

MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI

BOOK # 024 PAGE 0508

REGULAR MEETING OF MAY 6, 2024

Being the first day of the May term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on May 6, 2024 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Sheriff Randy Tucker

Absent:
Chancery Clerk Ronny Lott

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Andy Clark, Esq. on Behalf of Chancery Clerk Ronny Lott
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Chad Wages opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from April 15, 2024

WHEREAS, Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on April 15, 2024,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of April 15, 2024 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:


Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of April 15, 2024 were and are hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Discussion of Hawkins Thompson Lane

Following discussion, Mr. Griffin did offer and Mr. Baxter did second a motion to cease all

President's Initials: 

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operations of dumping of any type of debris on Hawkins Thompson Lane. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said dumping of debris was and is hereby ceased.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and


Mr. Brannon did request to pull item numbers 11 and 18 for further discussion, and

Mr. Baxter did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

- 3. **HR - Approve Personnel Matters (Attached as Exhibit A)**
- 4. **B&G - Approve Use of Rogers Park – Woodard**
- 5. **B&G - Approve Use of Rogers Park – Gillum**
- 6. **B&G - Approve Use of Rogers Park – Wolfe**
- 7. **B&G - Approve Use of Rogers Park – Nichols**
- 8. **B&G - Approve Request to Refund \$50.00 for Use of Rogers Park – Nichols**
- 9. **B&G - Approve Request to Refund \$100.00 for Use of Rogers Park – Woodard**
- 10. **B&G - Approve Request to Refund \$50.00 for Use of Rogers Park – Brent**
- 12. **B&G - Acknowledge Certificate of Substantial Completion of Rogers Park for Madison County Park Restrooms Re-Bid**
- 13. **B&G - Acknowledge Certificate of Substantial Completion of Fairview Park for Madison County Park Restrooms Re-Bid**
- 14. **B&G - Acknowledge Certificate of Substantial Completion of Estes and Banks Park for Madison County Park Restrooms Re-Bid**
- 15. **B&G - Approve MDEQ Storm Water Application for Sulphur Springs Softball Field Project and Authorize Board President to execute (Attached as Exhibit B)**
- 16. **B&G - Approve and Authorize Payment for the Mississippi Department of Health On-Site Sewer Application fee of \$412.50 for Sulphur Springs Softball Field Project**
- 17. **CA - Approve Purchase of Furniture with Business Interiors, Interior Elements, Office Innovations and FSM using State Contract Pricing for the New Madison Co. Court Facility (Old Fred’s Building)**

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19. CA - Acknowledge Northeast Madison County Community Park Financial Report for January 2024 thru March 2024 (Attached as Exhibit C)
20. CA - Acknowledge Mississippi Department of Environmental Quality Contiguous Landowner Letter
21. ChClrk - Acknowledge Annual Financial Report
22. CirCrt - Acknowledge Circuit Court Order Appointing Public Defender (Attached as Exhibit D)
23. CirCrt - Approve Licenses, Maintenance and Support Fee for Streamlined RANT and Authorize Payment Thereof - Adult Drug Court
24. COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment
25. COMP - Approve Reimbursement request Interlocal Agreement for Road Paving and Improvements City of Flora and Madison County and Authorize Board President to Execute
26. COMP - Acknowledge Constable Annual Financial Report - Brad Harbour
27. COMP - Acknowledge Constable Annual Financial Report - Michael L. Brown
28. COMP - Approve Constable Report - April 2024
29. COMP - Declare Property as Surplus and Authorize Disposal
30. ENG - Approve Comcast Utility Permit - Coventry Lane
31. ENG - Approve Telepak Networks, Inc. / cSpire Utility Permit - Caroline Blvd
32. Fire Services - Acknowledge Letter regarding the Heavy Rescue Truck
33. PC - Approve Purchase of Incentive Cards from Walmart - Juvenile Drug Court
34. PC - Approve Declaration of Sole Source with Lee Tractor Company of MS - Road Department
35. RD - Approve April 2024 Closed Call Analysis
36. RD - Approve April 2024 Monthly Report
37. RD - Approve May 2024 Culvert Requests
38. RD - Approve May 2024 Service Call Schedule
39. SO - Approve Travel & Related Expenses for (CERT) Instructor and Use of Force Instructor Certificate Course / J. Olson, J. McDonald, A. Hancock, and C. Hopkins / Hernando, MS / May 20-24, 2024
40. SO - Approve Annual Service Agreement for Mobile App with BFAC, LLC and Authorize Payment (Attached as Exhibit E)
41. SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department

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- 42. TA - Approve 2023 Real Property Decreases
- 43. TA - Approve 2023 Amended Homesteads
- 44. TA - Approve 2023 Personal Property Decreases

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 6th day of May, 2024.

