

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 18, 2024  
Adjourned from a meeting conducted MARCH 4, 2024

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 18, 2024 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Casey Brannon  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor Karl Banks  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from March 4, 2024***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on March 4, 2024,

Mr. Banks did offer and Mr. Griffin did second a motion to approve the minutes of March 4, 2024 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Abstained
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the majority vote (4-1) of the Board and the minutes of March 4, 2024 were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

President's Initials:                       
Date Signed: 4/1/24

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***In re: Acknowledgment of Attorney  
General's Opinion***

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the Attorney General's Opinion of February 7, 2024 related to statutes of limitation and governmental entities, attached as **Exhibit A**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Attorney General's Opinion was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization to Pay City of Canton***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Baxter did second a motion to authorize remittance of the balance of \$394,408.71 to the City of Canton pursuant to two Interlocal Agreements with the City of Canton for ad valorem tax commissions owed to the City of Canton for fiscal years 2008 through 2022. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said remittance was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Acknowledgment of Letter***

Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the letter from Stephanie B. Smith, CPA, of GranthamPoole, PLLC, attached as **Exhibit B**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

President's Initials: MB  
Date Signed: 3/18/24

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**In re: Authorization for FY 2025  
Federal Legislation**

Mr. Steen did offer and Mr. Banks did second a motion for the Board to authorize the request for support of our congressional delegation for the following FY 2025 items: **(1)** \$10 million dollars in funding for the Bozeman-Reunion Crossing Interconnectivity System; **(2)** \$6 million dollars in funding for the Madison County Section 219 Environmental Infrastructure - Madison County Comprehensive Water Management Program; **(3)** modifying the Project Cap for the Madison County Section 219 Environmental Infrastructure – Madison County Comprehensive Water Management Program from \$10 million dollars to \$20 million dollars; and **(4)** authorize payment of travel and related expenses for members of the Board and the Board attorney to travel to Washington, D.C. to meet with Congressional delegation and/or any other appropriate federal officials during the month of April 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for funding was and is hereby authorized and said travel and related expenses were and are hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion for the Board to authorize the request for support of our Congressional delegation and the United States Department of Agriculture (USDA)/National Resources Conservation Service (NRCS) for funding in the amount of \$150 million dollars to address storm-water management projects throughout Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for funding was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

**In re: Appeal Hearing on Site Plan for Stokes Road Shell  
Convenience Store**

Mr. Banks did offer and Mr. Baxter did second a motion to open the public hearing for consideration of the Appeal of the Planning Commission’s January 11, 2024 approval on the Site Plan for the proposed Stokes Road Shell convenience store. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President’s Initials: AB  
Date Signed: 4/1/24

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the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the Attorney General's Opinion provided by Mr. Sam Martin. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Attorney General's Opinion was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

Following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to suspend the issuance of all building permits at the intersection of Livingston Vernon Road and Stokes Road until the realignment of Highway 22 is addressed due to public safety concerns. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said issuance of building permits was and is hereby suspended.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Acknowledge Planning and Zoning Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the Planning and Zoning Commission draft minutes of January 11, 2024. The vote on the matter being as follows:

President's Initials:                       
Date Signed: 4/1/24

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.


SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

6. HR - Approve Personnel Matters (Attached as Exhibit C)
7. B&G - Approve Use of Rogers Park – Brooks
8. B&G - Approve Use of Rogers Park - Upsilon Upsilon Omega Chapter
9. B&G - Approve Canceling Agreement with Crystal Clean Sweeping
10. CA - Approve Travel and Related Expenses for 2024 County Veterans Service Officer Training / Mendel Kemp and Casey Davis / D'Iberville, MS / April 8-11, 2024
11. CA - Approve Travel & Related Expenses for 2024 Mississippi Constables Association Training Seminar / Johnny Sims / Gulfport, MS / June 9-13, 2024
12. CA - Acknowledge Mississippi Association of Supervisors 2024 Spring Regional PDD Meeting
13. CA - Approve Membership and Payment of Annual Dues for Mississippi Association of County Administrators and Comptrollers
14. ChCrt - Acknowledge Chancery Court Order Appointing Temporary Clerical Position
15. ChClrk - Approve 16th Section Land Leases
16. ChClrk - Acknowledge Department Of Revenue Certificate of 2023 Real and Personal Rolls
17. COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment
18. COMP - Approve and Authorize Closing of Bank Account - Reunion 2 State Funds, SB 2002
19. COMP - Acknowledge Annual Report for LATCF Funds
20. COMP - Approve Clerk of the Board - February 2024

