

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF June 2, 2025
Being the first day of the June term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 2, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	
Supervisor Trey Baxter	
Supervisor Karl Banks	
Supervisor Gerald Steen	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Chief Deputy Sheriff Jeremy Williams	

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Sam Kelly opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Acknowledgment of Survey of Shepherd
Family Cemetery***

Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge the survey of the Shepherd Family Cemetery, attached as **Exhibit A**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said survey was and is hereby acknowledged.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Minutes from May 19, 2025

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 19, 2025,

Mr. Steen did offer and Mr. Griffin did second a motion to approve the minutes of May 19, 2025

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as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of May 19, 2025 were and are hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Acceptance of Donation

Mr. Banks did offer and Mr. Griffin did second a motion to accept a bench donated by Zeta Phi Beta Sorority, Inc. for Rogers Park. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said donation was and is hereby accepted.

SO ORDERED this the 2nd day of June, 2025.

In re: Acknowledgment of Madison County Historic Courthouse Committee Plan

Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the plan for the historic courthouse presented by the Madison County Historical Courthouse Committee, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plan was and is hereby acknowledged.

SO ORDERED this the 2nd day of June, 2025.

In re: Addition of Plans of Madison County Historic Courthouse Committee

Mr. Steen did offer and Mr. Banks did second a motion to add the plans of the Madison County Historic Courthouse Committee to the minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plans were and are hereby added.

SO ORDERED this the 2nd day of June, 2025.

***In re: Approval to Use Historic Courthouse
Grounds for Canton Christmas Festival 2025***

Mr. Griffin did offer and Mr. Banks did second a motion to allow Canton Tourism to use the Historic Courthouse grounds for the annual Canton Christmas Festival of Lights from October 10, 2025 through the end of January 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the use of the Historic Courthouse grounds was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

***In re: Consideration of Zoning Matter -
Application for Rezoning of MMC Materials & Bob Lloyd***

Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing for consideration of rezoning of property on Virililia Road by MMC Materials and by Bob Lloyd. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby opened.

SO ORDERED this the 2nd day of June, 2025.

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 2nd day of June, 2025.

President’s Initials:_____

Date Signed:_____

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to approve the Application for Rezoning of MMC Materials to rezone property at the corner of Old Yazoo City Road and Virililia Road for a temporary concrete plant to service the Amazon and AWS developments in Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Rezoning of Bob Lloyd to rezone property at the corner of Old Yazoo City Road and Virililia Road for a temporary concrete plant to service the Amazon and AWS developments in Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

9. **HR - Approve Personal Matters (Attached as Exhibit B)**
10. **HR - Approve Travel and Related Expenses for Annual Labor & Employment Training Seminar / Phillips & Griffin / Biloxi, MS / June 12-13, 2025**
11. **B&G - Approve Use of Rogers Park – Jones**
12. **B&G - Approve Use of Rogers Park – Matlock**
13. **B&G - Approve Use of Rogers Park - Voices of Canton**
14. **B&G - Approve Use of Courthouse Grounds – Burt**
15. **B&G - Approve Amendment Professional Services Agreement - Madison County Mississippi Circuit Court Building Renovation and Addition and Authorize Board President to Execute (Attached as Exhibit C)**

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16. CA - Acknowledge Letter from Mississippi Development Authority regarding Special Conditions Clearance - CDBG Project
17. CA - Ratify Emergency Declaration and Authorize Payment (Attached as Exhibit D)
18. CA - Approve Additional Advertisement
19. CA - Approve Proposal for Surveying Services at Camden Community Center - Benchmark Engineering & Surveying, LLC
20. ChClrk - Approve 16th Section Land Leases - Harry Lee James
21. ChClrk - Approve Cancellation of Homestead Chargebacks (Attached as Exhibit E)
22. ChCrt - Acknowledge Court Order Setting Compensation for Court Reporter - Amanda Brock Vanlandingham
23. ChCrt - Acknowledge Court Order Setting Salary of Court Administrator - Sheila Lewis
24. ChCrt - Acknowledge Court Order Setting Salary - Patricia Chatelain
25. CirCrt - Acknowledge Circuit Court Order Authorizing Payment - Debra Nester
26. COMP - Approve Lost Rabbit URD FY 2025 Payment
27. COMP - Approve 2025 TIF payment to City of Madison - Madison Station-CVS TIF
28. COMP - Approve Constable Report - May 2025
29. COMP - Approve Clerk of the Board - April 2025
30. COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment
31. COMP - Declare Property as Surplus and Authorize Disposal
32. ENG - Approve Telepak Networks/D.B.A cSpire Utility Permit - Cox Ferry Road
33. ENG - Approve Comcast Utility Permit - Whisper Ridge Avenue
34. ENG - Approve Comcast Utility Permit - Potluck Road
35. ENG - Approve Comcast Utility Permit - Highway 17 South
36. JusticeCrt - Authorization to Advertise for Deputy Clerk Position
37. JuvDrgCrt - Approve Travel & Related Expenses for MADCP Convention for Juvenile Drug Court Treatment personnel listed and Family Drug Court Treatment personnel listed / Biloxi, MS / August 13-15, 2025
38. PC - Approve Travel and Related Expenses for 2025 MAGPPA Annual Conference / Jackson / Biloxi, MS / October 26-29, 2025
39. PC - Approve Purchase of Various Food Items from Amazon - Juvenile Drug Court

