

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF November 4, 2024
Being the first day of the November term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 4, 2024 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Leroy Bennett opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from October 21, 2024

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on October 21, 2024,

Mr. Banks did offer and Mr. Griffin did second a motion to approve the minutes of October 21, 2024, as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of October 21, 2024 were and are hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Authorization to Abandon Road

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to declare that

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certain 30 foot roadway off of the west side of Parcel Number 094H-27-008/01.00 which was conveyed to Madison County by J.O. Gilbert in 1916 for use as a public road as abandoned. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said roadway was and is hereby declared abandoned

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Resolution Honoring the 100th Birthday of Mrs. Sarah Bennett

Mr. Banks did offer and Mr. Griffin did second a motion to approve a Resolution Honoring the 100th Birthday of Mrs. Sarah Bennett, attached as **Exhibit A**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of November, 2024.

In re: Acknowledgment of Region 8 Mental Health Annual Report

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge receipt of the Region 8 Mental Health annual report as presented by Executive Director Dave Vann, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

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5. **HR - Approve Personnel Matters (Attached as Exhibit B)**
6. **CA - Acknowledge Closing of County Offices for Veterans Day, November 11, 2024**
7. **CA - Approve Closing County Offices per Governor's Proclamation - Thanksgiving, Christmas, and New Year's Day**
8. **CA - Approve Travel and Related Expenses for Refresher Debt Offset Training Course / Horn & Buckner / Jackson, MS / November 14, 2024**
9. **CA - Acknowledge Letter from Levi Strauss & Company**
10. **CA - Acknowledge Northeast Madison County Community Park Financial Report January 2024 - December 2024**
11. **ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit C)**
12. **ChClrk - Approve 16th Section Land Leases**
13. **ChClrk - Acknowledge Department of Revenue Exemption Certificate Notice of Action - Madison Tin, LLC; Unipres Southeast USA, Inc.; and Westlake Compounds, LLC (Attached as Exhibit D)**
14. **ChClrk - Authorize Destruction of Records (Attached as Exhibit E)**
15. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment - September 2024**
16. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment - October 2024**
17. **COMP - Approve Higginbotham TIF Payment 2025 to the City of Ridgeland**
18. **COMP - Approve Lost Rabbit URD FY 2024 Payment**
19. **COMP - Approve Constable Report - October 2024**
20. **COMP - Approve Election Workers - Training and General Election and Authorize Payment**
21. **COMP - Approve Software Subscription Agreement with Progress/ShareFile and Authorize Payment (Attached as Exhibit F)**
22. **ENG - Acknowledge Letter from City of Gluckstadt (Attached as Exhibit G)**
23. **ENG - Approve Atmos Energy Corporation Utility Permit - Robinson Springs Road**
24. **ENG - Approve Request for Sole Source Purchase - Lee Tractor**
25. **Fire Services - Approve Fiscal Year 2025 EMSOF Grant Application**
26. **PC - Approve Purchase of Incentive Cards for Amazon - Adult Drug Court**
27. **PC - Approve Purchase of Windows11 Desktops on State Contract - IT Department**
28. **RD - Approve October 2024 Closed Call Analysis**

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29. **RD - Approve October 2024 Monthly Report**
30. **RD - Approve November 2024 Culvert Requests**
31. **RD - Approve November 2024 Service Call Schedule**
32. **SO - Approve Service Agreement for Badge Machine for Sheriff Department**
33. **SO - Approve Reimbursement Request - M/Sgt. Dearing**
34. **SO - Approve Travel and Related Expenses for Mississippi Sheriff Association Conference / Sheriff Randy Tucker / Biloxi, MS / December 2-6, 2024**
35. **TA - Approve 2024 Real Property Decreases**
36. **TA - Approve 2024 Amended Homesteads**
37. **TA - Approve 2024 Real Property Increase – Signed**
38. **TC - Approve Mobile Home Refund Tax Year 2022-2023 (Attached as Exhibit H)**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 4th day of November, 2024.

