

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF August 18, 2025
Adjourned from a meeting conducted AUGUST 4, 2025

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 18, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor Karl Banks
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Deputy Sheriff Tommy Jones

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Minor Norman opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from August 4, 2025

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 4, 2025,

Mr. Steen did offer and Mr. Banks did second a motion to approve the minutes of August 4, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of August 4, 2025 were and are hereby approved.

SO ORDERED this the 18th day of August, 2025.

President's Initials:_____

Date Signed:_____

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In re: Acknowledgment of Cancelled Meeting

At the request and recommendation of County Administrator, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge that the meeting previously scheduled for August 7, 2025 was cancelled as the need for said meeting was no longer necessary. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said cancellation of said meeting was and is hereby acknowledged.

SO ORDERED this the 18th day of August, 2025.

***In re: Approval of Sole Source Purchase
from ES&S for Election Equipment***

At the request and recommendation of Circuit Clerk Anita Wray, Mr. Banks did offer and Mr. Brannon did second a motion to approve ES&S as sole source provider and authorize the purchase of new scanning election equipment. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and ES&S was and is hereby approved as a sole source provider and said purchase was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: FINAL EQUALIZATION OF AND ADOPTION OF THE 2025 MADISON COUNTY TAX ROLLS

Mr. Steen did offer and Mr. Banks did second a motion to open the public hearing regarding the Equalization of the 2025 Assessment Roll of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby opened.

SO ORDERED this the 18th day of August, 2025.

WHEREAS, Tax Assessor Norman Cannady announced to the Board that no protests had been received,

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Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 18th day of August, 2025.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Brannon did offer and Mr. Baxter did second a motion to (1) acknowledge and amend the preliminary 2025 Homestead Applications (Equalization), (2) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2025 Real Property Decreases (Equalization), (3) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2025 Personal Property Decreases (Equalization), (4) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2025 Personal Property Increases (Equalization), all of which may be found in the Miscellaneous Appendix to these Minutes, and (5) adopt and enter the Order required by Miss. Code Ann. § 27-35-105 and by the Department of Revenue, attached as **Exhibit A**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said applications were and are hereby amended and said Order was and is hereby adopted.

SO ORDERED this the 18th day of August, 2025.

***In re: Acknowledge Planning and Zoning
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the Planning and Zoning Commission minutes of June 12, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 18th day of August, 2025.

President's Initials: _____

Date Signed: _____

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In re: Appeal Hearing on Application for ReZoning - Timothy & Leah Kathryn Anzenberger

Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing for consideration of Timothy J. Anzenberger and Leah Kathryn Anzenberger’s appeal of the Planning and Zoning Commission’s June 12, 2025 action on the Application for Rezoning submitted by McMillon Road, LLC. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby opened.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the handout submitted by McMillon Road, LLC, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said handout was and is hereby acknowledged.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby closed.

SO ORDERED this the 18th day of August, 2025.

Following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Petition to Rezone of McMillon Road, LLC to rezone Parcel Number 081E-15-003/02 from its present R-1 Residential District to R-1B Residential District, with the exception of a 40 foot buffer as well as a minimum of 2,000 square foot homes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did request to pull item number 16 for further discussion, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

7. **HR - Approve Personal Matters (Attached as Exhibit B)**
8. **B&G - Approve Use of Rogers Park - Smith**
9. **B&G - Approve Use of Courthouse Grounds - Canton Flea Market - October 4, 5, 9, 2025**
10. **B&G - Approve Change Order #4 - Softball Complex Sulphur Springs Park and Authorize Board President to Execute**
11. **B&G - Approve Pay Application #13 / Softball Complex Sulphur Springs Park / England Enterprises, Inc. / August 13, 2025**
12. **CA - Approve State Legal Holiday - Monday, September 1, 2025, as Labor Day for County Offices**
13. **CA - Approve Travel and Related Expenses to Washington, DC for BOS, County Administrator and Board Attorney**
14. **CA - Acknowledge Madison County Library System Fiscal Year 2026 Budget Request**
15. **CA - Approve Membership and Payment of Annual Dues Mississippi Justice Court Judges Association - Judge Martina Griffin**
17. **CA - Acknowledge MCSD Budget Information and Authorize Board President to Execute Certification**
18. **CA - Acknowledge Notice of Intention to Dispose of Abandoned Property and Authorize**
19. **CA - Acknowledge Letter from Mississippi Development Authority regarding Contractors Eligibility - Anding Construction Services, LLC**
20. **CA - Authorize Board President to Execute Contractor Award - CDBG**
21. **ChClrk - Acknowledge Unclaimed Funds Tendered to Madison County**

