

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF AUGUST 5, 2024

Being the first day of the August term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 5, 2024 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Don Clark opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from July 15 & July 30, 2024

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on July 15, 2024 and July 30, 2024,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of July 15, 2024 and July 30, 2024, as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of July 15, 2024 and July 30, 2024, were and are hereby approved.

SO ORDERED this the 5th day of August, 2024.

President's Initials: _____

Date Signed: _____

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In re: Consideration of EV Charging Station Grant

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to authorize Board Attorney to research the EV Charging Station Grant to determine any potential liabilities of the County and bring back to the Board on August 19, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Public Hearing on Objections to the Equalization of the 2024 Assessment Roll of Madison County, Mississippi

Mr. Griffin did offer and Mr. Banks did second a motion to open the public hearing on Objections to the Equalization of the 2024 Assessment Roll of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 5th day of August, 2024.

WHEREAS, this day came on to be considered by the Board of Supervisors of Madison County, Mississippi, the matter of the objections to the assessment roll for the year 2024, and it appearing that said preliminary assessment rolls have been heretofore filed by the Madison County Tax Assessor and that said rolls have been examined and equalized by this Board of Supervisors as required by law and the required notice has been given to the public and to the taxpayers in the manner provided by law at least ten (10) days prior to this meeting, and

WHEREAS, Tax Assessor Norman Cannady announced to the Board that no protests had been received,

Mr. Banks did offer and Mr. Steen did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 5th day of August, 2024.

President's Initials: _____

Date Signed: _____

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion, in accordance with Miss. Code Ann. §§ 27-35-89 and 27-35-93, to acknowledge that no objections were received for the Real and Personal Property Tax Rolls for 2024, and set Monday, August 19, 2024, at 9:00 a.m. as the date for any possible equalization changes for the final approval of said rolls. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said equalization hearing was and is hereby set beginning at 9:00 a.m. on Monday, August 19, 2024.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

6. **HR - Approve Personnel Matters (Attached as Exhibit A)**
7. **HR - Approve Contract Renewal for Dental, Vision, and Life Insurance with Guardian Life Insurance (Attached as Exhibit B)**
8. **HR - Approve Contract Renewal for Administration with UMR (Attached as Exhibit C)**
9. **HR - Approve Contract Renewal for Professional Services with SABC for Flexible Benefit Cafeteria Plan (Attached as Exhibit D)**
10. **B&G - Approve Use of Rogers Park - Hawkins**
11. **B&G - Approve Pay Application #9 / Madison County Multipurpose Building / Peoples Construction Corp / July 12, 2024**
12. **B&G - Approve Pay Application #10 Madison County Multipurpose Building / Peoples Construction Corp / July 22, 2024**
13. **CA - Approve Travel & Related Expenses for Mississippi Justice Court Clerks Association Convention / Chambers, Lockett, Mixon & Horn / Biloxi, MS / September 10-13, 2024**
14. **CA - Approve Lease Agreement between Madison County Youth Services and R&S Development, Inc., and Authorize Board President to Execute**
15. **CA - Approve and Authorize Amendment to County Hazard Mitigation Plan**
16. **CA - Acknowledge Northeast Madison County Community Park Financial Report January 2024 - December 2024**

