

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF FEBRUARY 18, 2025  
Adjourned from a meeting conducted February 3, 2025

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on February 18, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Casey Brannon  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor Karl Banks  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Billy Wells opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from February 3, 2025***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on February 3, 2025,

Mr. Banks did offer and Mr. Griffin did second a motion to approve the minutes of February 3, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of February 3, 2025 were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Increase of Assessment of Real and Personal Property - Shelia Little***

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Steen did offer and

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Mr. Banks did second a motion to open the public hearing on the matter of increasing a real property assessment for the 2024 tax year for Parcel Number 071F-13C-033/00.00 assessed to Shelia Little. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

Thereafter, the Chancery Clerk did advise that the appropriate notice on the matter of increasing said real property assessment for the 2024 tax year on parcel number 071F-13C-033/00.00, a spreadsheet and the petition listing the property owner, the parcel number, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, was sent by regular mail to the affected property owner, and the Board does find that said notice was sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increase,

Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

Mr. Steen did offer and Mr. Banks did second a motion to approve the assessment increase of Parcel Number 071F-13C-033/00.00 as set forth in the aforesaid spreadsheet and petition. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said assessment increase of Parcel Number 071F-13C-033/00.00 was and is hereby approved and adopted.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Consideration of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

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Mr. Banks did offer a motion to approve the Consent Agenda. The matter failed for lack of a second.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Appointment to Lake Lorman Utility District Board***

Mr. Banks did offer and Mr. Steen did second a motion to appoint Mr. Bill Grothe to the Lake Lorman Utility District Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Grothe was and is hereby appointed.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Request for Property Tax Exemption - Canopy Children's Solutions***

Mr. Banks did offer and Mr. Steen did second a motion to approve the request of Canopy Children's Solutions for property tax exemption for the year beginning January 1, 2025 on property located at 888 Avery Boulevard. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Amended Landscape Contract***

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Griffin did offer and Mr. Steen did second a motion to approve the Amended Landscape Contract of Winn Management, LLC, found in the Miscellaneous Appendix to these Minutes, for flower bed maintenance and landscaping for Madison County facilities. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended contract was and is hereby approved.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Supplemental Agreement #1 -  
Yandell Road Signal Installation at North Old Canton Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Steen did second a motion to approve Supplemental Agreement #1 with Benchmark Engineering & Surveying, LLC for the scope of additional services for the Yandell Road Signal Installation at North Old Canton Road Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Supplemental Agreement #1 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Authorization to Act as County Agent***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to authorize County Engineer to be listed as the county's contact and authorize Wilson Harper with Garver to be listed as the county's agent on the U.S. Army Corp. of Engineers Clean Water Act Permit related to the Stribling Road Improvements Project and authorize Board President to execute the necessary form. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer and Wilson Harper were and are hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Authorization of Board President***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to authorize Board President to execute the MDOT form LPA-100 related to the Yandell Road Signal Installation at North Old Canton Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Allocation of Road Funds***

Mr. Brannon did offer and Mr. Baxter did second a motion to authorize the remaining \$147,461.90 in road funds to be paid to the City of Madison as reimbursement for over budgeted road projects within the City of Madison. Prior to call of the motion, Mr. Steen did offer and Mr. Banks did second a substitute motion to allocate said remaining funds to repair Society Ridge and Critter Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby allocated.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Zoning Matter -  
Request to Place Mobile Home***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to approve the request of Laurise Curtis and Larquetta Jordan Ephrom to place a mobile home on property owned by them located at 297 Pecan Street due to medical hardship. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Curtis and Ms. Ephrom were and are hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Authorization of Board Attorney***

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to **(1)** authorize Board Attorney to file a lawsuit in Madison County Circuit Court to seek an order to pay services performed by Stribling Equipment, LLC, **(2)** reject invoice submitted by Puckett Machinery and file lawsuit in Madison County Circuit Court to seek an order to pay said services performed by Puckett Machinery. The vote on the matter being as follows:

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized and said invoice was and is hereby rejected.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Authorization as County Agent***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to authorize Waggoner Engineering to serve as the county’s agent for communication with the U.S. Army Corp. of Engineers related to the Bear Creek Watershed Flood Control Improvements Project and authorize Board President to execute the necessary form. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Waggoner Engineering was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Right of Entry Letter***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to approve a Right of Entry letter related to the Bear Creek Watershed Flood Control Improvements Project and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Right of Entry Letter was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Acknowledgment of Appraisal***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge the appraisal of 3.29 acres on

**President’s Initials:** \_\_\_\_\_

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Cobblestone Drive, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said appraisal was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Authorization of County Administrator***

Mr. Steen did offer and Mr. Banks did second a motion to authorize County Administrator to negotiate prices for the 3.29 acre lots and bring said amounts back to the Board. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	Aye

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit A**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Claims Docket & Payroll Docket***

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders

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were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - February 18, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2234 to 2369	136	618,183.41
012	69 to 71	3	7,397.17
015	32 to 33	2	59,533.29
030	17 to 20	4	8,539.00
095	6 to 6	1	355,613.56
097	41 to 44	4	8,141.00
104	17 to 17	1	632.13
105	39 to 41	3	10,269.96
113	4 to 4	1	58,900.00
115	75 to 80	6	10,092.70
116	3 to 3	1	448,247.23
117	3 to 3	1	5,770.84
118	2 to 2	1	9,362.81
119	3 to 3	1	23,831.36
120	3 to 3	1	41,986.58
121	3 to 3	1	1,134.96
122	3 to 3	1	261,087.62
137	6 to 6	1	159,998.21
150	212 to 245	34	129,582.10
151	31 to 34	4	15,906.64
160	26 to 27	2	5,267.01
185	28 to 31	4	5,115.50
186	28 to 28	1	584.00
187	24 to 24	1	385.25
190	35 to 35	1	492.50
191	62 to 66	5	3,664.65
331	12 to 12	1	10,759.22
348	14 to 14	1	1,293,292.62
351	16 to 22	7	346,601.67
655	4 to 4	1	69,600.00
664	4 to 4	1	1,251.75
672	4 to 4	1	1,179.00
675	4 to 4	1	4,324.50
680	4 to 4	1	45.00
690	4 to 4	1	361,042.48
691	4 to 4	1	541,510.62
TOTAL ALL FUNDS		237	4,879,326.34