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- 22. ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit C)
- 23. COMP - Declare Property as Surplus and Authorize Disposal
- 24. COMP - Approve Clerk of the Board - July 2025
- 25. ChCrt - Approve Chancery Court (BIS Digital) Service & Support Renewal Contract and Authorize Payment (Attached as Exhibit D)
- 26. CirCrt - Acknowledge Circuit Court Order Authorizing Payment (Attached as Exhibit E)
- 27. ENG - Approve Comcast Utility Permit - Old Highway 16
- 28. ENG - Approve Request for Payment - STP-0045-00(036) LPA- Yandell Road Improvements - ROW Parcels: 002-00-00-W
- 29. ENG - Approve Request for Payment - STP-0045-00(036) LPA - Yandell Road Improvements ROW Parcels: 005-00-00-W
- 30. Fire Service - Approve Travel and Related Expenses for TEEX Emergency Services Training Insitute / Minor Norman / College Station, TX / September 20-21, 2025
- 31. PC - Approve August 2025 Procurement Card Reconciliation and Authorize Payment Thereof
- 32. PC - Approve August 2025 Travel Card Reconciliation and Authorize Payment Thereof
- 33. PC - Approve Purchase of Incentive Gift Cards from Best Buy - Family Drug Court
- 34. PC - Approve Purchase of Various Items from Amazon - County Court
- 35. PC - Approve Purchase of Items from Amazon - Juvenile Drug Court
- 36. PC - Approve Purchase of Items from Amazon - Family Drug Court
- 37. SO - Approve Health Care Services Agreement between Madison County, MS and VitalCore Health Strategies, LLC and Authorize Board President to Execute
- 38. TA - Approve Registration and Related Expenses for Virtual IAAO Course 601 / Lisa Coursey / November 17-21, 2025
- 39. TA - Approve 2025 and 2026 One Mill Application for Certification
- 40. TC - Approve Void Tax Sale August 2024

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 18th day of August, 2025.

In re: Approval to Reject Invoice

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to reject invoice of Lyle Machinery and authorize Board Attorney to pursue payment through the court system. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoice was and is hereby rejected and Board Attorney was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Polling Lease Agreement

At the request of Election Commissioner Barbara Gross, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Polling Lease Agreement, attached as **Exhibit F**, for a new voting precinct at Mount Pleasant M.B. Church, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Final Plat - Glenwild, Part 6

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Glenwild, Part 6 consisting of 12.25 acres with 38 lots and accept letter of credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President’s Initials:_____

Date Signed:_____

Aye

SO ORDERED this the 18th day of August, 2025.

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve OSARC Supplemental Agreement #1 for the Loring Road Surfacing Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

SO ORDERED this the 18th day of August, 2025.

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to reschedule the public hearing on Hemphill Construction's Application for Conditional Use to September 15, 2025 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

SO ORDERED this the 18th day of August, 2025.

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Parachute Landing, Phases 1, 2 and 3. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye

President's Initials:

Date Signed: _____

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said preliminary plat was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Zoning Matter - Preliminary Plat - The Retreat at Lost Rabbit - Phase 1

Mr. Brannon did offer and Mr. Baxter did second a motion to approve the preliminary plat of The Retreat at Lost Rabbit Phase 1. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

In re: Discussion of Road Maintenance Agreement

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to table the matter until the next board meeting. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 18th day of August, 2025.

In re: Authorization to Transfer Funds

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to authorize the transfer of funds borrowed on behalf of MCEDA. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said transfer was and is hereby authorized.

President’s Initials: _____
Date Signed: _____
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SO ORDERED this the 18th day of August, 2025.

In re: Acknowledgment of Interlocal Agreement - City of Madison

At the request of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the Interlocal Agreement between Madison County and the City of Madison related to the Collection of Ad Valorem, Special Assessment Taxes and Public Property Assessments, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Interlocal Agreement was and is hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Authorization to Execute Certificate of Authority - Section 219

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board Attorney to execute the Certificate of Authority related to Section 219, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Authorization to Execute Certification - Section 219

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board Attorney to execute the Certification regarding lobbying for Section 219. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

President’s Initials:_____

Date Signed:_____

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Agreement - Dept. of the Army

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Agreement between Madison County and the Department of the Army for design and construction assistance for the Environmental infrastructure assistance for Madison County, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Certificate of Substantial Completion

At the request of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Brannon did second a motion to approve the Certificate of Substantial Completion related to the Sulphur Springs softball concession stand, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said certificate was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Power Transfer

At the request of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to approve the transfer of permanent power to Madison County for the Sulphur Springs softball concession stand. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President’s Initials:_____