President's Initials: _____

Date Signed: _____

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17. **CA - Acknowledge Butler Snow / Reunion Public Improvement District Budget Request for FY 2024 / 2025**
18. **CA - Acknowledge CMPDD Comprehensive Economic Development Strategy Survey**
19. **CA - Acknowledge Letter from County Prosecuting Attorney - Pamela Hancock**
20. **CA - Approve Revised Legal Descriptions - Deerfield Precinct
(Attached as Exhibit E)**
21. **CA - Approval of Fire Alarm Monitoring Agreement and Authorize Board President to Execute - Fred's (Attached as Exhibit F)**
22. **ChClrk - Approve Payment for Special Master & Attorneys
(Attached as Exhibit G)**
23. **ChClrk - Approve Request to Void Various Tax Sales - School Property
(Attached as Exhibit H)**
24. **ChClrk - Approve Request to Void Various Tax Sales - Property Struck to State
(Attached as Exhibit I)**
25. **ChClrk - Approve 16th Section Land Leases**
26. **ChClrk - Approval to Nunc Pro Tunc minutes of July 15, 2024**
27. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
28. **COMP - Approve Clerk of the Board - June 2024**
29. **COMP - Approve Constable Report - July 2024**
30. **COMP - Declare Property as Surplus and Authorize Disposal**
31. **DA - Approve Reimbursement Request - District Attorney Office**
32. **ENG - Approve Comcast Utility Permit - Lake Ridge Drive**
33. **ENG - Approve Comcast Utility Permit - Harbor View Drive**
34. **PC - Approve Declaration of Sole Source with Deviney Rental & Supply - Road Department**
35. **PC - Approve Declaration of Sole Source with InSight LPR - Sheriff Department**
36. **PC - Approve New Contract for Maintenance, Support and Lease of Replacement Copier for Road Department and Authorize Board President to Execute - RJ Young**
37. **PC - Approve Purchase of Incentive Cards from Walmart - Juvenile Drug Court**
38. **PC - Approve Purchase of Food Items from Amazon - Juvenile Drug Court**
39. **RD - Approve July 2024 Closed Call Analysis**
40. **RD - Approve July 2024 Monthly Report**

President's Initials: _____

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- 41. **RD - Approve August 2024 Culvert Requests**
- 42. **RD - Approve August 2024 Service Call Schedule**
- 43. **SO - Acknowledge Narcotic Unit Expenditures**
- 44. **SO - Approve Travel & Related Expenses for MASIT 2024 Risk Management Conference / Sheriff Department / Pearl, MS / August 20-21, 2024**
- 45. **TA - Approve Annual Maintenance and Support Agreement for SpoolFlex Software with DRV Technologies and Authorize Payment (Attached as Exhibit J)**
- 46. **TA - Approve 2023 Real Property Decreases**
- 47. **TA - Approve 2023 Amended Homesteads**
- 48. **TC - Approval of GovEase Contract and Authorize Board President to Execute**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Healthcare Reinsurance Contract - Reunion-Berkshire Hathaway

Mr. Banks did offer and Mr. Steen did second a motion to approve the Healthcare Reinsurance Contract with Reunion-Berkshire Hathaway for Madison County, attached as **Exhibit K**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said healthcare reinsurance contract was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Contract - Cobra & FMLA

Mr. Banks did offer and Mr. Steen did second a motion to approve the contract for the Cobra and FMLA administration and authorize County Administrator to execute same. The vote on the matter being as follows:

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and County Administrator was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Resolution to Establish Leisure and Resort District

Mr. Brannon did offer and Mr. Baxter did second a motion to approve a Resolution to Establish a Leisure and Resort District within the area known as Lost Rabbit Subdivision, attached as **Exhibit L**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Authorization to Advertise for Bids

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Steen did offer and Mr. Banks did second a motion to authorize advertising for bids for the Madison County Annex Interior Improvements project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Acknowledgment of Cost Estimate

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge the cost estimate of JH&H Architects for the Madison County Annex Interior Improvements, attached as **Exhibit M**. The vote on the matter being as follows:

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Date Signed: _____

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said cost estimate was and is hereby acknowledged.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Memorandum of Agreement - Weisenberger Road Widening Project

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Memorandum of Agreement for the Weisenberger Road Widening from U.S. 51 to Parkway East Project, attached as **Exhibit N**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Memorandum of Agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Memorandum of Agreement - Yandell Road Signal Installation Project

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Memorandum of Agreement for the Yandell Road Signal Installation at North Old Canton Road Project, attached as **Exhibit O**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Memorandum of Agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Acknowledge Planning and Zoning Commission Minutes

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did

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second a motion to acknowledge the Planning and Zoning Commission draft minutes of July 15, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 5th day of August, 2024.