In re: Consideration of JH&H Architects Agreement for Madison County Office Building Boardroom Improvements Re-Bid

Mr. Brannon did offer and Mr. Baxter did second a motion to deny approval of JH&H Architects Agreement for the Madison County Office Building Boardroom Improvements Re-Bid. Prior to call of the motion, Mr. Steen did offer a substitute motion to approve the JH&H Architects Agreement. Said motion failed for lack of a second.

SO ORDERED this the 6th day of May, 2024.

Thereafter, the Board President called for a vote of the original motion made by Mr. Brannon and seconded by Mr. Baxter to deny approval of JH&H Architects Agreement for the Madison County Office Building Boardroom Improvements Re-Bid. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said Agreement was and is hereby denied.

SO ORDERED this the 6th day of May, 2024.

In re: Acknowledgment of Letter from CMPDD

Following discussion, Mr. Griffin did offer and Mr. Brannon did second a motion to acknowledge the letter from CMPDD regarding Jackson Metropolitan Planning Organization (MPO) Federal Surface Transportation Block Grant Program, attached as **Exhibit F**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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 Date Signed: 5/20/24

Supervisor Paul Griffin Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Polling Lease Agreement

Mr. Griffin did offer and Mr. Baxter did second a motion to approve the Polling Lease Agreement, attached as **Exhibit G**, for a voting precinct at Deerfield Golf Club and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Authorization of Board President

Mr. Banks did offer and Mr. Steen did second a motion to authorize Board President to execute necessary documents related to the USACE Section 219 funding for the Madison County Environmental Infrastructure Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Acknowledgment of Letter

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the letter from Farmhaven Volunteer Fire Protection District, attached as **Exhibit H**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

President's Initials: AK

Date Signed: 5/20/24

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SO ORDERED this the 6th day of May, 2024.

In re: Approval of Gluckstadt Compensation Agreement

At the request of Tax Collector C.J. Garavelli, Mr. Griffin did offer and Mr. Banks did second a motion to approve an Agreement for Compensation to the Madison County Tax Collector related to collection of ad valorem taxes for the City of Gluckstadt, attached as **Exhibit I**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Acknowledgment of Bids - Conventional Tractors, Conventional Dump Truck & Lowboy Trailers

At the request of Purchase Clerk Kesha Jackson, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge bids received for conventional tractors, conventional dump trucks, and lowboy trailers for the Road Department, all of which are found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bids were and are hereby acknowledged.

SO ORDERED this the 6th day of May, 2024.

In re: Award Bids - Conventional Tractors, Conventional Dump Truck & Lowboy Trailers

At the request of Purchase Clerk Kesha Jackson, Mr. Griffin did offer and Mr. Banks did second a motion to **(1)** award the bids for conventional tractors and conventional dump trucks to Tri State Truck as the lowest and best bidder, and **(2)** award the bid for lowboy trailers to Chaves Brothers Management, LLC as the lowest and best bidder, all of which are found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said bids were and are hereby awarded.

SO ORDERED this the 6th day of May, 2024.

In re: Acknowledgment & Rejection of Bid

At the request of Purchase Clerk Kesha Jackson, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge and reject the bids received for the hydraulic diesel excavator due to technical issues. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bids were and are hereby acknowledged and rejected.

SO ORDERED this the 6th day of May, 2024.

In re: Authorization to Re-Advertise

At the request of Purchase Clerk Kesha Jackson, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Purchase Clerk to re-advertise for bids for the hydraulic diesel excavator. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Purchase Clerk was and is hereby authorized.


