

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 17, 2025  
Adjourned from a meeting conducted March 3, 2025

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 17, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	
Supervisor Trey Baxter	
Supervisor Gerald Steen	
Supervisor Karl Banks	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from March 3, 2025***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on March 3, 2025,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of March 3, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of March 3, 2025 were and are hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Discussion of Cobblestone Subdivision***

Following discussion, Mr. Steen did offer and Mr. Brannon did second a motion to acknowledge documentation submitted by Mr. Steven Cline, found in the Miscellaneous Appendix to these

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Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said documentation was and is hereby acknowledged.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Authorization to Purchase Ballot Bags***

At the request of Election Commissioner Leroy Lacey, Mr. Griffin did offer and Mr. Steen did second a motion to approve the purchase of 100 ballot bags to be used for elections. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did request that item number 28 be pulled for further discussion,

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personal Matters (Attached as Exhibit A)**
6. **B&G - Approve Use of Rogers Park - Luckett**
7. **B&G - Approve Use of Rogers Park - Jones**
8. **B&G - Approve Use of Rogers Park - Diamond**
9. **B&G - Approve Use of Courthouse Grounds - Canton Flea Market**
10. **B&G - Approve Proposed Change Request #6 Softball Complex Sulphur Springs Park with England Enterprise, Inc. and Authorize Payment to 1st Choice Concrete Pumping Service, Inc.**
11. **B&G - Approve Agreement for Relocating the Election Commission to Madison County Courthouse B Complex - Mighty Strong Movers Quote and Authorize Payment (Attached as Exhibit B)**

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12. CA - Approve Travel and Related Expenses for Board Of Supervisors, County Administrator, and Board Attorney Traveling to Washington, DC / March 31- April 2, 2025
13. CA - Approve Membership and Payment of Annual Dues American Judges Association - Judge Martina Griffin
14. CA - Approve Travel & Related Expenses for 2025 American Judges Association Midyear Conference / Judge Martina Griffin / Reno, NV / April 11-13, 2025
15. CA - Approve Quote for Services from West Architectural Specialties for Signage at Courthouse B (Attached as Exhibit C)
16. CA - Approve Donation to American Red Cross (Attached as Exhibit D)
17. CA - Acknowledge Approved National Park Service Construction Permit for Removal of Trees
18. CA - Renew Property and Casualty Insurance and Authorize Board President to Execute (Attached as Exhibit E)
19. CA - Approve Contract Amendment - Novum, LLC (Attached as Exhibit F)
20. CA - Authorize Closing of County Offices on April 18, 2025, in lieu of the Last Monday in April
21. ChClrk - Approve 16th Section Land Leases
22. ChCrt - Approve Chancery Court (BIS Digital) Service & Support Renewal Contract and Authorize Payment (Attached as Exhibit G)
23. CirCrt - Acknowledge Circuit Court Order Authorizing Payment (Attached as Exhibit H)
24. COMP - Approve American Rescue Plan Quarterly Report
25. COMP - Approve Lost Rabbit URD FY 2024 Payment
26. COMP - Approve Clerk of the Board - February 2025
27. ElecComm - Approve Service Agreement for Election Systems & Software, LLC and Authorize Board President to Execute (Attached as Exhibit I)
29. EMA - Approve Travel and Related Expenses for 2025 MS Partners in Preparedness Conference / Boyd-Robicheaux / Biloxi, MS / May 20-23, 2025
30. ENG - Approve Travel and Related Expenses for 2025 DSITE Movite Joint Meeting Meeting for Institute of Transporation Engineers / Tim Bryan / Memphis, TN / April 13-16, 2025
31. ENG - Approve Comcast Utility Permit - Porter Ridge Drive
32. PC - Approve Additional February 2025 Procurement Card Reconciliation and Authorize Payment Thereof
33. PC - Approve March 2025 Procurement Card Reconciliation and Authorize Payment Thereof

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- 34. PC - Approve March 2025 Travel Card Reconciliation and Authorize Payment Thereof
- 35. SO - Authorization for Purchase of Firearm for \$10 - MCA 45-9-131 (Attached as Exhibit J)
- 36. SO - Approve Annual Maintenance Agreement for WebSmart WAS software with Fresche Solutions (Attached as Exhibit K)
- 37. SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department
- 38. TA - Approve Appraisal Board Renewal License Fee and Authorize Payment - Norman A. Cannady, Jr.
- 39. TA - Approve Registration and Related Expenses for Appraisal Courses - Norman A. Cannady, Jr.
- 40. TA - Approve 2024 Real Property Decreases
- 41. TA - Approve 2024 Amended Homesteads
- 42. TC - Approve Software Rental and Services Agreement with Data Systems Management Inc. and Authorize Board of President to Execute
- 43. TC - Approve Reimbursement Request - Tax Collector

