer and Mr. Banks did second a motion to acknowledge the Order related to the closure of the ACLU lawsuit against Madison County and the Madison County Sheriff’s Department, attached as **Exhibit K**. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said order was and is hereby acknowledged.

SO ORDERED this the 4th day of December, 2023.

In re: Authorization of Board Attorney

At the request of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Banks did second a motion to authorize Board Attorney to prepare a Proclamation honoring Sheriff Randy Tucker and the Madison County Sheriff’s Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

President’s Initials: _____

Date Signed: _____

the matter carried by the unanimous vote of those present and Board Attorney was and is hereby authorized.

SO ORDERED this the 4th day of December, 2023.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Steen and approved by the unanimous vote of those present, the December 4, 2023 meeting of the Board of Supervisors was adjourned until December 18, 2023 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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President's Initials: _____
Date Signed: _____

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