

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF July 7, 2025  
Being the first day of the July term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 7, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	
Supervisor Trey Baxter	
Supervisor Karl Banks	
Supervisor Gerald Steen	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from June 16, 2025***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on June 16, 2025,

Mr. Banks did offer and Mr. Steen did second a motion to approve the minutes of June 16, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of June 16, 2025 were and are hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Acknowledgment of No Objections to Millage Increase - Southwest Madison County Fire Protection District***

Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing regarding the

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proposed millage increase related to the Southwest Madison County Fire Protection District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby opened.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge that no objections were received in relation to the four (4) mil increase for the Southwest Madison County Fire Protection District as outlined in the Resolution of Intent approved by the Board of Supervisors on June 2, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and no objections received in relation to said Resolution was and is hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Brannon did request that Item number 5 be pulled for discussion, and

Mr. Banks did offer and Mr. Brannon did second a motion to take the following actions on the Consent Agenda:

- 6.     **B&G - Approve Use of Rogers Park – McCallister**
- 7.     **B&G - Approve Use of Rogers Park – Walker**
- 8.     **B&G - Approve Use of Rogers Park – Leggins**

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9. **B&G - Approve Use of Rogers Park - Canton High Class of 2000**
10. **B&G - Approve Use of Rogers Park – Jackson**
11. **B&G - Approve Change Order #3 - Softball Complex Sulphur Springs Park and Authorize Board President to Execute (Attached as Exhibit A)**
12. **CA - Acknowledge Madison County Soil & Water Conservation District Fiscal Year 2026 Budget Request**
13. **CA - Acknowledge Madison County Health Department Budget Request for FY 2026**
14. **CA - Acknowledge MCCSA Budget Request for FY 2026 - General Fund**
15. **CA - Acknowledge MCCSA Budget Request for FY 2026 - Building Lease**
16. **CA - Approve Cyber Insurance Renewal with Fisher Brown Bottrell**
17. **CA - Approve Letter from Mississippi Department of Archives & History - Madison County Courthouse / Repairs and Restoration and Authorize Board President to Execute (Attached as Exhibit B)**
18. **CA - Approve Southern Tire Recycling LLC Contract for Disposal of Waste Tires and Authorize Board President to Execute (Attached as Exhibit C)**
19. **CA - Approve Pay Application #1 / Madison County Multipurpose Building Courtroom 1 & 2 Renovation / Ramsay Construction Services / June 16, 2025 (Attached as Exhibit D)**
20. **CA - Acknowledge Letter from Environmental Corporation of America**
21. **CA - Acknowledge Letter from The Secretary of The Interior Washington regarding (PILT) Payments in Lieu of Taxes**
22. **CA - Approve Travel and Related Expenses for MS Policy Conference / Martina Griffin / Tunica, MS / August 7-10, 2025**
23. **CA - Approve Travel and Related Expenses for MS Policy Conference / Martina Griffin / Tunica, MS / August 7-10, 2025**
24. **ChClrk - Approve Payment for Special Master & Attorneys**
25. **ChClrk - Approve Payment for Special Master & Attorneys**
26. **ChClrk - Approve Payment for Special Master & Attorneys**
27. **ChClrk - Approve Payment for Special Master & Attorneys**
28. **ChClrk - Approve Payment for Special Master & Attorneys**
29. **ChClrk - Approve Payment for Special Master & Attorneys**
30. **ChClrk - Acknowledge Qualifying Statement of Intent Independent Candidate - Special Election – Lancaster**
31. **ChClrk - Acknowledge Department of Revenue Exemptions Certificate Notice of Action - Capital City Beverages; D.B.C. Corporation; and Westlake Compounds,**