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Docket were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket dated February 14, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Summit Food Service Agreement***

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Baxter did offer and Mr. Steen did second a motion to approve the Summit Food Service Agreement, found in the Miscellaneous Appendix to these Minutes and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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Mr. Griffin did request that item number 19 be pulled,

Mr. Griffin did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

3. **HR - Approve Personnel Matters (Attached as Exhibit B)**
4. **B&G - Approve Magnolia Shredding Service Agreement for Household Hazardous Waste Day 2025 (Attached as Exhibit C)**
5. **B&G - Approve Use of Rogers Park - McCallister**
6. **CA - Approve City of Gluckstadt's Use of County's Electronic Voting System for the 2025 Primary and General Election**
7. **CA - Approve AWS Resolution and FIL**
8. **CA - Acknowledge CMPDD Safety Analysis 2019-2023 Report**
9. **CA - Approve Emergency Declaration - Radio Room**
10. **ChClrk - Approve 16th Section Land Leases**
11. **ChClrk - Approve DuProcess Application Software Support Agreement and Authorize Payment**
12. **CirClrk - Approve Circuit Court BIS Digital Service and Support Renewal Contract and Authorize Payment (Attached as Exhibit D)**
13. **CirClrk - Approve Reimbursement of Interest on Criminal and Civil Bank Accounts**
14. **CirClrk - Acknowledge Letter from Election Systems & Software for Madison Water Damage Expressvotes Equipment (Attached as Exhibit E)**
15. **CirCrt - Acknowledge Circuit Court Order Authorizing Payment - Molly B. Eaton (Attached as Exhibit F)**
16. **CountyCrt - Approve RANT License, Maintenance and Support Agreement and Authorize Payment - Adult Drug Court (Attached as Exhibit G)**
17. **CountyCrt - Approve Contract for Professional Services to Provide Psychological Services Between Madison County and Essential Touchstone Psychological Services, LLC**
18. **COMP - Declare Property as Surplus and Authorize Disposal**
20. **COMP - Approve Clerk of the Board - January 2025**
21. **COMP - Approve Travel and Related Expenses for Payroll Congress Convention / White & Hawkins / Orlando, FL / May 13-16, 2025**
22. **ENG - Approve Telepak Networks/D.B.A cSpire Utility Permit - North Livingston Road**
23. **Fire Service - Acknowledge Executed Contract and Authorize Payment to Central Fire District**
24. **Fire Service - Approve Travel and Related Expenses for 2025 Regional Coordinator**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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**Meeting / Minor Norman / Louisville, MS / March 6, 2025**

- 25. Fire Service - Approve State Rural Fire Truck Acquisition Assistance Grant Application**
- 26. IT - Approve KnowBe4 Cyber Security Awareness Training and Authorize Payment (Attached as Exhibit H)**
- 27. IT - Approve Network Firewall License Renewal and Authorize Payment (Attached as Exhibit I)**
- 28. JuvDrgCrt - Approve Travel and Related Expenses for NADCP Conference / Stafford, Alexander, Allen, Ross, Ballard and Nisbett / Orlando, FL / May 28-31, 2025**
- 29. PC - Approve Purchase of Food Items from Amazon - Juvenile Drug Court**
- 30. PC - Approve Purchase of Food Items from Amazon - Juvenile Drug Court**
- 31. PC - Approve Purchase of Food Items from Amazon - Juvenile Drug Court**
- 32. SO - Approve Annual Maintenance Agreement for WebSmart WAS software with Fresche Solutions (Attached as Exhibit J)**
- 33. SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department**
- 34. SO - Approve Use of Madison County Administration Building Garage for Filming**
- 35. TA - Approve Travel and Registration for IAAO Course 102 / Jeff Hodgins / Starkville, MS / April 7-11, 2025**
- 36. TA - Approve 2024 Real Property Decreases**
- 37. TA - Approve 2024 Amended Homesteads**
- 38. TA - Approve 2024 Name Change Roark Tree Farm LLC**
- 39. TA - Approve 2024 Real Property Increase - Signed**
- 40. TC - Approve Lakes at Grandview PID Assessment Error / 2024 Tax Year**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Authorization to Submit Letter Report***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize submission of the Letter Report to the U.S. Army Corp. of Engineers related to the Environmental Infrastructure Assistance Project for the Wastewater Collection Systems Improvements for West Madison Utility District, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Letter Report was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Approval of Non-Federal Sponsor's Self-Certification***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to approve the Non-Federal Sponsor's Self-Certification of Financial Capability for Agreements, attached as **Exhibit K**, and authorize County Administrator to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Non-Federal Sponsor's Self-Certification was and is hereby approved and County Administrator was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Authorization of Board President***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board President to execute a final letter to the U.S. Army Corp of Engineers related to Section 219 of the Water Resources Development Act Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, Comptroller Na’Son White, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

During Executive Session, Mr. Banks did offer and Mr. Baxter did second a motion to approve certain notices. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said notices were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 18<sup>th</sup> day of February, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Brannon and approved by the unanimous vote of those present, the February 18, 2025 meeting of the Board of Supervisors was adjourned until March 3, 2025 at 9:00 a.m.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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