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Consideration of Letter from Watkins & Eager***

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to increase the hourly rate of Election Commission Attorney Spence Flatgard to \$265.00 per hour and increase the hourly rate of Board Attorney Mike Espy to \$275.00 per hour. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a substitute motion to increase the hourly rate of Election Commission Attorney Spence Flatgard to \$265.00 per hour and keep the hourly rate of Board Attorney Mike Espy at \$250.00 per hour. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

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the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

Thereafter, the Board President called for a vote of the original motion made by Mr. Griffin and seconded by Mr. Steen to increase the hourly rate of Election Commission Attorney Spence Flatgard to \$265.00 per hour and increase the hourly rate of Board Attorney Mike Espy to \$275.00 per hour. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	Aye

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Acceptance of Resignation***

Mr. Griffin did offer and Mr. Banks did second a motion to accept the resignation of Willie Cline from the Valley View Fire Protection District Board, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resignation of Willie Cline was and is hereby accepted.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Appointment to Valley View Fire Protection District Board***

Mr. Griffin did offer and Mr. Banks did second a motion to appoint Calvin Garrett to the Valley View Fire Protection District Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Calvin Garrett was and is hereby appointed.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Re-Appointment to Camden Fire Protection District Board***

Mr. Griffin did offer and Mr. Steen did second a motion to re-appoint Calvin Harris to the

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Camden Fire Protection District Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Calvin Harris was and is hereby re-appointed.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Request for Property Tax  
Exemption - Methodist Rehabilitation Center***

Mr. Baxter did offer and Mr. Banks did second a motion to approve the request of Methodist Rehabilitation Center for property tax exemption for the year beginning January 1, 2025 for property located at 154 Calhoun Station Parkway in Gluckstadt bearing Parcel Number 000013593. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval to Correct 2025 Madison County Road Plan***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Brannon did second a motion to make a correction to the road plan to remove McDonald Road and add McDonald Drive. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said correction was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

Thereafter, at the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Banks did second a motion for approval of further corrections to the 2025 Madison County Road Plan to **(1)** remove Waterford Square, and **(2)** add Whisper Lake Boulevard, Whisper Lake Avenue, Woodland Hills Court, Sunflower Road, Iris Cove, Trey Cove, and Devlin Ext. at an estimated budget of \$271,703.00. The vote on the matter being as follows:

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said corrections were and are hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Additions to the 2025 Madison County Funded Road Plan***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the addition of McDonald Drive, Whisper Lake Boulevard, Whisper Lake Avenue, Woodland Hills Court, Sunflower Road, Iris Cove, Trey Cove, and Devlin Ext. to the 2025 Madison County Funded Road Plan. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said additions were and are hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Award Bid - State Aid Project No. SAP-45(22) M - Pear Orchard Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to (1) approve and award the contract to A.J. Construction, Inc. as the lowest bidder for the Pear Orchard Road Project in the amount of \$663,290.80, (2) authorize Board President to execute the Board Order transferring \$776,100.00 in Madison County State Aid funds to said project, and (3) authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Award Bid - State Aid Project No. SAP-45(21) M - Rice Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to (1) approve and award the contract to A.J. Construction, Inc. as the

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lowest bidder for the Rice Road Project in the amount of \$406,594.97, (2) authorize Board President to execute the Board Order transferring \$475,700.00 in Madison County State Aid funds to said project, with said funds to be for construction plus 5% contingency and \$48,800.00 in CE&I services to be provided by the State Aid engineer, and (3) authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Cooperation Agreement - City of Canton***

At the request and recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Cooperation Agreement between Madison County and the City of Canton, attached as **Exhibit L**, regarding the funding of certain road improvements located within the City of Canton, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Cooperation Agreement - Town of Flora***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve the Cooperation Agreement between Madison County and the Town of Flora, attached as **Exhibit M**, regarding the funding of certain road improvements located within the Town of Flora, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

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SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Cooperation Agreement - City of Gluckstadt***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve the Cooperation Agreement between Madison County and the City of Gluckstadt, attached as **Exhibit N**, regarding the funding of certain road improvements located within the City of Gluckstadt, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Cooperation Agreement - City of Madison***

