

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF September 2, 2025
Being the first day of the September term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 2, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	Supervisor Paul Griffin
Supervisor Trey Baxter	
Supervisor Karl Banks	
Supervisor Gerald Steen	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	
Also Present:	
County Administrator Greg Higginbotham	
Board Attorney Mike Espy	
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter	

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Joe Barrow opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from August 18, 2025

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 18, 2025,

Mr. Steen did offer and Mr. Banks did second a motion to approve the minutes of August 18, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the minutes of August 18, 2025 were and are hereby approved.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Resort Status -

Following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to approve the request of Rashad Smith for resort status for an event venue. The vote on the matter being as

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follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said resort status was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Resolution & Agreement - Birdsong Construction

Mr. Banks did offer and Mr. Steen did second a motion to approve a Resolution and Agreement for Temporary Road Maintenance between Madison County and Birdsong Construction, attached as **Exhibit A**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said resolution and agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Public Hearing on the Adoption of the FY 2026 Tax Levy and Budget of Madison County, Mississippi

Mr. Steen did offer and Mr. Baxter did second a motion to open the public hearing on the Adoption of the FY 2026 Budget and Tax Levy of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said public hearing was and is hereby opened.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Notice of Public Hearing, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President’s Initials:_____

Date Signed:_____

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said notice was and is hereby acknowledged.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to adopt the FY 2026 Tax Levy, copies of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said 2026 Tax Levy was and is hereby adopted.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing on the FY 2026 tax levy(ies). The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said public hearing was and is hereby closed.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing on the Adoption of the FY 2026 Budget of Madison County. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said public hearing was and is hereby opened.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Brannon did offer and Mr. Banks did second a motion to adopt the FY 2026 Budget, found in the Miscellaneous Appendix to these Minutes, and authorize the publication of same. The vote on the matter being as follows:

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said FY 2026 Budget was and is hereby adopted and said publication was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing on the FY 2026 Budget. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said public hearing was and is hereby closed.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

7. **HR - Approve Personal Matters (Attached as Exhibit B)**
8. **B&G - Approve Use of Rogers Park – Brown**
9. **B&G - Approve Use of Rogers Park – Walker**
10. **B&G - Approve Use of Rogers Park – Stevenson**
11. **CA - Approve Travel and Related Expenses for 2025 Fall Education & Policy Development Workshop / BOS, Co. Administrator, Chancery Clerk, Board Atty., Comptroller / Oxford, MS / October 8-10, 2025**
12. **ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit C)**
13. **ChClrk - Approve Engagement Letter with Bridgers, Goodman, Baird & Clark, PLLC (Attached as Exhibit D)**
14. **ChClrk - Acknowledge Letter from Town of Flora**
15. **COMP - Acknowledge Arbitrage Report for \$1,155,317.22 Madison County, MS / General Obligation Note - Series 2020 and Authorize Payment Thereof**

President’s Initials:_____

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- 16. COMP - Approve Constable Report - August 2025
- 17. COMP - Declare Property as Surplus and Authorize Disposal
- 18. EMA - Approve Travel and Related Expenses for 2026 ESRI User Conference / Brim & Jones / San Diego, CA / July 13-17, 2026
- 19. EMA - Approve Travel and Related Expenses for 2025 MCDEMA Conference / Travis, Manning & Knight / Biloxi, MS / November 18-20, 2025
- 20. ENG - Approve Comcast Utility Permit - Catlett Road
- 21. PC - Approve Purchase of Incentive Gift Cards from Walmart - Juvenile Drug Court
- 22. PC - Approve Purchase of Incentive Gift Cards from Amazon - Family Drug Court
- 23. PC - Approve Purchase of Incentive Gift Cards from Walmart - Family Drug Court
- 24. RD - Approve August 2025 Closed Call Analysis
- 25. RD - Approve August 2025 Monthly Report
- 26. RD - Approve September 2025 Culvert Requests
- 27. RD - Approve September 2025 Service Call Schedule
- 28. TA - Approve Apex Sketch Maintenance Renewal Agreement and Authorize Payment Thereof (Attached as Exhibit E)
- 29. TA - Approve Travel and Related Expenses for IAAO Course 601 / Steve Meador / Starkville, MS / November 17-21, 2025
- 30. TA - Approve Travel and Related Expenses for IAAO Course 101 / Tori McDaniel / Starkville, MS / February 9-13, 2026

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Request for Personal Property Tax Exemption - Mississippi Public Health Institute

Mr. Steen did offer and Mr. Banks did second a motion to approve the request of Mississippi Public Health Institute for personal property tax exemption for the year beginning January 1, 2025 for personal property located at 5 Olympic Way in Madison and include a copy of e email correspondence between Mike Espy and John Davis related to said request. The vote on the matter being as follows:

President’s Initials:_____

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said request for personal property tax exemption was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Agreement

At the request of Tax Collector C.J. Garavelli, Mr. Banks did offer and Mr. Brannon did second a motion to approve the Software Rental and Services Agreement with Data Systems Management, Inc., attached as **Exhibit F**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

In re: Award of Construction Service Term Bids

At the request and recommendation of Purchase Clerk Kesha Jackson, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge all bids received for construction service term bids. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said construction service term bids were and are hereby acknowledged.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to award the construction service term bids for the period October 1, 2025 through September 30, 2026 as outlined in that certain memorandum from Purchase Clerk Kesha Jackson, attached as **Exhibit G**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said construction service term bids were and are hereby awarded.