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LLC

32. **ChClrk - Approve Sun City Record Management Storage Quote for Services Agreement and Authorize Payment (Attached as Exhibit E)**
33. **ChClrk - Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. and Authorize Payment (Attached as Exhibit F)**
34. **CirCrt - Acknowledge Circuit Court Order Payment to Court Reporter – McKinion (Attached as Exhibit G)**
35. **COMP - Acknowledge Circuit Court Order to Pay the Claim of Stribling Equipment, LLC (Attached as Exhibit H)**
36. **COMP - Approve Constable Report - June 2025**
37. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
38. **COMP - Declare Property as Surplus and Authorize Disposal**
39. **COMP - Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. and Authorize Payment (Attached as Exhibit I)**
40. **COMP - Approve Payment to Colony Park TIF**
41. **COMP - Approve Clerk of the Board - May 2025**
42. **CountyCrt - Approve Travel and Related Expenses for Annual Mississippi Juvenile Justice Symposium / Alicia Louisville, Anya Rucker, Avis Stringer, and Judge Staci ONeal / Biloxi, MS / August 6-8, 2025**
43. **CountyCrt - Approve Purchase Agreement Software for Stenograph and Authorize Payment Thereof**
44. **CountyCrt - Acknowledge Court Order Regarding County Court Administrator – Mottola**
45. **CountyCrt - Acknowledge Court Order Regarding Youth Court Administrators - Louisville and Rucker**
46. **CountyCrt - Acknowledge Court Order Regarding Youth Court Support Staff – Ross**
47. **ENG - Approve Comcast Utility Permit - Quail Road**
48. **IT - Approve Annual Renewal of Unitrends Backup Service for File Servers and Authorize Payment (Attached as Exhibit J)**
49. **IT - Approve Telecommunications Service Agreement Amendment Upgrade Data Circuits to Justice Court and Road Department with cSpire Data Network (Attached as Exhibit K)**
50. **PC - Approve Declaration of Sole Source with Tri-State Truck - Road Department**
51. **PC - Approve Declaration of Sole Source with Precision Communications - Emergency Management**

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- 52. RD - Approve Closed Call Analysis June 2025
- 53. RD - Approve Monthly Report June 2025
- 54. RD - Approve Culvert Requests July 2025
- 55. RD - Approve Service Call Schedule July 2025
- 56. SO - Authorize and Approve Payment for Title Applications
- 57. SO - Approve Annual Service Agreement with PenLink and Authorize Payment (Attached as Exhibit L)
- 58. SO - Approve Annual Maintenance, Hardware and Licenses Agreement for Software with Clearview AI and Authorize Payment (Attached as Exhibit M)
- 59. SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department
- 60. SO - Approve Travel and Related Expenses for 2025 Law Enforcement Risk Management Conference / Williams, Husted, Strait, Chastain / August 12 -13, 2025 / Flowood, MS
- 61. TA - Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. (Attached as Exhibit N)
- 62. TA - Approve 2024 Real Property Decreases
- 63. TA - Approve 2024 Amended Homesteads
- 64. TC - Approve Reimbursement Request - Tax Collector

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Consideration of Personnel Matters***

Following discussion, Mr. Brannon did offer and Mr. Baxter did second a motion to approve all of the personnel matters with the exception of raises until after the budget for the next fiscal year has been adopted. Prior to call of the motion, Mr. Griffin did offer and Mr. Banks did second a motion to approve all of the personnel matters, attached as **Exhibit O**. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said personnel matters were and are hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Appointment to Madison County Historical Courthouse Committee***

Mr. Griffin did offer and Mr. Steen did second a motion to appoint Billy Joe Wells to the Madison County Historical Courthouse Committee. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Billy Joe Wells was and is hereby appointed.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Request for Personal Property Tax Exemption - Catholic Charities, Inc.***

Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Catholic Charities, Inc. for personal property tax exemption for the year beginning January 1, 2025 for personal property located at 731 S. Pear Orchard Road in Ridgeland. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for personal property tax exemption was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Acknowledge Receipt of the 2025 Real and Personal Property Tax Rolls***

WHEREAS, Tax Assessor Norman Cannady appeared before the Board of Supervisors and presented the 2025 Real and Personal Property Tax Rolls for Madison County, and

WHEREAS, the Board of Supervisors immediately began to equalize such tax rolls and determined that it would continue said equalization at every subsequent meeting of the Board as recessed from this meeting in the month of July as provided for by law, and

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WHEREAS, the Board of Supervisors also desired to authorize the Clerk to forward a copy of the recap sheet and affidavit of the Tax Assessor to the Mississippi Department of Revenue when necessary and required, as well as such other evidence of the Board’s receipt of said rolls and this Board’s action thereon, and

WHEREAS, the Board does desire to adopt that certain “Order of the Board of Supervisors” of even date herewith pertaining to said Rolls,

Following additional discussion of this matter, Mr. Brannon did offer and Mr. Steen did second a motion to **(1)** acknowledge receipt of the Real and Personal Property Tax Rolls for 2025 for Madison County, **(2)** to adopt and enter the July Order, **(3)** to further authorize the equalization process to be conducted at each and every Board meeting in the month of July, 2025 conducted hereafter, **(4)** to establish August 4, 2025 as the date the Board will entertain and consider objections to said Rolls, set said date as the deadline for the filing of written protests with the Clerk, and advertise the same in the *Madison County Journal* for August 4, 2025, said rolls to be available for public inspection in the Board Room of the Chancery/Administrative Building, and **(5)** to accept the Assessor’s Affidavit of the Personal Roll and the Assessor’s Affidavit of the Real Roll, as well as the draft recapitulation sheet, all of which are found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the receipt of the preliminary Real and Personal Property Tax Rolls for 2025 was and is hereby acknowledged; the July Order was and is hereby adopted and entered; the equalization process was and now is begun; August 4, 2025 was and is hereby established as the date the Board will take up protests to said Rolls and as the deadline for the filing of written protests; the Affidavits of the Tax Assessor were and are hereby accepted; and the Clerk was and is hereby authorized to advertise the date for public protest.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Polling Lease Agreement***

