

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 3, 2024
Being the first day of the September term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 3, 2024 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Paul Griffin opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from August 19, 2024

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on August 19, 2024,

Mr. Griffin did offer and Mr. Banks did second a motion to approve the minutes of August 19, 2024, as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 19, 2024 were and are hereby approved.

SO ORDERED this the 3rd day of September, 2024.

***In re: Public Hearing on the Adoption of
the FY 2025 Budget and Tax Levy of Madison County, Mississippi***

Mr. Banks did offer and Mr. Griffin did second a motion to open the public hearing on the

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 16 (9/3/24)

Adoption of the FY 2025 Budget and Tax Levy of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the public hearing was and is hereby opened.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Notice of Public Hearing, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said notice was and is hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to close the public hearing on the FY 2025 budget and tax levy(ies). The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to adopt the FY 2025 Proposed Budget and FY 2025 Tax Levy, copies of both of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Proposed Budget and Tax Levy were and are hereby adopted.

SO ORDERED this the 3rd day of September, 2024.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 16 (9/3/24)

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

- 6. HR - Approve Personnel Matters (Attached as Exhibit A)**
- 7. B&G - Approve Plan Service Agreement for Fire Alarm Inspection Renewal at Madison County Detention Center and Authorize Board President to Execute - Johnson Controls, Inc. (Attached as Exhibit B)**
- 8. B&G - Approve Use of Rogers Park – Carson**
- 9. CA - Acknowledge Budget Request from Canton Public School District**
- 10. CA - Approval of State Contract for Maintenance, Support, and Lease of Copiers and Authorize Board President to Execute - RJ Young**
- 11. CA - Approve Travel and Related Expenses for Debt Offset Agreement and Resolution Class / Horn, Buckner & Higginbotham / Jackson, MS / September 10, 2024**
- 12. CA - Approve Contract for Professional Services with James & Associates, LLC for Fiscal Program Management Oversight Consulting and Authorize Board President to Execute (Attached as Exhibit C)**
- 13. ChClrk - Approve Payment for Special Master & Attorney (Attached as Exhibit D)**
- 14. ChClrk - Approve Payment for Special Master & Attorney (Attached as Exhibit E)**
- 15. COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
- 16. COMP - Approve Arbitrage Rebate Calculation Agreement for \$5,300,000 Madison County, MS Lease Purchase-County Courthouse Project, Series 2023 (Attached as Exhibit F)**
- 17. COMP - Approve Membership and Payment of Annual Dues (MSCPA) Mississippi Society of CPAs for Jay Hilliard and Na'Son White**
- 18. COMP - Approve Clerk of the Board - July 2024**
- 19. COMP - Approve Constable Report - August 2024**
- 20. JuvDrgCrt - Approve Travel & Related Expenses for MADCP Convention / Nisbett, Ballard, Spivey, Felton, Stafford, Stinger, Ross, Alexander & Herr / Natchez, MS / September 18-20, 2024**
- 21. JuvDrgCrt - Approve Travel & Related Expenses for OJJDP Conference / Judge O'Neal, Stafford, Ballard, Herr, Nisbett, Judge Hannan & Spivey / Washington, DC / November 19-21, 2024**

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 3 of 16 (9/3/24)

22. **JuvDrgCrt - Approve Membership and Payment of Annual Dues to the Mississippi Bar for Amy Nisbett**
23. **PC - Approve Purchase of Incentive Cards from Amazon - Juvenile Drug Court**
24. **RD - Approve August 2024 Closed Call Analysis**
25. **RD - Approve August 2024 Monthly Report**
26. **RD - Approve September 2024 Culvert Requests**
27. **RD - Approve September 2024 Service Call Schedule**
28. **TA - Approve Travel and Related Expenses for MACA Fall Conference and IAAO Workshop / Nicole Flanagan / Tupelo, MS / October 28-31, 2024**
29. **TA - Approve Tri-State Consulting Agreement (Attached as Exhibit G)**
30. **TA - Approve Just Appraised License Renewal and Authorize Payment (Attached as Exhibit H)**
31. **TA - Approve Maintenance Subscription Renewal of CDW-G AutoCad (Attached as Exhibit I)**
32. **TC - Approve Registration for IAAO Course 400 / Laura Sullivan / November 18-22, 2024**
33. **TC - Approve Reimbursement request for Tax Collector's Office purchase of Business checks from Deluxe**
34. **TC - Approve Termination of Contract with FM Software**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of Request for Property Tax Exemption - Camden Baptist Church, Inc.

Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Camden Baptist Church, Inc. for property tax exemption for the year beginning January 1, 2025 on property located at 106 McCarty Road bearing Parcel Number 114F-24D-019. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 16 (9/3/24)

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 3rd day of September, 2024.

In re: Award of Construction Service Term Bids

At the request and recommendation of Purchase Clerk Kesha Jackson, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge all bids received for service term bids. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said construction service term bids were and are hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to award the construction service term bids for the period October 1, 2024 through September 30, 2025 as outlined in that certain memorandum from Purchase Clerk Kesha Jackson, attached as **Exhibit J**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said construction service term bids were and are hereby awarded.

SO ORDERED this the 3rd day of September, 2024.

In re: Award of Commodity Term Bids

At the request and recommendation of Purchase Clerk Kesha Jackson, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge all bids received for commodity term bids. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 5 of 16 (9/3/24)

the matter carried unanimously and said commodity term bids were and are hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to reject the bid for cold mix asphalt. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby rejected.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to award the commodity term bids for the period October 1, 2024 through September 30, 2025 as outlined in that certain memorandum from Purchase Clerk Kesha Jackson, attached as **Exhibit K**. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said commodity term bids were and are hereby awarded.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of AT&T Contract Modification

At the request of Emergency Management Director Albert Jones, Mr. Banks did offer and Mr. Steen did second a motion to approve the AT&T Contract modification, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract modification was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of September, 2024.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 6 of 16 (9/3/24)

In re: Acceptance of Donation - Milwaukee Tools

At the request of Fire Coordinator Minor Norman, Mr. Griffin did offer and Mr. Brannon did second a motion to accept donation of tools from Milwaukee Tools to be placed on the heavy rescue truck. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted.

SO ORDERED this the 3rd day of September, 2024.

In re: Acknowledgment of South Madison County Fire Protection District Fire Rating

At the request of Fire Coordinator Minor Norman, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge South Madison County Fire Protection District’s fourth class fire rating from the Mississippi Fire Rating Bureau, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said fire rating was and is hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of Final Plat - Glenwild, Part 5

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Glenwild Part 5 consisting of approximately 15.89 acres with 51 lots and accept Letter of Credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 3rd day of September, 2024.

President’s Initials: _____

Date Signed: _____

In re: Authorization to Represent Madison County

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to authorize Mr. Andrew Jenkins to represent Madison County in securing federal funding for the West County Line Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Jenkins was and is hereby authorized.

SO ORDERED this the 3rd day of September, 2024.

In re: Acknowledge Planning and Zoning Commission Minutes

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the Planning and Zoning Commission draft minutes of August 8, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of Zoning Matter - Site Plan

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Griffin did second a motion to approve the site plan of Magnolia Islamic Center for a gymnasium on property located at 1465 Highway 51. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 3rd day of September, 2024.

President's Initials: _____

Date Signed: _____

**In re: Approval of Zoning Matter -
Ratification of Plat**

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Brannon did offer and Mr. Banks did second a motion to approve the Ratification of Plat filed by Everett Consulting Group, LLC for Lot 579, Lost Rabbit Town Center, Block 5, Part 1, attached as **Exhibit L**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said ratification of plat was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of Resolution

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Resolution Authorizing an Amendment to the Cooperation Agreement between Madison County and the City of Gluckstadt, attached as **Exhibit M**, Regarding the Application of Unused Funds for Improvement to Additional Roads located within the City of Gluckstadt and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of September, 2024.

In re: Authorization to Rescind Payment

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to rescind the previously approved payment to the County Court of Eminent Domain due to an error. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby rescinded.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 16 (9/3/24)

SO ORDERED this the 3rd day of September, 2024.

***In re: Authorization to Make Corrected Payment to
County Court of Eminent Domain***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve and authorize a correct payment of \$30,005.00 to the County Court of Eminent Domain. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby authorized.

SO ORDERED this the 3rd day of September, 2024.