In re: Acceptance of Resignation

Mr. Brannon did offer and Mr. Banks did second a motion to accept the resignation of Penni Davis from the Madison County Library System Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resignation was and is hereby accepted.

SO ORDERED this the 4th day of November, 2024.

In re: Appointment to Madison County Library System Board

Mr. Brannon did offer and Mr. Banks did second a motion to appoint Michael Simmons to the Madison County Library System Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Simmons was and is hereby appointed.

SO ORDERED this the 4th day of November, 2024.

In re: Appointment to Region 8 Mental Health Board of Commissioners

Mr. Griffin did offer and Mr. Banks did second a motion to appoint Tim Pickett to the Region 8 Mental Health Board of Commissioners. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Pickett was and is hereby appointed.

SO ORDERED this the 4th day of November, 2024.

In re: Consideration of Resolution Declaring the Intent to Issue General Obligation Bonds

At the recommendation of Thad Varner, Esq., Mr. Banks did offer and Mr. Griffin did second a motion to approve that certain **RESOLUTION OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI DECLARING THE NECESSITY FOR THE SALE AND ISSUANCE OF A TAXABLE GENERAL OBLIGATION NOTE OF THE COUNTY IN A PRINCIPAL AMOUNT OF NOT TO EXCEED 5.1 MILLION DOLLARS (\$5,100,000) FOR THE PURPOSE OF RAISING MONEY TO PROVIDE FOR THE PROJECTS DESCRIBED HEREIN; AUTHORIZING THE PUBLICATION OF A NOTICE OF NOTE SALE IN CONNECTION WITH SAID NOTE AND THE PREPARATION AND DISTRIBUTION OF INFORMATION AND MATERIALS RELATED TO THE SALE AND ISSUANCE OF SAID NOTE; AND FOR RELATED PURPOSES**, a copy of which may be found in the Miscellaneous File of these Minutes, and approve that certain Disclosure and Engagement Letter submitted by Government Consultants, Inc., a copy of which may be found in the Miscellaneous File of these Minutes, to provide advisory services for the issuance of said Resolution. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution and Disclosure and Engagement Letter were and are hereby approved.

SO ORDERED this the 4th day of November, 2024.

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In re: Acknowledgment of 2024 MS4 Training

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the 2024 MS4 Training by Allen Engineering. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said training was and is hereby acknowledged.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Engineering Contract

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the design contract with Waggoner Engineering, found in the Miscellaneous Appendix to these Minutes, for the design of the widening of Yandell Road from Highway 51 to Smith Carr Road for a fee not to exceed \$1,160,759.77 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Engineering Contract

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the design contract with Waggoner Engineering, found in the Miscellaneous Appendix to these Minutes, for the design of the widening of Yandell Road from Smith Carr Road to North Old Canton Road for a fee not to exceed \$1,539,367.21 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of November, 2024.

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In re: Approval of Engineering Contract

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the design contract with Pickering Firm, found in the Miscellaneous Appendix to these Minutes, for the design of the widening of Yandell Road from North Old Canton Road to Bainbridge Crossing for a fee not to exceed \$898,531.28 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Engineering Contract

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the design contract with Pickering Firm, found in the Miscellaneous Appendix to these Minutes, for the design of the widening of Yandell Road from Bainbridge Crossing to Highway 43 for a fee not to exceed \$1,291,578.50 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Engineering Contract

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Banks did second a motion to approve the design contract with Garver, LLC, found in the Miscellaneous Appendix to these Minutes, for the design of the widening of Stribling Road from Highway 463 to Dewees Road for a fee not to exceed \$803,000.00 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

President's Initials: _____

Date Signed: _____

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Preliminary Plat - Ratliff Trace Farms

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Ratliff Trace Farms consisting of 277.54 acres with 6 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Final Plat - Ratliff Trace Farms

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Ratliff Trace Farms, consisting of 277.54 acres with 6 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Authorization of County Engineer

At the request and recommendation of County Engineer Tim Bryan and being approved by the property owners of Parcel Number 081I-31-006/04.00, Mr. Banks did offer and Mr. Griffin did second a motion to authorize County Engineer to work off right-of-way on Blackberry Creek Road to install additional pipes to prevent flooding of the road, with the property owners providing a temporary construction easement at no cost to the County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

President's Initials: _____

Date Signed: _____

SO ORDERED this the 4th day of November, 2024.