SO ORDERED this the 2nd day of September, 2025.

In re: Award of Commodity Term Bids

At the request and recommendation of Purchase Clerk Kesha Jackson, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge all bids received for commodity term bids. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said commodity term bids were and are hereby acknowledged.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to award the commodity term bids for the period October 1, 2025 through September 30, 2026 as outlined in that certain memorandum from Purchase Clerk Kesha Jackson, attached as **Exhibit H**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said commodity term bids were and are hereby awarded.

SO ORDERED this the 2nd day of September, 2025.

In re: Acceptance of Donation - Milwaukee Tools

At the request of Fire Coordinator Minor Norman, Mr. Brannon did offer and Mr. Baxter did second a motion to accept donation of tools from Milwaukee Tools to be added to the heavy rescue truck. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

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Date Signed:_____

the matter carried by the unanimous vote of those present and said donation was and is hereby accepted.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of MDEQ-LCNOI Stormwater Permit

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the Large Construction Notice of Intent Permit for the Calhoun Station Parkway Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said permit was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

***In re: Authorization to Subcontract -
Loring Road Bridge Replacement Project***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to allow Fordice Construction Company, Inc. to subcontract work on the Loring Road Bridge Replacement Project to Atwood Fence Company, Inc. and Clearpoint Consulting Engineers, P.A., and authorize Board President to sign the State Aid Form for each subcontract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval to Change State Aid/LSBP Engineers

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Brannon did second a motion to approve the change of the County’s State Aid & LSBP Engineer from John McKee to Brad Engels due to Mr. McKee’s retirement, and authorize Board President to execute all documents related thereto. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Mr. Brad Engels was and is hereby approved as the State Aid & LSBP Engineer for Madison County and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Consideration of Proposal for Geotechnical Consulting Services

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to deny the proposal for geotechnical consulting services for the Chesnut Hills Subdivision. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said proposal was and is hereby denied.

SO ORDERED this the 2nd day of September, 2025.

In re: Authorization to Advertise

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize County Engineer to advertise for the reconstruction and widening of Calhoun Station Parkway from Stout Road to Highway 22. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said advertising was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Engineer

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve MSEG as the engineer for engineering services for the Planning, Engineering and Implementation of the Wastewater Infrastructure Project and authorize County Engineer to move forward with an initial scope of services and negotiation of a contract to bring back for Board approval. The vote on the matter being as follows:

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and MSEG was and is hereby approved and County Engineer was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

***In re: Acknowledge Planning and Zoning
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of August 14, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 2nd day of September, 2025.

***In re: Approval of Zoning Matter -
Addition at Movietown***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the request of Bob Lloyd for an addition at Movietown located on Virililia Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said addition was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

***In re: Approval of Zoning Matter -
Application for Conditional Use***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by

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the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Conditional Use filed by Grace Chapel M.B. Church for a public/quasi-public facility to be used as a church, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said conditional use was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

***In re: Approval of Zoning Matter -
Application for Special Exception***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Steen did offer and Mr. Banks did second a motion to approve the Application for Special Exception filed by Lyon Excavation, LLC for a surface mining operation located on Highway 43 North. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said special exception was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

***In re: Approval of Zoning Matter -
Application for Conditional Use***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Conditional Use filed by Towers, LLC for a cell tower located on Cox Ferry Road , found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said conditional use was and is hereby approved.

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SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Zoning Matter
Application for Rezoning

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Rezoning submitted by Brandon Keel to rezone certain property located on North Old Canton Road, bearing Parcel Numbers 082G-35-003/02.01 and 082G-35-002/00.00 from R-1/R-1A to R-1A. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by a majority vote (3-1) of the Board and said rezoning was and is hereby approved.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Zoning Matter
Application for Rezoning

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Rezoning submitted by Brandon Keel of certain property located on North Old Canton Road, bearing Parcel Numbers 082G-35-003/02.01 and 082G-35-002/00.00 to remove current 2 acre restrictions on R-1A zoning. Prior to call of the motion, Mr. Brannon did offer a substitute motion to table the matter until the current lawsuit is resolved. Said matter failed for lack of a second. Board President then called for a vote of the original motion made by Mr. Banks and seconded by Mr. Steen to approve the Application for Rezoning submitted by Brandon Keel of certain property located on North Old Canton Road, bearing Parcel Numbers 082G-35-003/02.01 and 082G-35-002/00.00 to remove current 2 acre restrictions on R-1A zoning. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by a majority vote (3-1) of the Board and said restrictions were and are hereby removed.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Resolution

At the request of Zoning Attorney Andy Clark, Mr. Banks did offer and Mr. Steen did second a motion to approve a Resolution Granting Variance to Subdivision Regulations of Madison

