

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 4, 2024
Being the first day of the March term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 4, 2024 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	
Supervisor Trey Baxter	
Supervisor Karl Banks	
Supervisor Gerald Steen	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Andy Clark, Esq.
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Albert Jones opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from February 20, and 26, 2024

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on February 20, 2024 and February 26, 2024,

Mr. Steen did offer and Mr. Banks did second a motion to approve the minutes of February 20, 2024 and February 26, 2024 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of February 20, 2024 and February 26, 2024 were and are hereby approved.

SO ORDERED this the 4th day of March, 2024.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 15 (3/4/24)

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters (Attached as Exhibit A)**
6. **HR - Approve Time Clock Plus License Renewal and Authorize Payment (Attached as Exhibit B)**
7. **B&G - Approve Use of Courthouse Grounds - C. Nichols**
8. **B&G - Approve Use of Rogers Park - Greater Sims AME Zion Church**
9. **B&G - Approve Use of Rogers Park – Robinson**
10. **B&G - Approve Use of Roger Park – Rhodes**
11. **B&G - Approve Use of Rogers Park – Tucker**
12. **B&G - Approve Use of Rogers Park – Robinson**
13. **B&G - Approve Change Order #7 - Madison County Multipurpose Building - Peoples Construction (Attached as Exhibit C)**
14. **B&G - Approve Change Order #8 - Madison County Multipurpose Building - Peoples Construction (Attached as Exhibit D)**
15. **B&G - Approve Change Order #9 - Madison County Multipurpose Building - Peoples Construction (Attached as Exhibit E)**
16. **B&G - Approve Architect's Budget Recommendation for Board Room Renovation Project**
17. **CA - Approve Legal Holiday - Good Friday, March 29, 2024 - All County Offices and Courthouses are Authorized to Close on Said Date**
18. **CA - Acknowledge MDA Letter Announcing Availability of the 2024 Annual Action Plan Draft and Public Comment Period for Various Federal Grants**
19. **CA - Declare Sole Source and Authorize Purchase Purchase-BIS Digital**
20. **CA - Declare Sole Source and Authorize Purchase Purchase -Security Support Solutions**
21. **ChClrk - Approve 16th Section Land Leases**
22. **CirClrk - Acknowledge Certificate of Attendance**
23. **CircuitCrt - Acknowledge Assurance of Compliance with SAMHSA Grant**
24. **COMP - Approve Lexis Nexis Amendment Agreement and Authorize Payment (Attached as Exhibit F)**
25. **COMP - Approve Constable Report - February 2024**

President's Initials: _____

Date Signed: _____

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26. **CountyCrt - Approve Travel Price Increase Expenses for (NADCP) National Drug Court Convention / Stafford, Ballard, & Nisbett / Anaheim, CA / May 22-25, 2024**
27. **CountyCrt - Approve Travel Price Increase Expenses for (NADCP) National Drug Court Convention / Stafford, Ballard, & Nisbett / Anaheim, CA / May 22-25, 2024**
28. **ENG - Approve Telepak Networks, Inc. / cSpire Utility Permit - Mt. Leopard Road**
29. **IT - Approve Annual Video Hosting & Support for Livestreaming and Authorize Payment Thereof - Vimeo. Com, Inc. (Attached as Exhibit G)**
30. **IT - Approve Carousel Quarterly Hardware Support Contract Renewal and Authorize Payment (Attached as Exhibit H)**
31. **IT - Approve Network Firewall License Renewal and Authorize Payment (Attached as Exhibit I)**
32. **PC - Approve Declaration of Sole Source with Tri State Truck - Road Department**
33. **PC - Approve Declaration of Sole Source with Puckett Machinery - Road Department**
34. **PC - Approve Declaration of Sole Source with Scott Equipment - Road Department**
35. **RD - Approve February 2024 Closed Call Analysis**
36. **RD - Approve February 2024 Monthly Report**
37. **RD - Approve March 2024 Culvert Requests**
38. **RD - Approve March 2024 Service Call Schedule**
39. **SO - Approve Request for Reimbursement - Deputy Jeff Singletary**
40. **SO - Approve Annual Service Agreement for Cross Cut Office Shredder and Authorize Payment Thereof (Attached as Exhibit J)**
41. **SO - Approve Annual Maintenance Agreement for WebSmart WAS software with Fresche Solutions (Attached as Exhibit K)**
42. **TA - Approve 2023 Real Property Decreases**
43. **TA - Approve 2023 Real Property Increase – Signed**
44. **TA - Approve 2023 Personal Property Decreases**
45. **TA - Approve 2023 Amended Homesteads**
46. **TC - Approve Travel and Related Expenses for Collector of Revenue Training / Smith, McNair, Thomas, Taylor, Ballard, South, Kyrkendall / Ridgeland, MS / April 22-26, 2024**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 3 of 15 (3/4/24)