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- 40. PC - Approve Declaration of Sole Source with Flock Safety and Authorize Payment - Sheriff Department
- 41. PC - Approve Declaration of Sole Source with Axon Enterprise, Inc. and Authorize Payment - Sheriff Department
- 42. RD - Approve May 2025 Closed Call Analysis
- 43. RD - Approve May 2025 Monthly Report
- 44. RD - Approve June 2025 Culvert Requests
- 45. RD - Approve June 2025 Service Call Schedule
- 46. SO - Approve Travel and Related Expenses for NECI Legal Liability Class / Tina Mullen / Jackson, MS / June 17, 2025
- 47. SO - Approval of Tag Purchase(s) - Sheriff's Department
- 48. TA - Approve 2024 Real Property Decreases
- 49. TA - Approve 2024 Amended Homesteads
- 50. TA - Approve 2024 Personal Property Decreases
- 51. TA - Approve 2024 Personal Property Increase – Signed
- 52. TC - Approve Registration and Related Expenses for 2025 Continuing Education Program - Shaylyn Taylor

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 2nd day of June, 2025.

In re: Acceptance of Resignation of Joyce Monroe & Appointment of Mary Mitchell Rushing

Mr. Banks did offer and Mr. Griffin did second a motion to (1) accept resignation of Joyce Monroe from the West Madison Utility District Board, and (2) appoint Mary Mitchell Rushing to the West Madison Utility District Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said resignation of Ms. Monroe was and is hereby accepted and Ms. Rushing was and is hereby appointed.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Request for Property Tax Exemption - Mustard Seed, Inc.

Mr. Steen did offer and Mr. Banks did second a motion to approve the request of Mustard Seed, Inc. for property tax exemption for the year beginning January 1, 2025 for property located at 115 N. Wheatley Street in Ridgeland bearing Parcel Number 072D-19C-011/04.00. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Preliminary Plat - Southampton Garden Homes of Lake Caroline, Phase 2

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Banks did second a motion to approve the preliminary plat of the Southampton Garden Homes of Lake Caroline, Phase 2 consisting of 1.34 acres with 4 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Preliminary Plat - Lot 19 of Panther Creek

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the preliminary plat of the Lot 19 of Panther Creek consisting of 15 acres with 3 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Final Plat - Lot 19 of Panther Creek

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the final plat of Lot 19 of Panther Creek consisting of 15 acres with 3 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Plat Amendment - Cedar Ridge, Phase 2

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Banks did second a motion to approve the plat amendment of Cedar Ridge, Phase 2 for modification of Lots 18, 20, and 21 of said plat. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat amendment was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Full Maintenance Release

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to approve the release of Hemphill Construction Company, Inc. from maintenance on the Reunion Parkway Phase III Project and authorize Board President to execute the letter to Hemphill Construction Company, Inc. regarding same, attached as **Exhibit F**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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Date Signed:_____

the matter carried unanimously and Hemphill Construction Company, Inc. was and is hereby released and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

In re: Authorization to Advertise

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to to authorize advertising for construction for the Loring Road Bridge project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

***In re: Acknowledge Planning and Zoning
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the Planning and Zoning Commission draft minutes of May 15, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 2nd day of June, 2025.

***In re: Approval of Zoning Matter -
Application for Re-Zoning***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Application for Re-zoning of Mary Jane and Walter Boutwell to re-zone property located at 367 Virililia Road, bearing Parcel Number 092E-21-005/00.00, from A-1 Agricultural District to I-2 Industrial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Aye

SO ORDERED this the 2nd day of June, 2025.

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Brannon did second a motion to approve the Application for Re-zoning of Boutwell LTD Family Partnership, LP to re-zone property located at 333 Virililia Road, bearing Parcel Number 092E-21-006/02.00, from A-1 Agricultural District to I-2 Industrial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

SO ORDERED this the 2nd day of June, 2025.

Following discussion, Mr. Baxter did offer and Mr. Brannon did second a motion to table said Application for Conditional Use of Guru Nanak until Board Attorney can review. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

SO ORDERED this the 2nd day of June, 2025.