At the request of Election Commissioner Anthony Denton, Mr. Banks did offer and Mr. Steen did second a motion to approve the Polling Lease Agreement, attached as **Exhibit P**, to move the voting precinct from Mt. Levi Church to Liberty M.B. Church, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

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***In re: Authorization to Hire Geotechnical Engineer***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to authorize the hiring of Burns, Cooley, and Dennis to provide geotechnical recommendations related to the Chesnut Hill neighborhood roads. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hiring was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Discussion of Road Name***

Following discussion, Mr. Brannon did offer and Mr. Banks did second a motion to name the road between Green Oak Lane at Highway 51 and Parkway East Reunion Parkway. The vote on the matter as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said road was and is hereby named Reunion Parkway.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Final Plat - Woodgate, Phase 1B***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Woodgate, Phase 1B consisting of 17.11 acres with 35 lots and accept the Letter of Credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of State Aid Project Program***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr.

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Steen did second a motion to authorize to program State Aid Bridge Project Number LSBP-45(24) for Joe Hall Road 150 feet west of existing bridge to 150 feet east of existing bridge located within Section 19 Township 8 North Range 2 West for replacement by using LSBP funds for said project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said project was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Authorization to Work Off Right of Way - Ashbrooke Subdivision***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Brannon did second a motion to authorize County Engineer to work with the Ashbrooke Homeowners Association to work on HOA property to lower the upper detention pond in order to fix a pipe which is draining the street right-of-way of Mason Way. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Authorization to Subcontract -  
Loring Road Surfacing Project***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to allow Dickerson and Bowen, Inc. to subcontract work on the Loring Road Surfacing Project to Simmons Erosion Control, Inc., Lane Line, LLC and Road Pro Safety, Inc., and authorize Board President to sign the State Aid Form for each subcontract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

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***In re: Approval as Sole Source - Warren Paving***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve Warren Paving as a sole source vendor for #89 stone for use to DBST Critter Road, Ancient Oaks Road, and Society Ridge Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said sole source was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Time Extension - Signal Installation***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize the request for a one year time extension for the Signal Installation at Yandell Road at North Old Canton Road due to environmental phase taking longer than the time allotted for said project and authorize Board President to execute said request to CMPDD. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of State Aid Project Program - Loring Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize to program State Aid Bridge Project Number LSBP-45(21) for Loring Road from Highway 51 to Stump Bridge Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said project was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

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***In re: Approval of State Aid Project Program - Pear Orchard Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize to program State Aid Bridge Project Number LSBP-45(23) for Pear Orchard Road from County Line Road to Northpark Drive. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said project was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Acknowledge Planning and Zoning  
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of June 12, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Zoning Matter -  
Set Appeal Hearing***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to set an appeal hearing for August 4, 2025 at 9:00 a.m. on the Application for Re-zoning filed by Timothy Anzenberger and Leah Kathryn Anzenberger. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appeal hearing was and is hereby set for August 4, 2025 at 9:00 a.m.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

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**Date Signed:** \_\_\_\_\_  
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***In re: Consideration of Zoning Matter -  
Application for Conditional Use - Alicia Matthews***

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to table the matter until the next Board of Supervisors meeting. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Consideration of Zoning Matter -  
Application for Conditional Use***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Conditional Use filed by Robert L. Lloyd for expansion of an existing RV park on Virilia Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for conditional use was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Zoning Matter -  
Application for Re-Zoning***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Re-Zoning filed by Todd Carter to re-zone property on Dave Brown Road from A-1 Agricultural to R-1 Residential. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said re-zoning was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

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***In re: Approval of Zoning Matter -  
Application for Re-Zoning***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Re-Zoning filed by Todd Carter to re-zone property on Gray Hill Road from SU-1 to R-1 Residential. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said re-zoning was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Consideration of Zoning Matter -  
Application for Conditional Use - S&C Farms, LLC***

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to table the matter until the next Board of Supervisors meeting. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Preliminary Plat - Bainbridge Phase IV***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Bainbridge Phase IV located on Yandell Road consisting of 47 lots. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

