

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

BUDGET HEARINGS OF JULY 23, 2020
Recessed from a meeting conducted on July 20, 2020

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 23, 2020, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The Vice President of the Board, Karl M. Banks presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Sheila Jones
Supervisor Karl M. Banks
Supervisor Paul Griffin
Chancery Clerk Ronny Lott

Absent:
Supervisor Trey Baxter
Supervisor Gerald Steen

Also Present:

County Administrator Shelton Vance
Comptroller Na'Son White
Board Attorney Mike Espy

The Board Vice President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Paul Griffin opened the meeting with a prayer and Mr. Karl M. Banks led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Discussion of Budget Requests

WHEREAS, the Board of Supervisors did hear from various Elected Officials and Department Heads presenting their budget request for the 2020-2021 upcoming budget. No action was taken.

In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss personnel matters.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Griffin did offer and Supervisor Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation and establishment of just compensation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Mike Espy, Human Resource Director Loretta Phillips and Road Manager Cornelius Bacon. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 4 (7/23/20)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 23rd day of July, 2020.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Ms. Jones did second a motion to enter into Executive Session to discuss personnel matters. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Vice President Banks declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 23rd day of July, 2020.

During Executive Session, Mr. Griffin did offer and Mr. Banks did second a motion to suspend Michael Steele, employee of the Madison County Road Department, for five days without pay, due to his likely involvement with an incident in which county road materials were used to pave and patch a parking lot on private property. This measure shall serve as the final punitive action in this matter that is to be taken against Mr. Steele by Madison County. When this suspension time has passed, Mr. Steele is to return to work in the Madison County Road Department with full pay and benefits. Any pay or comp time hours that may have been taken from Mr. Steele prior to today's action, because of confusion as to whether he was previously suspended, are to be returned or reimbursed to him by action and review of the Madison County Human Resources Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Steele was and is hereby suspended without pay for five days.

SO ORDERED this the 23rd day of July, 2020.

Thereafter, Mr. Griffin did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public the action was taken therein. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Vice President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 23rd day of July, 2020.

In re: Approval of Budget Amendment

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Ms. Jones did second a motion to approve a budget amendment in the amount of \$50,000.00 from General County Fund 001-100 to Building & Grounds 001-151, attached as Exhibit A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendment was and is hereby approved.

SO ORDERED this the 23rd day of July, 2020.

In re: Approval of Claims Docket

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain claims docket in the amount of \$40,281.56, found in the Miscellaneous Appendix to these Minutes and authorize the Chancery Clerk to issue pay warrants accordingly. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said claims docket was and is hereby approved and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 23rd day of July, 2020.

In re: Authorization of County Administrator

Mr. Griffin did offer and Ms. Jones did second a motion to authorize County Administrator Shelton Vance to purchase and provide lunch for the next scheduled budget meeting on July 28, 2020. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Absent
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby authorized.

SO ORDERED this the 23rd day of July, 2020.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Paul Griffin and seconded by Supervisor Sheila Jones and approved by the unanimous vote of those present, the July 23, 2020 meeting of the Board of Supervisors was recessed until Tuesday, July 28, 2020 at 10:00 am to hear further budget requests and any other items of business that may come before the Board.

—

 Gerald Steen, President
 Madison County Board of Supervisors

Date signed: _____

ATTEST:

 Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____