SO ORDERED this the 6th day of May, 2024.

In re: Award of Bid - Sulphur Springs Softball Complex

At the request of Buildings & Grounds Director Drew Ridinger, Mr. Griffin did offer and Mr. Baxter did second a motion to award the bid for the Sulphur Springs Softball Complex to England Enterprises, Inc. in the amount of \$1,822,000.00 as the lowest and best bid, with said funding to be allocated from ARPA funds and authorize Board President to execute the agreement related thereto. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized.

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Date Signed: 5/20/24

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SO ORDERED this the 6th day of May, 2024.

In re: Approval of E911 Funds Request - City of Ridgeland Fire Department

At the request of EMA Director Albert Jones, Mr. Steen did offer and Mr. Banks did second a motion to approve the request of the City of Ridgeland Fire Department for E911 funds for an update to their emergency communications system pursuant to that certain memorandum dated April 3, 2024 from the City of Ridgeland Fire Department, attached as **Exhibit J**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of E911 Funds Request - City of Gluckstadt Police Department

At the request of EMA Director Albert Jones, Mr. Baxter did offer and Mr. Griffin did second a motion to approve the request of the City of Gluckstadt Police Department for E911 funds in the amount of \$142,910.00 for an E911 system pursuant to that certain memorandum dated April 17, 2024 from the City of Gluckstadt Police Department, attached as **Exhibit K**, with the understanding that the County will not be responsible for the monthly maintenance of said E911 system. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval as Sole Source Provider

Mr. Steen did offer and Mr. Griffin did second a motion to approve Axon Enterprise, Inc. as a sole source provider for tasers. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved.

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SO ORDERED this the 6th day of May, 2024.

In re: Approval of Quote & Authorization of Payment

Mr. Banks did offer and Mr. Steen did second a motion to approve the quote of Axon Enterprise, Inc. for the purchase of two tasers and batteries for Constable Brad Harbour and Constable Richard Johnson and authorize payment of same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said quote was and is hereby approved and said payment was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Resolution

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the Resolution Authorizing Stormwater Management Easement, attached as **Exhibit L**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Easement

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the Stormwater Management Easement, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said easement was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

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Date Signed: 5/20/24

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In re: Approval of Request for Funding - ERBR Project ERBR-45(01)

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the request for funding in the amount of \$391,476.00 from MDOT for the Emergency Road and Bridge Repair Fund (ERBR) Project ERBR-45(01) and authorize Board President to execute all documents related thereto. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Preliminary Plat - Camden Glen

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Camden Glen consisting of 20.25 acres with 8 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Final Plat - Camden Glen

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Camden Glen consisting of 20.25 acres with 8 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Authorization to Subcontract - Reunion Parkway Phase 2 Project

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to authorize Hemphill Construction Company, Inc. to subcontract

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work on the Reunion Parkway Phase 2 Project to Russo Corporation, and authorize Board President to execute the form for said subcontract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Approval to Add Roads to 2024 Road Plan

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to remove Monroe Street and Odom Street, add Hawkins Thompson Road, and add Coker Road, Jackson Street, Katherine Drive, Katherine Pt. Drive, Twin Lakes Circle, Wheatley Street, Lep Childress Road, Old Highway 17, and Channing Circle to the 2024 Road Plan, pursuant to the road list attached as **Exhibit N**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said roads were and are hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Acknowledge Planning and Zoning Commission Minutes

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of April 11, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 6th day of May, 2024.

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Date Signed: 5/20/24

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In re: Approval of Zoning Matter- Application for Re-Zoning - Eutaw Construction Company, Inc.

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Application for Rezoning of Eutaw Construction Company, Inc. to rezone 60 acres of a 90 acre parcel, bearing Parcel Number 092H-34-001/00.00, between I-55 and Old Jackson Road from A-1 to C-2. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Re-Zoning was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Zoning Matter - Set Appeal Hearing Date

At the request of Zoning Administrator Scott Weeks, Mr. Steen did offer and Mr. Banks did second a motion to set an appeal hearing on June 3, 2024 at 9:00 a.m. on the appeal filed by The Sunnyplace Trust, Arne Greaves, Eleanor Sutherland, Sebastian Greaves, Greta Barbour Mills, and Henry Greaves of the Planning Commission's April 11, 2024 decision to approve the Application of Chad Phillips for a Conditional Use for Public/Quasi Public Facility - The Oaks. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appeal hearing was and is hereby set for June 3, 2024 at 9:00 a.m.