***In re: Approval of Zoning Matter
Request to Place Mobile Home***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to approve the request of Taniya Battle to place a mobile home on property owned by her located at 109 Vaughn Street due to medical hardship. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Battle was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

***In re: Approval of Zoning Matter -
Refund of Permit Fee***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to authorize a refund of permit fee in the amount of \$115.00 to Tonya Daniels due to work not being done. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

President's Initials: _____

Date Signed: _____

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***In re: Approval of Zoning Matter -
Refund of Permit Fee***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to authorize a refund of permit fee in the amount of \$1,346.00 to David Lingle Builders, LLC due to a change in house plans. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

***In re: Approval of Zoning Matter -
Petition to Rezone***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning and Zoning Commission, Mr. Griffin did offer and Mr. Banks did second a motion to approve the petition to rezone submitted by David Pevey, Matthew Freeny, and William Walker to rezone from C-2 District to A-1 District located along the West line of the Natchez Trace Parkway. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

***In re: Approval of Zoning Matter -
Petition to Rezone***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the petition to rezone submitted by Joe B. Hardy and Minnie Evans Hardy Revocable Trust to rezone from A-1 District to I-2 District located on Old Yazoo City Road and Virililia Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

President's Initials: _____

Date Signed: _____

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SO ORDERED this the 5th day of August, 2024.

***In re: Approval of Zoning Matter -
Petition to Rezone***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning and Zoning Commission, Mr. Banks did offer and Mr. Baxter did second a motion to approve the petition to rezone submitted by Rita Graham to rezone from A-1 District to I-2 District located on Old Yazoo City Road and Virililia Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

***In re: Approval of Zoning Matter -
Preliminary Plat of Glendale Farms III***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Glendale Farms III. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

***In re: Consideration of Zoning Matter
Increase of Square Footage***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the amendment to the Covenants for Glendale Farms III to increase the square footage of homes to 1800 square feet. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a substitute motion to table the matter to allow for additional time to review said matter. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

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the matter failed for lack of a majority vote.

SO ORDERED this the 5th day of August, 2024.

Thereafter, the Board President called for a vote of the original motion made by Mr. Griffin and seconded by Mr. Banks to approve the amendment to the Covenants for Glendale Farms III to increase the square footage of homes to 1800 square feet. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said amendment was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

In re: Consideration of Updated Employee Handbook

At the recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve said Madison County Employee handbook with certain updates, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said employee handbook was and is hereby approved with said updates.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Amended Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Banks did second a motion to approve the First Amendment to the Agreement between Madison County and Comcast Cable Communications, LLC, attached as **Exhibit P**, related to a Broadband Expansion Project for under served areas of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended agreement was and is hereby approved.

President's Initials: _____

Date Signed: _____

SO ORDERED this the 5th day of August, 2024.

In re: Authorization to Apply for EPA Grant

At the request and recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Board Attorney and LaToya Thompson to complete an EPA Grant application on behalf of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney and Ms. Thompson were and are hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Acknowledgment of BEAM Letter

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the letter from BEAM, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 5th day of August, 2024.

In re: Approval to Pay CMU Bill

At the request of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to authorize payment of the CMU bill, attached as **Exhibit Q**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and payment of said CMU bill was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

President's Initials: _____

Date Signed: _____

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In re: Authorization to Advertise

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to advertise for a public hearing on the proposed budget and proposed tax levies for the upcoming fiscal year to be held on Tuesday, September 3, 2024, at 9:00 a.m. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit R**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Claims Docket & Payroll Dockets 1-4

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Banks did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - July 17, 2024
- (3) Payroll Docket 2 - July 19, 2024
- (4) Payroll Docket 3 - July 29, 2024
- (5) Payroll Docket 4 - July 31, 2024