Supervisor Paul Griffin

Aye

the matter carried unanimously and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Re-Bid for Bozeman Road Phase 1 Project

Mr. Brannon did offer and Mr. Baxter did second a motion to authorize advertising to re-bid for the Bozeman Road Phase 1 Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Advertise for Bids

Mr. Steen did offer and Mr. Banks did second a motion to advertise for bids for the intersection of Bozeman Road at Gluckstadt Road only. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said advertising was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Advertise for Bids

Mr. Steen did offer and Mr. Griffin did second a motion to advertise for bids for the widening of Bozeman Road from Highway 463 to Reunion Parkway. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said advertising was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

President's Initials: _____

Date Signed: _____

In re: Authorization of County Engineer

Mr. Banks did offer and Mr. Steen did second a motion to authorize County Engineer to begin purchase of right of way for the Bozeman Road Phase 2 Project. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and County Engineer was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Consideration of Request for Property Tax Exemption - The Mustard Seed, Inc.

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to table the request of The Mustard Seed, Inc. for property tax exemption and have it brought back to the Board in 60 days. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby tabled.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Request for Property Tax Exemption - Word of Life Christian Fellowship, Inc.

Mr. Banks did offer and Mr. Steen did second a motion to approve the request of Word of Life Christian Fellowship, Inc. for property tax exemption for the year beginning January 1, 2023 for Parcel Number 072I-29B-177/00.00 located at 428 Shadowood Drive in Ridgeland for use as a parish house. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 4th day of March, 2024.

President's Initials: _____

Date Signed: _____

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In re: Authorization for Termination of Accounting Service Agreement

At the request of Tax Collector C.J. Garavelli, Mr. Griffin did offer and Mr. Baxter did second a motion to terminate the Accounting Service Agreement with Grantham Poole. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby terminated.

SO ORDERED this the 4th day of March, 2024.

In re: Approval for Sign Placement

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the request of Clark Beverage Group, Inc. for sign placement on public right-of-way at 240 Madison County Parkway. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said sign placement was and is hereby approved.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Final Plat - Wildoak, Phase 2

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Wildoak, Phase 2 consisting of 6.61 acres with 22 lots and accept letter of credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 4th day of March, 2024.

In re: Approval to Place Speed Humps

President's Initials: _____

Date Signed: _____

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At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Petition for Traffic Calming, and authorize Road Department to install two speed humps and additional signage on Luckett Lane. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the said petition was and is hereby approved and the Road Department was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

***In re: Authorization to Subcontract -
Reunion Parkway Phase 3 Project***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to authorize Hemphill Construction Company, Inc. to subcontract work on the Reunion Parkway Phase 3 Project to SIP Framers, LLC, and authorize Board President to sign the State Aid Form for said subcontract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

***In re: Acknowledge Planning and Zoning
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of February 8, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 4th day of March, 2024.

President's Initials: _____

Date Signed: _____

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***In re: Approval of Zoning Matter -
Conditional Use for Mining Operation***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Conditional Use of Birdsong Construction for a mining operation on Highway 16 West being zoned A-1. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said conditional use was and is hereby approved.

SO ORDERED this the 4th day of March, 2024.

***In re: Approval of Zoning Matter -
Conditional Use for Water Well***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Conditional Use of East Madison Water Association to construct a water well on Highway 16 East being zoned A-1/C-2. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said conditional use was and is hereby approved.

SO ORDERED this the 4th day of March, 2024.

***In re: Approval of Zoning Matter -
Application for Re-zoning & Conditional Use***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application to Re-zone and Reclassify Real Property, Amend Land Use Plan and for Conditional Use of Nema, LLC to re-zone property from R-1 Residential to C-2 Highway Commercial and for Conditional Use for a fully enclosed storage facility on the east side Highway 51. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said re-zoning was and is hereby approved and said conditional use was and is hereby approved.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 8 of 15 (3/4/24)

SO ORDERED this the 4th day of March, 2024.

***In re: Approval of Zoning Matter -
Petition to Alter Plat***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Petition to Alter Plat filed by Michael Lauman, Donna Lauman, and Highway 22 Property, LLC to combine Lots 28 and 77 of Churchill of Charlton Place into one lot. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition to Alter Plat was and is hereby approved.

SO ORDERED this the 4th day of March, 2024.