SO ORDERED this the 6th day of May, 2024.


In re: Acknowledgment of Letter

At the request of Zoning Administrator Scott Weeks, Mr. Steen did offer and Mr. Brannon did second a motion to acknowledge the letter from Lake Caroline, Inc., attached as **Exhibit O**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Recused
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 6th day of May, 2024.

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Date Signed: 5/20/24

In re: Approval of Zoning Matter - Request to Place Mobile Home

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Pearline Cook to place a mobile home on property owned by her located at the southwest corner of Old Highway 16 and Robert Dearon Road due to hardship. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Cook was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Zoning Matter - Preliminary Plat of Westpointe Phases 1&2

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Steen did second a motion to approve the preliminary plat of Westpointe Phases 1 and 2. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Cooperation Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Cooperation Agreement between Madison County and the City of Canton, attached as **Exhibit P**, related to the funding of certain road improvements located within the City of Canton and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

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In re: Approval of Resolution to Award ARPA Funds to City of Ridgeland

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Griffin did second a motion to approve a Resolution to Award Two Million Dollars of American Rescue Plan Funds (ARPA) to the City of Ridgeland for Water and Sewer Infrastructure Project, attached as **Exhibit Q**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Authorization for Payment of Outstanding Bonds - MCEDA

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize payment of outstanding bonds, Series 2020 C. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Authorization of Board President

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Board President to execute necessary documents related to the release of funds for the Community Development Block Grant (CDBG). The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

President's Initials: 
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***In re: Acceptance of Donation of Plants, Soil & Pots
for the Historic Courthouse***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Steen did second a motion to accept donation of plants, soil, and pots from Lori Sheppard to help with the beautification of the Historic Courthouse grounds. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted.

SO ORDERED this the 6th day of May, 2024.

***In re: Approval of Long Term Transportation
System Improvements & Financing Thereof***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Baxter did offer and Mr. Steen did second a motion to adopt the Long Term Transportation System Improvements Plan, found in the Miscellaneous Appendix to these Minutes, and authorize County Administrator to move forward with Steve Pittman in terms of financing of said plan and bring a report back to the Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Long Term Transportation System Improvements Plan was and is hereby adopted and County Administrator was and is hereby authorized.

SO ORDERED this the 6th day of May, 2024.

In re: Consideration of Capital Projects - Building Renovation & Construction

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to move forward with the current design of the Circuit Courthouse and the District Attorney's office. Prior to call of the motion, Mr. Brannon did offer and Mr. Banks did second a substitute motion to approve moving forward with the current design for the remodeling of the Circuit Courthouse, excluding the new annex for the District Attorney's office. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said design for the remodeling of the Circuit Courthouse was

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and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to renovate the old Fred's building to include space for the District Attorney's office. Prior to call of the motion, Mr. Banks did offer and Mr. Baxter did second a substitute motion to explore the renovation of the old Fred's building to provide the District Attorney's office with 6,500 square feet of office space. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said exploration of renovation of the old Fred's building was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit R**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 6th day of May, 2024.

In re: Approval of Claims Docket & Payroll Dockets 1-2

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - April 24, 2024
- (3) Payroll Docket 2 - April 26, 2024