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

President’s Initials: _____

Date Signed: _____

Fund	Claim Nos.	No. of Claims	Amount
001	3252 to 3379	128	581,349.74
012	129 to 136	8	28,797.36
015	70 to 73	4	306,561.58
030	45 to 45	1	4,998.57
095	18 to 18	1	33,791.47
097	99 to 101	3	10,979.07
105	86 to 91	6	251,558.80
113	9 to 9	1	4,080.00
114	11 to 11	1	36,915.00
115	151 to 158	8	15,577.31
116	8 to 8	1	12,502.40
117	8 to 8	1	156.65
118	7 to 7	1	135.26
119	8 to 8	1	352.74
120	7 to 7	1	281.04
121	8 to 8	1	49.01
122	9 to 9	1	823.49
125	24 to 24	1	6,000.00
137	18 to 18	1	15,130.04
150	614 to 653	40	193,789.37
151	11 to 14	4	362,170.70
160	89 to 94	6	135,504.12
185	48 to 50	3	9,166.96
186	45 to 47	3	3,099.52
190	77 to 79	3	879.39
191	136 to 139	4	2,646.89
194	85 to 86	1	572.24
226	40 to 42	3	1,335,175.00
305	4 to 4	1	460.84
328	5 to 5	1	2,955.10
331	24 to 27	4	155,775.16
340	8 to 9	2	38,939.83
345	18 to 20	3	1,618,121.39
347	5 to 5	2	2,058,491.92
350	1 to 1	1	391,476.00
655	11 to 11	1	89,542.65
664	10 to 10	1	1,150.00
672	10 to 10	1	1,115.00
675	10 to 10	1	5,220.00
680	7 to 7	1	973.75
690	10 to 10	1	36,917.23
691	10 to 10	1	55,035.22
TOTAL ALL FUNDS		258	7,809,217.81

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket and Payroll Dockets 1 - 4 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

President's Initials: _____

Date Signed: _____

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SO ORDERED this the 5th day of August, 2024.

In re: Approval of Justice Court Wedding Report

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Justice Court Wedding Report, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said wedding report was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Brannon did second a motion to approve a supplemental claims docket dated August 2, 2024 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5th day of August, 2024.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for July 2024, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 5th day of August, 2024.

In re: Approval of Site Plan

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve a site plan for Utah Construction located on Old Jackson Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 5th day of August, 2024.

In re: Opening of Bids and Awarding of Bids and Approval of Resolution Directing the Issuance of \$19M General Obligation Public Improvement Bonds of the County, Series 2024

WHEREAS, Mr. Steve Pittman of Government Consultants then appeared before the Board and opened bids for the short term note not to exceed \$19,000,000 as follows:

Hardy- 3.741984%
 Baird & Company - 3.636325%
 Meziro- 3.6025330%
 Raymond James - 3.774353

Thereafter, Mr. Pittman did recommend the Board award Meziro as the lowest and best bid at a rate of 3.6025330% and Mr. Varner did recommend the Board approve the Resolution Directing the Issuance of a \$19M General Obligation Public Improvement Bonds of the County, Series 2024. Mr. Banks did offer and Mr. Baxter did second a motion to (1) award the lowest and best bid to Meziro at a rate of 3.6025330%, (2) approve the Resolution Directing the Issuance of \$19M General Obligation Public Improvement Bonds of the County, Series 2024, a copy of which may be found in the Miscellaneous Appendix to these Minutes, in the amount of \$19,000,000, (3) authorize Board President to execute the same, and (4) authorize Mr. Varner and Mr. Pittman to proceed with the issuance of said note. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Meziro was and is hereby awarded as the lowest and best bid at a rate of 3.6025330%, said Resolution was and is hereby approved, Board President was and is hereby authorized, and Mr. Varner and Mr. Pittman were and are hereby authorized.

President's Initials: _____

Date Signed: _____

SO ORDERED this the 5th day of August, 2024.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss safety and security, and,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing safety and security, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, County Engineer Tim Bryan, Zoning Administrator Scott Weeks, Zoning Attorney Andy Clark, Joey Deason, Comptroller Na’Son White, Stephanie Palmertree, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 5th day of August, 2024.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss safety and security. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 5th day of August, 2024.

During Executive Session, the Madison County Board of Supervisors voted to adopt the new county ACH payment requirements.

SO ORDERED this the 5th day of August, 2024.

President’s Initials: _____

Date Signed: _____

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 5th day of August, 2024.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the August 5, 2024 meeting of the Board of Supervisors was adjourned until August 19, 2024 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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Date Signed: _____