

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF February 3, 2025
Being the first day of the February term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on February 3, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Martin opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from January 21, 2025

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on January 21, 2025,

Mr. Banks did offer and Mr. Griffin did second a motion to approve the minutes of January 21, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of January 21, 2025 were and are hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Discussion of Gowdy Road

Mr. Banks did offer and Mr. Brannon did second a motion to deny the request of James Owens to make Gowdy Road a public road. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby denied.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Increase of Assessment of Real and Personal Property - John L. Gainey Estate

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing on the matter of increasing a real property assessment for the 2024 tax year for Parcel Number 083D-19C-33 assessed to John L. Gainey Estate. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 3rd day of February, 2025.

Thereafter, the Chancery Clerk did advise that the appropriate notice on the matter of increasing said real property assessment for the 2024 tax year on parcel number 083D-19C-33, a spreadsheet and the petition listing the property owner, the parcel number, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, was sent by regular mail to the affected property owners, and the Board does find that said notice was sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increase,

Mr. Steen did offer and Mr. Brannon did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 3rd day of February, 2025.

Mr. Banks did offer and Mr. Steen did second a motion to approve the assessment increase for John L. Gainey Estate, Parcel Number 083D-19C-33 as set forth in the aforesaid spreadsheet and petition. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye

President's Initials: _____

Date Signed: _____

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said assessment increase of Parcel Number 083D-19C-33 was and is hereby approved and adopted.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Increase of Assessment of Real and Personal Property - Billy Sue Sanders Estate

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Steen did offer and Mr. Banks did second a motion to open the public hearing on the matter of increasing a real property assessment for the 2024 tax year for Parcel Number 071C-6A-052 assessed to Billy Sue Sanders Estate. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 3rd day of February, 2025.

Thereafter, the Chancery Clerk did advise that the appropriate notice on the matter of increasing said real property assessment for the 2024 tax year on Parcel Number 071C-6A-052, a spreadsheet and the petition listing the property owner, the parcel number, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said notice was sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increase,

Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 3rd day of February, 2025.

Mr. Banks did offer and Mr. Brannon did second a motion to approve the assessment increase for Billy Sue Sanders Estate, Parcel Number 071C-6A-052 as set forth in the aforesaid spreadsheet and petition. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
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President's Initials: _____

Date Signed: _____

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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said assessment increase of Parcel Number 071C-6A-052 was and is hereby approved and adopted.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Application for Rezoning

At the request of MCEDA Director Joey Deason, Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing on the Applications for Rezoning of 90 acres on Sowell Road bearing Parcel Numbers 082E-15-021/00.00 and 082B-10-003/00.00 from the current designation of A-1 Agricultural District to I-2 Heavy Industrial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 3rd day of February, 2025.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Applications for Rezoning of 90 acres on Sowell Road bearing Parcel Numbers 082E-15-021/00.00 and 082B-10-003/00.00 from the current designation of A-1 Agricultural District to I-2 Heavy Industrial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 3rd day of February, 2025.

***In re: Consideration of Zoning Matter-
Rezoning of Yandell Shell LLC***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to table the Application for Rezoning of Yandell Shell LLC. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

Supervisor Karl M. Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 3rd day of February, 2025.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl M. Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

7. **HR - Approve Personnel Matters (Attached as Exhibit A)**
8. **B&G - Approve Use of Rogers Park - McDonald**
9. **B&G - Approve Use of Rogers Park - Canton-Madison (MS) Alumni Chapter**
10. **B&G - Approve Change Order #2 - Softball Complex Sulphur Springs Park and Authorize Board President to Execute**
11. **CA - Approve State Holiday - Monday, February 17, 2025 and Authorize Closing of County Offices**
12. **CA - Acknowledge Northeast Madison County Community Park Financial Report January 2024 - December 2024**
13. **CA - Approve Travel and Related Expenses for 2025 MS Coroner Medical Examiner Winter Conference / Alex Breeland, Joel Shows and Donnie South / Flowood, MS / February 12-14, 2025**
14. **CA - Approve Submission of Construction Permit to National Park Service**
15. **ChClrk - Acknowledge Department Of Revenue Certificate of 2024 Real and Personal Rolls**
16. **CirCrt - Acknowledge Circuit Court Order Authorizing Payment - District Attorney**