***In re: Acknowledge Planning and Zoning
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge the Planning and Zoning Commission draft minutes of October 17, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 4th day of November, 2024.

***In re: Approval of Zoning Matter -
Application for Re-Zoning***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Rezoning of I C Ventures, LLC, bearing Parcel Number 82B-10-025/01.01 located on Old Jackson Road from A-1 Agricultural District to C-2 Commercial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said re-zoning was and is hereby approved.

SO ORDERED this the 4th day of November, 2024.

***In re: Approval of Zoning Matter -
Site Plan for Addition***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission and MLHPD, Mr. Banks did offer and Mr. Steen did second a motion to approve the site plan for addition of Plato Feliz Bar and Grill located at 115 Livingston Church Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

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the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Zoning Matter - Site Plan

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Site Plan for a gymnasium of Magnolia Islamic Center located at 1465 Highway 51. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Agreement between Madison County and the Northeast Madison Economic Development Council for the Community Change Grant to apply for a \$20 Million Grant for sewer lines. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Authorization to Cancel Contract

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to cancel the contract between Madison County and Region 8 Mental Health Center. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby cancelled.

President's Initials: _____

Date Signed: _____

SO ORDERED this the 4th day of November, 2024.

In re: Appointment of Mental Health Liaison Officer

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Board Attorney to prepare a contract between Madison County and Tim Pickett to appoint Mr. Pickett as a Mental Health Liaison Officer for Madison County at a yearly salary not to exceed \$60,000.00. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized and Mr. Pickett was and is hereby appointed.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit I**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Claims Docket & Payroll Docket

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - October 29, 2024

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

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Date Signed: _____

Fund	Claim Nos.	No. of Claims	Amount
001	589 to 739	151	499,990.02
012	17 to 21	5	24,321.20
015	6 to 8	3	266,211.40
097	8 to 9	2	4,964.00
105	6 to 10	5	245,697.27
115	18 to 20	3	8,733.73
150	40 to 60	21	25,719.88
151	11 to 13	3	96,158.00
170	1 to 5	5	26,271.67
185	7 to 8	2	564.49
186	5 to 7	3	1,612.96
190	10 to 10	1	53.10
191	11 to 11	1	212.40
194	11 to 13	3	4,884.30
226	9 to 11	3	2,354,452.25
305	1 to 1	1	21,965.06
328	1 to 1	1	16,380.00
340	1 to 2	2	8,494.86
348	1 to 3	3	350,659.41
TOTAL ALL FUNDS		218	3,957,346.00

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket and Payroll Docket were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of November, 2024.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket dated October 31, 2024 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of November, 2024.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for October 2024, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 4th day of November, 2024.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss potential litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing potential litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham,, Board Attorney Mike Espy, Zoning Administrator Scott Weeks, Zoning Attorney Andy Clark, Comptroller Na’Son White, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 4th day of November, 2024.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

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Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to enter into Executive Session to discuss potential litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 4th day of November, 2024.

During Executive Session, Mr. Baxter did offer and Mr. Banks did second a motion to authorize moving forward with the injunctive process of a lot in the Lake Caroline Subdivision. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the injunctive process was and is hereby authorized.

SO ORDERED this the 4th day of November, 2024.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 4th day of November, 2024.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the November 4, 2024 meeting of the Board of Supervisors was adjourned until November 18, 2024 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

President's Initials: _____

Date Signed: _____

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Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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Date Signed: _____