At the request and recommendation of Board Attorney Mike Espy, Mr. Brannon did offer and Mr. Banks did second a motion to approve the Cooperation Agreement between Madison County and the City of Madison, attached as **Exhibit O**, regarding the funding of certain road improvements located within the City of Madison, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Cooperation Agreement - City of Ridgeland***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve the Cooperation Agreement between Madison County and the City of Ridgeland, attached as **Exhibit P**, regarding the funding of certain road improvements located within the City of Ridgeland, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Supervisor Paul Griffin

Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Acknowledgment of FY 2023 Audit***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Brannon did second a motion to acknowledge the 2023 FY Audit Report of Bridgers, Goodman, Baird & Clarke, PLLC, found in the Miscellaneous Appendix to these Minutes, and authorize statutory advertisement of same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said audit report was and is hereby acknowledged and advertisement was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Engagement Letter***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve the Letter of Engagement for Underwriting or Placement Agent Services with Raymond James, attached as **Exhibit Q**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and engagement letter was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Acknowledgment of Rescheduled Date for Household Hazardous Waste Day***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge that the Household Hazardous Waste Day was rescheduled to March 22, 2025 from 8:00 a.m. to 12:00 p.m. at Northpark Mall in Ridgeland. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rescheduled date of March 22, 2025 was and is hereby acknowledged.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Task Order 4-F - Waggoner Engineering***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to approve Task Order No. 4-F to the general services agreement between Waggoner Engineering, Inc. and Madison County, attached as **Exhibit R**, related to the Madison County Broadband Initiative Phase 1 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and task order was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit S**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Claims Docket & Payroll Docket***

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Griffin did offer and Mr. Banks did second a

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motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - March 12, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2510 to 2630	121	1,186,423.76
012	80 to 83	4	7,061.86
015	38 to 41	4	220,733.13
030	22 to 23	2	2,859.00
097	48 to 54	7	52,200.49
104	20 to 21	2	633.60
105	48 to 50	3	7,241.29
115	94 to 94	1	725.41
125	12 to 12	1	43.01
150	268 to 291	24	51,922.07
151	36 to 38	3	117,325.96
160	30 to 30	1	1,497.85
172	14 to 14	1	95.51
185	37 to 38	2	282.05
186	34 to 35	2	40.46
187	29 to 29	1	38.79
190	40 to 42	3	259.32
191	75 to 77	3	1,383.28
194	31 to 31	1	159.54
226	23 to 23	1	977.78
331	14 to 14	1	8,414.20
340	9 to 10	2	1,426,948.58
349	3 to 3	1	37,580.84
351	28 to 37	10	680,062.01
697	14 to 14	1	444.85
698	14 to 14	1	341.01
699	14 to 14	1	15.87
TOTAL ALL FUNDS		204	3,805,711.52

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Planning & Zoning Commission Per Diem***

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Mr.

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Brannon did second a motion to approve the Planning and Zoning Commission per diem for March 13, 2025, attached as **Exhibit T**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused <sup>1</sup>

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na’Son White, Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket dated March 13, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Authorization of Zoning Attorney***

At the request of Zoning Attorney Andy Clark, Mr. Griffin did offer and Mr. Banks did second a motion for authorization to proceed with legal action against Lottville Hill Construction, LLC for potential zoning violation of a commercial operation on property located on Robinson Road and Pleasant Gift Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

the matter carried unanimously and Zoning Attorney was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss right of way acquisition, litigation, and personnel issues, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Steen did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing right of way acquisition, litigation, and personnel issues with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, County Engineer Tim Bryan, Zoning Attorney Andy Clark, Comptroller Na’Son White, Jim Turner, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss right of way acquisition, litigation, and personnel issues. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

During Executive Session, Mr. Griffin did offer and Mr. Steen did second a motion to

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

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acknowledge receipt and approve payment of two right of way acquisitions associated with the Loring Road Bridge Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to establish just compensation in a sum certain for six (6) parcels related to the Bozeman Road Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensations were and are hereby established and the Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to approve an administrative adjustment in a sum certain in the best interest of Madison County on two (2) parcels related to the Yandell Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said administrative adjustment was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion for recommendation of a condemnation action regarding the Yandell Road Project and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said condemnation action was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

***In re: Authorization of County Administrator***

Mr. Steen did offer and Mr. Banks did second a motion to authorize County Administrator to apply for unclaimed property from the State of Mississippi. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the March 17, 2025 meeting of the Board of Supervisors was adjourned until April 7, 2025 at 9:00 a.m.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

President’s Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_



**President's Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_