***In re: Consideration of Zoning Matter -
The Oaks Assisted Living Facility***

At the request of Zoning Attorney Andy Clark, Mr. Steen did offer and Mr. Banks did second a motion to send the matter of The Oaks Assisted Living Facility back to the Planning and Zoning Commission, with said hearing to be held before the Planning and Zoning Commission on April 11, 2024 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said matter was and is hereby sent back to Planning and Zoning for further consideration on April 11, 2024 at 9:00 a.m.

SO ORDERED this the 4th day of March, 2024.

In re: Acknowledgment of CDBG Grant Award

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the award of the Community Development Block Grant (CDBG) award of funds in the amount of \$618,750.00 related to Project # 1200-23-045-PF-01 for improvements to public sewer facilities within the West Madison Utility District, and authorize Board President to execute the grant agreement related thereto, the same being found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grant award was and is hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Present Invoice to Canton Tourism

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize County Administrator to present the invoice of Wilson & Wilson Irrigation, attached as **Exhibit L**, to Canton Tourism for payment of repairs to the Courthouse grounds. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Abstained

the matter carried a majority vote of the Board (4-1) and County Administrator was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Advertise for Lease Purchase

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to authorize County Administrator to advertise for lease purchase for tractor trucks, dump trucks, dump trailers, and low boy trailers for the Road Department. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Advertise for Motor Grader

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to authorize County Administrator to advertise for a motor grader for the Road Department. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Authorization to Advertise - Sulphur Springs Park Softball Field

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to authorize County Administrator to advertise for the Sulphur Springs Park softball field construction. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Application and Certification for Payment

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application and Certification for Payment, attached as **Exhibit M**, of People’s Construction for the Madison County Multipurpose Building, and authorize payment of same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said pay application was and is hereby approved and said payment was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit N**. The vote on the matter being as follows:

President’s Initials: _____

Date Signed: _____

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Claims Docket & Payroll Docket

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Banks did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - February 26, 2024
- (3) Payroll Docket 1 - February 28, 2024

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1483, 1513 to 1616	105	522,674.72
012	59 to 63	5	24,889.54
015	35 to 38	4	357,612.69
030	20 to 22	3	5,095.56
097	46 to 50	5	12,079.35
104	16 to 16	1	632.13
105	42 to 44	3	231,290.74
113	4 to 4	1	16,858.00
114	9 to 9	1	24,271.23
115	73 to 78	6	9,060.43
150	283 to 312	30	186,428.09
160	45 to 45	1	542.02
187	5 to 5	1	38.50
190	33 to 33	1	53.08
191	66 to 66	1	212.32
194	36 to 37	2	559.24
226	16 to 17	2	86,246.88
228	1 to 1	1	89,806.23
324	6 to 6	1	1,073,870.66
329	1 to 1	1	1,538,383.06
655	5 to 5	1	74,814.25
664	5 to 5	1	1,360.00
672	5 to 5	1	1,083.00
675	5 to 5	1	4,297.50
680	3 to 3	1	250.00
681	83 to 83	1	3,284.96
TOTAL ALL FUNDS		181	4,265,694.18

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1 - 2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket dated February 29, 2024 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of March, 2024.

In re: Approval of Election Poll Workers

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Steen did second a motion to approve and authorize payment to poll workers and managers for the election to be held on March 12, 2024, pursuant to that certain memorandum dated March 1, 2024 from Comptroller Na'Son White, attached as **Exhibit O**, with the understanding that all poll workers must be verified as eligible and qualified workers in order to receive payment. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said election poll workers were and are hereby approved.

SO ORDERED this the 4th day of March, 2024.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the inmate meal report for February 2024, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 4th day of March, 2024.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Baxter did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na’Son White, Board Attorney Mike Espy, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 4th day of March, 2024.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye

President’s Initials: _____

Date Signed: _____

Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Andy Clark, Esq. announced to the public the purpose for the Executive Session.

SO ORDERED this the 4th day of March, 2024.

During Executive Session, Mr. Baxter did offer and Mr. Banks did second a motion to authorize Board Attorney to proceed with quick take action with the filing of an Amended Complaint to include interested parties related to the Gilmer litigation. The vote on the matter being as follows:

Supervisor Casey Brannon Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 4th day of March, 2024.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Andy Clark, Esq. did announce the action taken during Executive Session.

SO ORDERED this the 4th day of March, 2024.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the March 4, 2024 meeting of the Board of Supervisors was adjourned until March 18, 2024 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

President's Initials: _____
Date Signed: _____

President's Initials: _____
Date Signed: _____