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Baxter did offer and Mr. Brannon did second a motion to approve the Application for Conditional Use of Guru Nanak for a religious institution on property at 420 Old Jackson Road. The vote on the matter being as follows:

Supervisor Casey Brannon Aye
Supervisor Trey Baxter Aye

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for conditional use was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

***In re: Approval of Zoning Matter -
Application for Conditional Use***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Application for Conditional Use of John Cowan Herald, Sr. to rezone property on Virilia Road bearing Parcel Number 092E-22-003/00.00 for an RV park. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for conditional use was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

***In re: Approval of Zoning Matter -
Request to Place Mobile Home***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to authorize Michael Saxton to place a mobile home on property zoned in a residential district located at 548 Livingston Vernon Road due to medical hardship. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Saxton was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

***In re: Approval of Request for E-911 Funds -
City of Ridgeland***

At the request of EMA Director Albert Jones, Mr. Steen did offer and Mr. Banks did second a motion to approve the City of Ridgeland’s request for E-911 funds in the amount of \$168,407.50

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for the upgrade of microwave antennas and modems linking for the MSWIN radio system. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for E-911 funds was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Resolution

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve the Resolution in Support of Entergy Mississippi’s Ridgeland Power Plant Project, attached as **Exhibit G**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Resolution of Intent

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to (1) approve the Resolution of Intent to Levy a Four (4) Mil Increase for the Purposes of Providing Fire Protection and for the Operation, Support, and Maintenance of the Newly Enlarged Southwest Madison County Fire Protection District, attached as **Exhibit H**, (2) authorize Board President to execute the same, and (3) authorize the publication of same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby approved and Board President was and is hereby authorized and publication was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

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In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit I**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Claims Docket & Payroll Dockets 1 - 2

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Brannon did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - May 22, 2025
- (3) Payroll Docket 2 - May 28, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3165 to 3255	91	454,747.40
012	113 to 120	8	35,630.90
015	57 to 59	3	162,247.73
095	11 to 11	1	52,335.52
097	72 to 73	2	8,323.00
103	4 to 4	1	3,076.92
104	29 to 29	1	632.13
105	67 to 70	4	30,360.98
115	135 to 142	8	10,615.94
116	7 to 7	1	52,785.44
117	7 to 7	1	982.88
118	6 to 6	1	1,000.73
119	7 to 7	1	3,372.32
120	7 to 7	1	3,126.78
121	7 to 7	1	481.66
122	7 to 7	1	2,816.69
125	17 to 17	1	1,000.00
137	11 to 11	1	23,528.26
150	414 to 441	28	140,818.73
151	60 to 63	4	84,218.69
185	60 to 60	1	1,500.00
186	56 to 56	1	3,575.00
190	61 to 62	2	545.68

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191	113 to 115	3	8,953.51
226	36 to 36	1	70,434.38
305	3 to 3	1	32,186.00
331	20 to 21	2	417,025.91
341	2 to 2	1	40,824.53
351	60 to 66	7	292,745.76
352	19 to 21	3	340,562.08
655	8 to 8	1	69,510.57
664	8 to 8	1	1,100.00
672	8 to 8	1	1,330.00
675	8 to 8	1	3,637.00
690	8 to 8	1	55,728.86
691	8 to 8	1	83,577.56
TOTAL ALL FUNDS		188	2,495,339.54

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1 - 2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of June, 2025.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na’Son White, Mr. Griffin did offer and Mr. Brannon did second a motion to approve a supplemental claims docket dated May 30, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of June, 2025.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

In re: Acknowledgment of Inmate Meal Report

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for May 2025, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 2nd day of June, 2025.

In re: Acknowledgment of MDOC Invoices

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge receipt of MDOC invoices for March 2025 in the amount of \$5,240.63, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

In re: Re-Appointment to MCEDA Board

Mr. Griffin did offer and Mr. Banks did second a motion to re-appoint Dwight Luckett to the Madison County Economic Development Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Luckett was and is hereby re-appointed.

SO ORDERED this the 2nd day of June, 2025.

In re: Authorization to Advertise

At the request and recommendation of Buildings and Grounds Director Drew Ridinger, Mr.

President’s Initials:_____

Date Signed:_____

Steen did offer and Mr. Banks did second a motion to in a authorize advertising for the Historical Courthouse Re-roofing Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 2nd day of June, 2025.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a potential litigation and real property acquisition, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Baxter did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing potential litigation and real property acquisition, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na’Son White, Board Attorney Mike Espy, Caleb Koonce, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 2nd day of June, 2025.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss potential litigation and real property acquisition. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President’s Initials:_____

Date Signed:_____

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Supervisor Paul Griffin Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 2nd day of June, 2025.

During Executive Session, Mr. Griffin did offer and Mr. Banks did second a motion to establish just compensation in a sum certain for a parcel related to the Yandell Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensation was and is hereby established.

SO ORDERED this the 2nd day of June, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge a payment related to the Bozeman Road Phase 2 Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby acknowledged.

SO ORDERED this the 2nd day of June, 2025.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to approve an administrative adjustment in a sum certain related to the Bozeman Road Phase 2 Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said administrative adjustment was and is hereby approved.

SO ORDERED this the 2nd day of June, 2025.

Thereafter, Mr. Banks did offer and Mr. Brannon did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President's Initials: _____

Date Signed: _____

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Supervisor Paul Griffin

Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 2nd day of June, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the June 2, 2025 meeting of the Board of Supervisors was adjourned until June 16, 2025 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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President's Initials:_____

Date Signed:_____