***In re: Acknowledgment of Court's Decision
in Pearson Case***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the Court's decision related to the case involving Joanne Pearson. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said decision was and is hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

***In re: Acknowledgment of Order from County Court
of Eminent Domain***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Court's Order from the County Court of Eminent Domain, attached as **Exhibit N**, related to Circuit Clerk Anita Wray's commission of \$2,250.00. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said order was and is hereby acknowledged.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 10 of 16 (9/3/24)

SO ORDERED this the 3rd day of September, 2024.

In re: Award Revised Lease-Purchase Financing

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to award the revised lease-purchase financing bid for road equipment to Kansas State Bank at a rate of 6.25%. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded.

SO ORDERED this the 3rd day of September, 2024.

In re: Authorization of County Administrator

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the invoice from Wilson & Wilson Irrigation, attached as **Exhibit O**, and authorize County Administrator to submit the proportionate share of said invoice to the appropriate entities for payment. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoice was and is hereby acknowledged and County Administrator was and is hereby authorized.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit P**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 3rd day of September, 2024.

President's Initials: _____

Date Signed: _____

In re: Approval of Claims Docket & Payroll Dockets 1-3

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - August 27, 2024
- (3) Payroll Docket 2 - August 28, 2024
- (4) Payroll Docket 3 - August 29, 2024

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3515 to 3614	100	919,732.74
012	147 to 151	5	24,361.16
015		4	298,273.01
095	19 to 19	1	36,520.21
097	108 to 108	1	5,216.00
105	96 to 98	3	238,772.97
115	173 to 174, 177 to 180	6	12,853.42
116	9 to 9	1	19,235.22
117	9 to 9	1	498.63
118	8 to 8	1	911.91
119	9 to 9	1	2,601.66
120	8 to 8	1	556.23
121	9 to 9	1	72.57
122	10 to 10	1	1,177.71
137	19 to 19	1	15,524.98
150	690 to 695, 698 to 708	17	17,389.63
151	22 to 25	4	257,196.27
160	97 to 99	3	16,572.50
185	54 to 55	2	1,809.95
190	85 to 87	3	208.98
191	151 to 151	1	212.32
194	94 to 95	2	539.24
226	43 to 44	2	1,441,246.89
331	19 to 20	2	69,560.00
345	22 to 22	1	81,777.03
348	10 to 10	1	4,501.42
655	12 to 12	1	95,332.00
664	11 to 11	1	1,400.00
672	11 to 11	1	1,296.50
675	11 to 11	1	6,371.00
680	8 to 8	1	200.00
690	11 to 11	1	34,499.92
691	11 to 11	1	51,677.23
TOTAL ALL FUNDS		173	3,658,099.30

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 12 of 16 (9/3/24)

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket and Payroll Dockets 1 - 3 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of September, 2024.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket dated August 29, 2024 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of September, 2024.

In re: Acknowledgment of Inmate Meal Report

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for August 2024, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 3rd day of September, 2024.

In re: Request to Place Culvert

Mr. Banks did offer and Mr. Griffin did second a motion to approve placement of a culvert at 385 Smith Carr Road. The vote on the matter being as follows:

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 13 of 16 (9/3/24)

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said culvert was and is hereby approved.

SO ORDERED this the 3rd day of September, 2024.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss acquisition of real property and potential litigation and,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Griffin did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing acquisition of real property and potential litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, Tax Assessor Norman Cannady, Tax Collector C.J. Garavelli, County Engineer Tim Bryan, District Attorney John Bramlett, Assistant District Attorney Ashley Allen, Comptroller Na’Son White, Buildings & Grounds Director Drew Ridinger, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 3rd day of September, 2024.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to enter into Executive Session to discuss acquisition of real property and potential litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President’s Initials: _____

Date Signed: _____

Supervisor Paul Griffin

Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 3rd day of September, 2024.

During Executive Session, Mr. Griffin did offer and Mr. Banks did second a motion to direct the County Administrator to proceed with the purchase of a parcel of real property in Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby directed.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Griffin did offer and Mr. Steen did second a motion to approve the final pay application for the Park Restroom Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final pay application was and is hereby approved.

SO ORDERED this the 3rd day of September, 2024.

Thereafter, Mr. Brannon did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 3rd day of September, 2024.

President's Initials: _____

Date Signed: _____

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the September 3, 2024 meeting of the Board of Supervisors was adjourned until September 16, 2024 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 16 of 16 (9/3/24)

President's Initials: _____
Date Signed: _____