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County, attached as **Exhibit I**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Agreement

At the request of Zoning Attorney Andy Clark, Mr. Banks did offer and Mr. Steen did second a motion to approve a Subdivision Entrance Encroachment and Maintenance Easement Agreement between Madison County and Andover Homeowners Association, attached as **Exhibit J**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

***In re: Approval of Amendment to
Cooperation Agreement - City of Ridgeland***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve the Amendment to the Cooperation Agreement between Madison County, Mississippi and the City of Ridgeland, Mississippi Regarding the Funding of Certain Road Improvement Projects Located within the City of Ridgeland, attached as **Exhibit K**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

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In re: Approval of Resolution - MCWA

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve the Resolution of the Board of Supervisors of Madison County, Mississippi Authorizing Modification of the Project Description of American Rescue Plan Act (ARPA) Funds Awarded to the Madison County Wastewater Authority (MCWA) for Wastewater System Improvements, attached as **Exhibit L**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by a majority vote (3-1) of the Board and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Acknowledgment of Email

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the email dated August 27, 2025 from MCWA Attorney John Brunini to Board Attorney Mike Espy, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by a majority vote (3-1) of the Board and said email was and is hereby acknowledged.

SO ORDERED this the 2nd day of September, 2025.

In re: Acknowledgment of Letter from Kearney Park Volunteer Fire Department

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the letter from the Kearney Park Volunteer Fire Department requesting a surplus vehicle, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said letter was and is hereby acknowledged.

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SO ORDERED this the 2nd day of September, 2025.

In re: Authorization to Transfer Vehicle

Mr. Banks did offer and Mr. Steen did second a motion to authorize County Administrator to transfer surplus vehicle to the Kearney Park Volunteer Fire Department. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and County Administrator was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 2nd day of September, 2025.

In re: Approval of Claims Docket & Payroll Dockets 1 - 2

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Brannon did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - August 27, 2025
- (3) Payroll Docket 2 - August 28, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
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001	3911 to 3988, 3990 to 4032	121	651,903.39
012	159 to 163	5	23,506.90
015	80 to 82	3	217,276.57
030	41 to 41	1	1,184.00
095	16 to 16	1	32,289.30
097	100 to 105	6	15,006.34
103	10 to 10	1	1,538.46
105	91 to 93	3	725,612.96
113	8 to 8	1	3,059.00
115	190 to 202	13	26,660.45
116	10 to 10	1	13,275.75
117	10 to 10	1	310.41
118	9 to 9	1	957.52
119	10 to 10	1	2,450.02
120	8 to 8	1	233.95
121	10 to 10	1	277.19
122	10 to 10	1	1,133.22
137	16 to 16	1	14,461.11
150	622 to 651, 3989	31	127,665.43
151	84 to 91	8	104,571.00
160	61 to 61	1	17,875.00
170	21 to 23	3	60,445.20
185	84 to 88	5	3,382.36
186	73 to 75	3	5,689.79
187	60 to 60	1	455.60
190	82 to 84	3	694.75
191	148 to 151	4	33,461.91
226	43 to 44	2	1,441,975.01
302	2 to 3	2	110,757.85
306	2 to 2	1	588.10
331	27 to 27	1	482.50
341	11 to 11	1	38,426.98
351	93 to 99	7	2,294,691.18
352	29 to 31	3	43,747.38
655	11 to 11	1	72,535.00
664	11 to 11	1	950.00
672	11 to 11	1	1,231.50
675	11 to 11	1	4,390.00
680	9 to 9	1	100.00
690	11 to 11	1	35,708.96
691	11 to 11	1	53,177.40
TOTAL ALL FUNDS		246	6,184,139.44

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye ¹

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1 - 2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of September, 2025.

¹Mr. Griffin arrived prior to the call of this motion.

President’s Initials: _____
Date Signed: _____
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In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na’Son White, Mr. Griffin did offer and Mr. Brannon did second a motion to approve a supplemental claims docket dated August 29, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of September, 2025.

In re: Acknowledgment of MDOC Invoices

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge receipt of MDOC invoices for May 2025 in the amount of \$1,100.67, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 2nd day of September, 2025.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the inmate meal report for August 2025, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 2nd day of September, 2025.

In re: Appointment of Constable

Mr. Steen did offer and Mr. Banks did second a motion to appoint Justin Lancaster as Constable of District 4 of Madison County for the remainder of the term, with no special election being necessary as no other candidate qualified to run for Constable of District 4. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Mr. Lancaster was and is hereby appointed.

SO ORDERED this the 2nd day of September, 2025.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss potential litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing potential litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, Comptroller Na’Son White, County Engineer Tim Bryan, Zoning Attorney Andy Clark, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 2nd day of September, 2025.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

President’s Initials:_____

Date Signed:_____

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Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss potential litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 2nd day of September, 2025.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 2nd day of September, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Steen and approved by the unanimous vote of those present, the September 2, 2025 meeting of the Board of Supervisors was adjourned until September 15, 2025 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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President's Initials: _____
Date Signed: _____