President's Initials: _____

Date Signed: _____

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17. **COMP - Approve Payment Maintenance Agreement Renewal for Stenograph (Attached as Exhibit B)**
18. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
19. **COMP - Acknowledge Arbitrage Report for \$5,250,000 Madison County, MS / General Obligation Note - Series 2022 and Authorize Payment Thereof**
20. **COMP - Acknowledge Arbitrage Report for \$5,700,000 Madison County, MS / General Obligation Note - Series 2019B and Authorize Payment Thereof**
21. **COMP - Acknowledge Arbitrage Report for \$8,400,000 Madison County, MS / General Obligation Note - Series 2020 and Authorize Payment Thereof**
22. **COMP - Approve Clerk of the Board - December 2024**
23. **COMP - Approve Constable Report - January 2025**
24. **COMP - Declare Property as Surplus and Authorize Disposal**
25. **EMA - Approve Road Name - Wilder Farms Road**
26. **ENG - Approve Comcast Utility Permit - Pine Grove Road**
27. **ENG - Approve Travel and Related Expenses for 2025 DSITE Winter Meeting Institute of Transportation Engineers / Tim Bryan / Hattiesburg, MS / February 20-21, 2025**
28. **Fire Service - Acknowledge Certification of Contract Compliance for County Fire Protection Districts and Authorize Payment**
29. **Fire Service - Approve Travel and Related Expenses for Minor Norman to visit the U.S. Fire Apparatus Facility / Holden, LA / February 5, 2025**
30. **Fire Services - Approve Travel and Related Expenses for 2025 Mississippi Fire Service Instructors Training Conference / Minor Norman / Choctaw, MS / March 5-7, 2025**
31. **IT - Approve Annual Renewal of Support for Meraki Devices and Authorize Payment Thereof (Attached as Exhibit C)**
32. **IT - Approve Annual Renewal of Support for VMWare Servers and Authorize Payment Thereof (Attached as Exhibit D)**
33. **IT - Approve Altair Renewal of Monarch License and Authorize Payment (Attached as Exhibit E)**
34. **PC - Approve Declaration of Sole Source with Lee Tractor - Road Department**
35. **RD - Approve January 2025 Closed Call Analysis**
36. **RD - Approve January 2025 Monthly Report**
37. **RD - Approve February 2025 Culvert Requests**
38. **RD - Approve February 2025 Service Call Schedule**

President's Initials: _____

Date Signed: _____

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39. Sheriff - Approve Use of Madison County Sheriff Vehicles
40. TA - Approve Travel and Registration for IAAO Course 101 / Courtney Spence / Starkville, MS / March 24-28, 2025
41. TA - Approve Travel and Registration for IAAO Course 102 / Shane Pickett / Starkville, MS / April 7-11, 2025
42. TA - Approve 2024 Real Property Decreases
43. TA - Approve 2024 Amended Homesteads
44. TA - Approve 2024 Personal Property Decreases
45. TA - Approve 2024 Personal Property Increase – Signed
46. TC - Approve Agreement with DivcoData (Diversified Companies, LLC) - Tax Collector
47. TC - Approve Services Agreement with Integrated Payment Solutions, LLC and PayStar and Authorize Board President to Execute
48. TC - Approve Registration for Collector of Revenue I and Authorize Payment - Addie Davis
49. TC - Approve Registration for Collector of Revenue I and Authorize Payment - Amber Ray-Joubert
50. TC - Approve Registration for Collector of Revenue I and Authorize Payment - Ava Warren
51. TC - Approve Registration for Collector of Revenue I and Authorize Payment - Kelly Thompson
52. TC - Approve Registration for Collector of Revenue I and Authorize Payment - Priscilla Crist
53. TC - Approve Registration for MCR Exam and Authorize Payment - C.J. Garavelli
54. TC - Approve Registration for MCR Exam and Authorize Payment - Laura Sullivan
55. TC - Approve Travel and Related Expenses for Priscilla Crist and Amber Joubert / Starkville, MS / February 10-15, 2025

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 3rd day of February, 2025.

President's Initials: _____

Date Signed: _____

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In re: Approval of Request for Property Tax Exemption - Pear Orchard Presbyterian Church

Mr. Steen did offer and Mr. Banks did second a motion to approve the request of Pear Orchard Presbyterian Church for property tax exemption for the year beginning January 1, 2025 for property located at 419 Northpark Drive bearing Parcel Number 072I-32C-017/09.00. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Addendums 3 & 4 - JH&H Architects

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Griffin did offer and Mr. Steen did second a motion to approve Addendum Three related to the Madison County Justice Court Interior Improvements Project, attached as **Exhibit F**, and Addendum Four of JH&H's Agreement related to the Madison County Camden Community Center Interior Improvements Project, attached as **Exhibit G**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said addendums were and are hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

In re: Update on Historic Courthouse Renovation

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the update on the Historic Courthouse Renovation given by Landon Fuller of Belinda Stewart Architects. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said update was and is hereby acknowledged.