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

President's Initials: 
 Date Signed: 5/20/24


Fund	Claim Nos.	No. of Claims	Amount
001	2396 to 2618	223	2,078,197.89
012	89 to 96	8	25,088.47
015	48 to 52	5	439,978.22
030	29 to 32	4	7,654.75
095	13 to 13	1	48,087.84
097	67 to 69	3	6,459.07
104	24 to 24	1	632.13
105	60 to 63	4	15,546.15
115	104 to 110	7	8,652.60
116	5 to 5	1	36,199.41
117	5 to 5	1	1,519.06
118	4 to 4	1	448.92
119	5 to 5	1	2,179.10
120	4 to 4	1	2,133.33
121	5 to 5	1	210.34
122	5 to 5	1	2,165.92
125	13 to 14	2	534.20
137	13 to 13	1	21,599.54
150	418 to 432	15	13,921.77
151	8 to 9	2	50,801.68
160	63 to 65	3	14,042.90
170	2 to 2	1	5,940.00
185	29 to 29	1	1,675.00
190	49 to 50	2	236.78
191	93 to 98	6	7,985.96
194	55 to 57	3	1,122.15
226	30 to 33	4	2,670,617.33
331	14 to 14	1	1,325.25
340	6 to 6	1	2,314.50
345	10 to 10	1	24,686.55
346	8 to 8	1	580,960.00
655	7 to 8	2	216,340.93
662	1 to 1	1	100.00
664	7 to 7	1	2,567.00
672	7 to 7	1	1,209.50
675	7 to 7	1	7,010.00
680	5 to 5	1	1,585.00
681	133 to 133	1	3,284.96
690	7 to 7	1	51,294.09
691	7 to 7	1	76,887.59
TOTAL ALL FUNDS		317	6,433,195.88

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1 - 2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6th day of May, 2024.

President's Initials: 

Date Signed: 5/20/24

For Searching Reference Only: Page 17 of 20 (5/6/24)

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Brannon did second a motion to approve a supplemental claims docket dated May 3, 2024 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6th day of May, 2024.

In re: Correction, Nunc Pro Tunc, of the Minutes of the Madison County Board of Supervisors of June 5, 2023 - Public Hearing for Appeal of Minnie J. Bozeman Family Limited Partnership - Application for Rezoning

At the request and recommendation of Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott, Mr. Banks did offer and Mr. Griffin did second a motion to correct, *nunc pro tunc*, the minutes of the Madison County Board of Supervisors of June 5, 2023 on the matter of **In re: Public Hearing for Appeal of Minnie J. Bozeman Family Limited Partnership - Application for Rezoning** to reflect, at the request and recommendation of Zoning Attorney Andy Clark, to correct an incorrect copy of Exhibit B which was watermarked with "DRAFT" and authorize Chancery Clerk Ronny Lott to record and include the correct attachment to the June 5, 2023 minutes as **Exhibit B**. The vote on the matter being as follows:

Supervisor Casey Brannon	Abstained
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

For Nunc Pro Tunc
See Book 2023 Page 888
Ronny Lott, Chancery Clerk
By Arena Clemente D.C.
(See Ex. on Page 512 attached hereto)

the matter carried by a majority vote (4-1) of the Board and said minutes were and are hereby corrected, *nunc pro tunc*.

SO ORDERED this the 6th day of May, 2024.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for April 2024, found in the Miscellaneous Appendix to

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: AG
Date Signed: 5/20/24

For Nunc Pro Tunc
See Book _____ Page _____
Ronny Lott, Chancery Clerk
By _____
D.C.

these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 6th day of May, 2024.

***In re: Approval of Internship for
Madison County Sheriff's Department***

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Griffin did second a motion to approve a three month internship for the Madison County Sheriff's Department. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said internship was and is hereby approved.

SO ORDERED this the 6th day of May, 2024.

***In re: Entering into "Closed Session" to Determine Whether or
not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation and economic development, and,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Griffin did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation and economic development, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na'Son White, Board Attorney Mike Espy, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

President's Initials: 

Date Signed: 5/20/24

For Searching Reference Only: Page 19 of 20 (5/6/24)

SO ORDERED this the 6th day of May, 2024.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss litigation and economic development. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Andy Clark, Esq. announced to the public the purpose for the Executive Session.

SO ORDERED this the 6th day of May, 2024.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Andy Clark, Esq. did announce that no action was taken during Executive Session.

SO ORDERED this the 6th day of May, 2024.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the May 6, 2024 meeting of the Board of Supervisors was adjourned until May 20, 2024 at 9:00 a.m.



 Gerald Steen, President
 Madison County Board of Supervisors


Date signed: 5/20/24

ATTEST:



 Ronny Lott, Chancery Clerk



President's Initials: 
 Date Signed: 5/20/24