President's Initials:   
Date Signed: 4/1/24

21. COMP - Declare Property as Surplus and Authorize Disposal
22. COMP - Approve Poll Workers for Training and Primary General Election and Authorize Payment
23. COMP - Approve Medical Center/Nissan Project TIF 2022 payment to the City of Canton
24. COMP - Approve Medical Center/Nissan Project TIF 2023 payment to the City of Canton
25. COMP - Approve Canton Walmart TIF payment 2022 to the City of Canton
26. COMP - Approve Canton Walmart TIF payment 2023 to the City of Canton
27. IT - Approve Annual Renewal of Support for VMWare Servers and Authorize Payment Thereof (Attached as Exhibit D)
28. P&Z - Approve Inspector Contracts - Williamson, Seals, Noble, Hudson (Attached as Exhibit E)
29. PC - Approve March 2024 Procurement Card Reconciliation and Authorize Payment Thereof
30. PC - Approve March 2024 Travel Card Reconciliation and Authorize Payment Thereof
31. PC - Approve March 2024 Travel Card Reconciliation and Authorize Payment Thereof
32. PC - Approve to Purchase of Ammunition for Constables
33. TA - Approve 2023 Real Property Decreases
34. TA - Approve 2023 Amended Homesteads

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Acknowledgment of Resignation  
from MCCA Board***

Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the resignation of Russ Latino from the Madison County Citizen Services Agency Board. The vote on the matter being as follows:

President's Initials:   
Date Signed: 3/1/24

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resignation was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Appointment to MCCSA Board***

Mr. Baxter did offer and Mr. Steen did second a motion to appoint Shannon Francis to the Madison County Citizen Services Agency Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Shannon Francis was and is hereby appointed.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Appointment to MCCSA Board***

Mr. Banks did offer and Mr. Griffin did second a motion to reappoint Will Sligh to the Madison County Citizen Services Agency Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Will Sligh was and is hereby reappointed.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization to Purchase New Vehicle***

At the request of Tax Collector C.J. Garavelli, Mr. Banks did offer and Mr. Baxter did second a motion to purchase a new vehicle for the Madison County Tax Collector's office. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: KB  
 Date Signed: 3/18/24

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Re-Approval of Preliminary Plat - The Lakes at Stapleton***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to re-approve the preliminary plat of The Lakes at Stapleton originally approved by the Board on April 5, 2021 pursuant to section 201-08 of the Subdivision Regulations which requires re-approval of a preliminary plat when construction does not commence within 1 year of approval. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby re-approved.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Supplemental Agreement #1 - Bozeman Road Phase 2 Project***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve Supplemental Agreement #1 with Neel-Schaffer, Inc.'s additional services for scope of work and fee for the Bozeman Road Phase 2 Project, attached as **Exhibit F**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye


the matter carried unanimously and said Supplemental Agreement #1 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Supplemental Agreement #3 - Bozeman Road Project***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve Supplemental Agreement #3 with Neel-Schaffer, Inc.'s additional services for scope of work and fee for the Bozeman Road Project, attached as **Exhibit G**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye

President's Initials:   
Date Signed: 3/11/24



Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote of the Board (3-2) and said Supplemental Agreement #3 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of 2024 Funded Road Plan***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve the 2024 Funded Road Plan, attached as **Exhibit H**, with the addition of Robinson Springs Road and Joe Hall Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said 2024 funded road plan was and is hereby approved with said additions.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization to Subcontract -  
Reunion Parkway Phase 2 Project***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize Hemphill Construction Company, Inc. to subcontract work on the Reunion Parkway Phase 2 Project to Site Support Group, and authorize Board President to execute the form for said subcontract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization of County Engineer***