President's Initials: _____

Date Signed: _____

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SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Household Hazardous Waste Day Contract with North Ward Environmental Services & Electronics Recovery and Disposal Services Agreement with Magnolia Data Solutions

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Steen did offer and Mr. Banks did second a motion to approve the 2025 Household Hazardous Waste Collection Agreement with North Ward Environmental Services, attached as **Exhibit H**, the Disposal Services Agreement with Magnolia Data Solutions, attached as **Exhibit I**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreements were and are hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of the 2025 Unfunded Road Plan

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve the 2025 Unfunded Road Plan, attached as **Exhibit J**, with the addition of Distribution Drive and Bradshaw Crossing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said road plan was and is hereby approved with said additions.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of 2024 Annual Report of NPDES Phase II Stormwater Program

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve and accept the 2024 Annual Report of NPDES Phase II Stormwater Program for Madison County prepared by Allen Engineering and Science, authorize Board President to execute the same, and authorize County Engineer to submit the same to MDEQ. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby approved and accepted, Board President was and is hereby authorized, and County Engineer was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Board Order Programming State Aid Funds - State Aid Project No. SAP-45(18)S - Virilia Road

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the lowest bidder, T.L. Wallace Construction, Inc. to construct the project for the bid of \$351,511.78, approve the Board Order transferring \$411,300.00 in Madison County State Aid funds to this project, with said funds to be used for construction plus 5% contingency and \$42,200.00 in CE&I services to be provided by State Aid Engineer, and authorize Board President to execute said Board Order. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby approved, Board Order was and is hereby approved, and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

In re: Award Bid

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve Hemphill Construction Company as the lowest bidder for the Rocky Hill Road Bridge Rehabilitation Project in the amount of \$227,091.50 and authorize Board President to execute the construction contract for said project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

In re: Acknowledge Planning and Zoning Commission Minutes

President's Initials: _____

Date Signed: _____

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At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the Planning and Zoning Commission draft minutes of December 12, 2024. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Zoning Matter - Cedar Ridge Phase II Plat Amendment

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to approve the plat amendment of Cedar Ridge Phase II. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat amendment was and is hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Resolution Authorizing Sale of Property & Approval of Deed

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to **(1)** approve a Resolution Authorizing the sale of 14.94 acres in the Canton Industrial Park to Canton Sales and Storage Company, attached as **Exhibit K, (2)** approve the Deed, **(3)** authorize Board President to execute the Resolution, and, upon approval of the Minutes, **(4)** authorize Board President to execute said deed. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Abstained

the matter carried by a majority vote of the Board (4-1) and said resolution was and is hereby approved and said deed was and is hereby approved, and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

President's Initials: _____

Date Signed: _____

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In re: Acknowledgment of Public Meeting

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge a public meeting related to the IRA Tree Grant to be held on Tuesday, February 18, 2025, at 10:00 a.m. at Sulphur Springs Park. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public meeting was and is hereby acknowledged.

SO ORDERED this the 3rd day of February, 2025.

In re: Authorization to Advertise

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to authorize advertising related to the Justice Court Debt Offset Program. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Road Department Reorganization

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to approve reorganization of the Madison County Road Department as reflected on the Road Department Organizational Chart, attached as **Exhibit L**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said reorganization was and is hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Budget Amendments & Interfund Cash Transfers

President's Initials: _____

Date Signed: _____

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Claims Docket & Payroll Dockets 1 - 2

At the request and recommendation of County Administrator Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - January 29, 2025
- (3) Payroll Docket 2 - January 30, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2128 to 2216	89	819,298.14
012	61 to 65	5	22,166.22
015	27 to 31	5	253,513.19
030	16 to 16	1	1,699.96
097	38 to 39	2	6,546.25
105	35 to 37	3	242,483.74
115	59 to 63	5	10,020.40
150	193 to 208	16	136,935.62
151	30 to 30	1	3,291.68
170	11 to 12	2	14,834.39
186	26 to 26	1	2,075.00
190	33 to 33	1	53.11
191	54 to 58	5	6,001.13
194	29 to 29	1	159.33
226	18 to 20	3	503,191.67
306	1 to 1	1	68,650.97
328	3 to 3	1	228,330.47
331	11 to 11	1	75,990.00
340	8 to 8	1	37,488.27
347	3 to 3	1	967,238.35
348	12 to 13	2	210,079.88
349	2 to 2	1	140,923.23
351	15 to 15	1	5,962.12
TOTAL ALL FUNDS		149	3,756,933.12

President's Initials: _____

Date Signed: _____

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and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1 - 2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket dated January 31, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of February, 2025.

In re: Acknowledgment of Inmate Meal Report

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the inmate meal report for January 2025, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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SO ORDERED this the 3rd day of February, 2025.

In re: Discussion of Garbage Collection Days

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Waste Management to change approximately 300 customers in District 5 North of Loring Road from Wednesday garbage pick up to Tuesday garbage pick up, with said change to be effective March 4, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change was and is hereby approved.

SO ORDERED this the 3rd day of February, 2025.

In re: Approval of Resolution Commending JSU Football Team’s 2024 National Championship

Mr. Banks did offer and Mr. Griffin did second a motion to approve a Resolution Commending Jackson State University Football Team’s 2024 National Championship, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3rd day of February, 2025.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Griffin did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, Zoning Attorney Andy Clark, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
--------------------------	-----

President’s Initials: _____

Date Signed: _____

Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 3rd day of February, 2025.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 3rd day of February, 2025.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 3rd day of February, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the February 3, 2025 meeting of the Board of Supervisors was adjourned until February 18, 2025 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

President's Initials: _____

Date Signed: _____

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Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

President's Initials: _____
Date Signed: _____