Date Signed:_____

the matter carried unanimously and said transfer was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Grant Agreement

At the request of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve the grant agreement related to the Household Hazardous Waste Day, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

***In re: Approval of Construction Contract - Madison County
Historic Courthouse Re-Roof Project***

At the request of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve the construction contract of The Lathan Company for the Historic Courthouse Re-Roof Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

***In re: Approval of Construction Contract - Madison County
Circuit Court Renovation/Addition***

At the request of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve the construction contract of Sullivan Enterprises, Inc., found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President’s Initials:_____

Date Signed:_____

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Authorization to Advertise

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to authorize advertising two (2) positions in the Buildings and Grounds Department, the same being for Director of Buildings and Grounds and a maintenance worker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit G**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Claims Docket & Payroll Docket

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - August 13, 2025

President’s Initials:_____

Date Signed:_____

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WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3793 to 3801, 3803 to 3828 3830 to 3882, 3884 to 3897	102	594,161.92
004	4 to 4	1	227,654.64
012	154 to 155	2	8,265.85
013	4 to 4	1	39,342.24
015	76 to 79	4	312,477.60
030	39 to 40	2	5,931.50
097	97 to 98	2	56,300.00
103	9 to 9	1	1,538.46
104	39 to 39	1	743.23
105	89 to 90	2	17,417.90
115	183 to 186	4	5,735.00
150	3802, 585 to 614, 616, 617	33	71,595.55
151	79 to 83	5	124,987.92
185	57, 78 to 81	5	5,911.15
191	145 to 145	1	450.00
305	5 to 5	1	26,568.00
328	6 to 6	1	13.28
341	8 to 10	3	404,309.43
347	5 to 5	1	5,357.03
348	18 to 18	1	2,497.36
349	6 to 6	1	10,066.73
351	84 to 92	9	1,480,076.21
352	28 to 28	1	21,375.00
TOTAL ALL FUNDS		184	3,422,776.00

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Docket were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Planning & Zoning Commission Per Diem

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Mr. Brannon did second a motion to approve the Planning and Zoning Commission per diem for August 14, 2025, attached as **Exhibit H**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na’Son White, Mr. Baxter did offer and Mr. Griffin did second a motion to approve a supplemental claims docket dated August 14, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of August, 2025.

In re: Authorization to Transfer 2025 Road Bond Funds

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to transfer \$46,000.00 in 2025 Road Bond Funds to the Interlocal Agreement with the City of Ridgeland due to other road projects in District 3 coming in under budget. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby authorized.

SO ORDERED this the 18th day of August, 2025.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss potential litigation and acquisition of real property, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing potential litigation and acquisition of real property, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Comptroller Na’Son White, County Engineer Tim Bryan, Board Attorney Mike Espy, Zoning Attorney Andy Clark, Zoning Administrator Scott Weeks, Jim Turner, Robin Dambrino, John Brunini, Esq., Buddy Voelkel, John Wallace, Howard Young, and Deputy Sheriff Tommy Jones. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 18th day of August, 2025.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss potential litigation and acquisition of real property. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 18th day of August, 2025.

During Executive Session, Mr. Griffin did offer and Mr. Banks did second a motion to approve an administrative adjustment in a sum certain in the best interest of Madison County related to Parcel 4 of the Yandell Road Project. The vote on the matter being as follows:

President’s Initials:_____

Date Signed:_____

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said administrative adjustment was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to approve a payment to American Towers, LLC in the amount of \$1,500.00. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to approve a payment of \$5,100.00 for a prior quick take action related to the Yandell Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to authorize right of way action taken on the Yandell Road Project with an order incorporated into minutes stating that no Madison County property owner will be displaced from his or her dwelling or place of business. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said action was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Brannon did offer and Mr. Baxter did second a motion to terminate the employment of the Board Attorney and move forward with a new attorney. The vote on the matter being as follows:

President’s Initials: _____
Date Signed: _____
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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to authorize the appeal of the Skinner lawsuit. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said appeal was and is hereby authorized.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to direct the Board Attorney to work with the Madison County Wastewater Authority to modify the scope of work and seek governmental approval in relation to the \$2 Million Dollars originally given to the Madison County Wastewater Authority. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and Board Attorney was and is hereby directed.

SO ORDERED this the 18th day of August, 2025.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and Chancery Clerk Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 18th day of August, 2025.

President’s Initials:_____

Date Signed:_____

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the August 18, 2025 meeting of the Board of Supervisors was adjourned until September 2, 2025 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President’s Initials: _____
Date Signed: _____

President's Initials:_____

Date Signed:_____