Mr. Steen did offer and Mr. Banks did second a motion to authorize County Engineer to collaborate with Hinds County related to repairs to North County Line Road and report back to the Board with a cost estimate. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: AS  
Date Signed: 3/18/24

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Zoning Matter  
Refund Building Permit Fee***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did second a motion to approve a refund of the building permit fee in the amount of \$615.00 to Willie M. Ealey. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Zoning Matter  
Entry Renovation & Gate Project***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Entry Renovation and Gated Entry Project for Livingstone Subdivision, attached as **Exhibit I**, pursuant to the Madison County Gated Public Streets Policy, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye


the matter carried unanimously and said refund was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization of County Administrator***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize County Administrator to electronically sign the IRA Forestry Grant Sub-Grantee Agreement, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
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President's Initials:   
Date Signed: 4/1/24

Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Acknowledgment of Letter***

At the request of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the letter from Holmes County Board of Supervisors related to interest in surplus vehicles from the Madison County Sheriff's Department. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Acceptance of Donation***

At the request of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to accept donation of a tour, transportation, and food related to a tour of the Amazon Web Services data center and authorize Board President to execute the letter of acceptance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of CDBG Resolutions***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Baxter did second a motion to approve three CDBG Resolutions, the same being Code of Standards of Conduct, Fair Housing, and Resolution Establishing Goals for Minority and Women-Owned Business Participation, attached as **Collective Exhibit J**, and authorize Board President to execute each Resolution. The vote on the matter being as follows:

President's Initials: AG  
Date Signed: 3/18/24



Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolutions were and are hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization of Board President***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board President to execute the Environmental Justice Compliance letter, attached as **Exhibit K**, for the CDBG grant related to sewer rehabilitation for the Kearney Park area in Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization of Board President***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board President to execute the Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds, found in the Miscellaneous Appendix to these Minutes, and authorize the publication of same. The vote on the matter being as follows:


Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized and said publication was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Authorization of Board President***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Baxter did second a motion to authorize Board President to execute the CDBG Environmental Report, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

President's Initials:   
 Date Signed: 4/1/24

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of MASIT Property and  
Cyber Insurance Renewal***

At the request of County Administrator Greg Higginbotham, Mr. Steen Banks did offer and Mr. Baxter did second a motion to approve the renewal of MASIT property and cyber insurance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said insurance was and is hereby renewed.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Landscape Architecture  
Agreement - McCrory & Associates***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to approve the landscape architecture agreement with McCrory and Associates, attached as **Exhibit L**, and authorize Board President to execute the same. The vote on the matter being as follows:


Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Waggoner Engineering  
Task Order #10 - Broadband Phase 2***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to approve Waggoner Engineering, Inc.'s Task Order #10 related to the

President's Initials:   
Date Signed: 4/1/24

Broadband Phase 2 Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Task Order #10 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Claims Docket & Payroll Docket***


At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - March 13, 2024

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye

President's Initials:   
Date Signed: 3/18/24

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Planning & Zoning  
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Planning and Zoning Commission per diem for March 2024, attached as **Exhibit N**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused <sup>1</sup>

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Baxter did second a motion to approve a supplemental claims docket dated March 14, 2024 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:


Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

President's Initials:   
Date Signed: 3/18/24

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

***In re: Acknowledgment of MDOC Invoices***

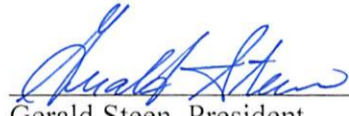
At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge receipt of MDOC invoices for January 2024 in the amount of \$5,355.37, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of March, 2024.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the March 18, 2024 meeting of the Board of Supervisors was adjourned until April 1, 2024 at 9:00 a.m.


  
 \_\_\_\_\_  
 Gerald Steen, President  
 Madison County Board of Supervisors

Date signed: 4/1/24

ATTEST:

  
 \_\_\_\_\_  
 Ronny Lott, Chancery Clerk



President's Initials:   
 Date Signed: 4/1/24