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**In re: Acceptance of Delivery of Fire Trucks & Approve Payment**

At the request of Fire Coordinator Minor Norman, Mr. Steen did offer and Mr. Brannon did second a motion to accept delivery of two (2) fire trucks and authorize Purchase Clerk to issue payment of same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said fire trucks were and are hereby accepted and Purchase Clerk was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

**In re: Award Bid - West Madison County Sanitary Sewer Rehabilitation Project**

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to (1) award the bid to Anding Construction Services, LLC in the amount of \$450,255.50 for the West Madison County Sanitary Sewer Rehabilitation Project, (2) authorize Board President to execute the same, and (3) authorize the publication of same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized and publication was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

**In re: Acknowledgment of Proportionate Share of Courthouse Grounds Repair Bill**

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the proportionate share of the Historic Courthouse Grounds repair bill, attached as **Exhibit Q**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bill was and is hereby acknowledged.

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SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval to Declare as Sole Source and  
Authorize Purchase of Siren Equipment***

At the request of EMA Director Albert Jones, Mr. Banks did offer and Mr. Steen did second a motion to approve and declare Precision Communications, Inc. as a sole source vendor and authorize purchase of siren equipment, as well as maintenance and repairs of said equipment as evidenced by invoice attached hereto as **Exhibit R**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said sole source was and is hereby approved and said purchase was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit S**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Approval of Claims Docket & Payroll Dockets 1 - 3***

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Brannon did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - June 18, 2025
- (3) Payroll Docket 2 - June 26, 2025
- (4) Payroll Docket 3 - July 2, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_  
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Fund	Claim Nos.	No. of Claims	Amount
001	3418 to 3517	100	1,023,387.96
012	133 to 138	6	28,812.82
015	63 to 66	4	260,538.51
095	13 to 13	1	36,139.71
097	82 to 88	7	14,145.42
103	6 to 6	1	2,307.69
104	34 to 34	1	1.47
105	78 to 80	3	12,406.98
113	7 to 7	1	34,000.00
115	155 to 161	7	9,360.09
116	8 to 8	1	10,022.61
117	8 to 8	1	422.06
118	7 to 7	1	456.35
119	8 to 8	1	1,130.69
121	8 to 8	1	201.91
122	8 to 8	1	1,270.11
125	19 to 19	1	43.01
137	13 to 13	1	16,241.25
150	478 to 512	35	379,182.73
151	67 to 72	6	73,022.60
160	54 to 54	1	1,497.85
172	28 to 28	1	139.69
185	66 to 66	1	7.05
186	63 to 63	1	26.74
187	48 to 49	2	635.04
190	69 to 70	2	108.14
191	126 to 129	4	24,950.82
305	4 to 4	1	15,693.31
341	4 to 6	3	112,772.65
349	5 to 5	1	5,000.00
351	70 to 82	13	2,158,760.82
352	26 to 26	1	26,813.92
655	9 to 9	1	78,502.43
664	9 to 9	1	1,782.00
672	9 to 9	1	1,321.50
675	9 to 9	1	3,995.50
680	7 to 7	1	2,555.00
690	9 to 9	1	39,387.19
691	9 to 9	1	59,071.53
697	24 to 24	1	444.85
698	25 to 25	1	341.01
699	24 to 24	1	15.87
TOTAL ALL FUNDS		221	4,436,916.88

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1 - 3 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

President’s Initials:\_\_\_\_\_

Date Signed:\_\_\_\_\_

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***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na’Son White, Mr. Griffin did offer and Mr. Brannon did second a motion to approve a supplemental claims docket dated July 4, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Acknowledgment of Inmate Meal Report***

At the request of Sheriff Randy Tucker, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for June 2025, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss potential litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing potential litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Comptroller Na’Son White, County Engineer Tim Bryan, Board Attorney Mike

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

Espy, Zoning Attorney Andy Clark, Brad Engels, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Brannon did second a motion to enter into Executive Session to discuss potential litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

During Executive Session, Mr. Banks did offer and Mr. Baxter did second a motion to authorize Board Attorney to file suit to condemn and quick take of Parcel #003-00-00-W related to the Yandell Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

Thereafter, Mr. Brannon did offer and Mr. Banks did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

Supervisor Karl Banks  
Supervisor Paul Griffin

Aye  
Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 7<sup>th</sup> day of July, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Brannon and seconded by Supervisor Banks and approved by the unanimous vote of those present, the July 7, 2025 meeting of the Board of Supervisors was adjourned until July 21, 2025 at 9:00 a.m.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_