

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF November 3, 2025  
Being the first day of the November term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 3, 2025 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	Chancery Clerk Ronny Lott
Supervisor Trey Baxter	
Supervisor Gerald Steen	
Supervisor Karl Banks	
Supervisor Paul Griffin	
Chief Deputy Sheriff Jeremy Williams	

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter  
Counsel and Deputy Chancery Clerk Andy Clark

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Deverio Manning opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from October 20, 2025***

WHEREAS, Counsel and Deputy Chancery Clerk Andy Clark did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on October 20, 2025,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of October 20, 2025 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of October 20, 2025 were and are hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_  
*For Searching Reference Only: Page 1 of 20 (11/3/25)*

**In re: Consideration of Zoning Matter -  
Public Hearing on Petition to Rezone - MCEDA**

At the request and recommendation of Zoning Attorney Andy Clark, Mr. Banks did offer and Mr. Steen did second a motion to open the public hearing on the Petition to Rezone and Reclassify Real Property and for Variance filed by MCEDA to rezone property bearing Parcel Numbers 082B-04-008/01.00, 082B-04-008/02.00, 092H-33-003/01.00, 092H-33-003/02.00, and 092H-33D-001/00.00 located on Nissan Parkway, Calhoun Station Parkway, and Highway 22 from A-1 Agricultural District to I-2 Industrial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby opened.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the petition with signatures submitted by Mr. Manning, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said petition was and is hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the publication of said public hearing in the Madison County Journal on October 16, 2025, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said publication was and is hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the letter from Dr. David Temple and Sandy Temple in opposition of the MCEDA rezoning, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to deny the MCEDA rezoning. Prior to call of the motion, Mr. Steen did offer and Mr. Griffin did second a substitute motion to send the Petition to Rezone and Reclassify Real Property and for Variance filed by MCEDA to the Planning and Zoning Commission for consideration and to hear and address issues brought before the Board at the scheduled meeting of the Planning and Zoning Commission to be held on January 8, 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said MCEDA rezoning matter was and is hereby sent to the Planning and Zoning Commission for further consideration at their meeting on January 8, 2026.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to send the Application for Variance to the Planning and Zoning Commission for further consideration at their meeting on January 8, 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said MCEDA Application for Variance was and is hereby sent to the Planning and Zoning Commission for further consideration at their meeting on January 8, 2026.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Mr. Griffin did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**President's Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

***For Searching Reference Only: Page 3 of 20 (11/3/25)***

***In re: Update of Zoning Signs***

Mr. Griffin did offer and Mr. Banks did second a motion to direct Zoning Administrator Scott Weeks to update the rezoning signs related to the MCEDA rezoning matter to reflect the hearing date of January 8, 2026 before the Planning and Zoning Commission and bring to the Board of Supervisors for approval. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Zoning Administrator was and is hereby directed.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Discussion of Homestead Chargeback - Daniel Papizan***

Following discussion, Mr. Brannon did offer and Mr. Baxter did second a motion to handle Daniel Papizan’s homestead chargeback the same as everyone else’s. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Discussion of R-3 Building Code Classification***

Following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to allow and approve the continuation of construction at 176 Gus Green Road to be strictly used as residential under the R-3 building code classification. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and continuation of construction was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_  
*For Searching Reference Only: Page 4 of 20 (11/3/25)*

***In re: Acknowledgment of Court Order***

Mr. Steen did offer and Mr. Brannon did second a motion to acknowledge the court order, attached as **Exhibit A**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said court order was and is hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did request to pull item number 6 for further discussion, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

- 7. **HR - Acknowledge SHRM Volunteer Leaders Business Meeting 2025 / Phillips / November 20-22, 2025**
- 8. **B&G - Approve Use of Rogers Park – Small**
- 9. **B&G - Approve Final Pay Application #15 and Close-Out / 21-027B Softball Complex, Sulphur Springs Park - England Enterprises, Inc. (Attached as Exhibit B)**
- 10. **CA - Authorize Board President to Execute MCWA Reimbursement Application #2 (Attached as Exhibit C)**
- 11. **CA - Approve Closing of County Offices for Veterans Day, November 11, 2025**
- 12. **CA - Approve IT Audit Services – NSI (Attached as Exhibit D)**
- 13. **CA - Approve Closing County Offices per Governor's Proclamation - Thanksgiving, Christmas, and New Year's Day**
- 14. **ChClrk - Approve 16th Section Residential Lease**
- 15. **ChCrt - Acknowledge Chancery Court Order Appointing Court Interpreter and Authorize Payment - Adriana Johnston (Attached as Exhibit E)**
- 16. **ChCrt - Acknowledge Chancery Court Order Appointing Court Interpreter and Authorize Payment - Brady Aroche (Attached as Exhibit F)**
- 17. **ChCrt - Acknowledge Chancery Court Order Appointing Court Interpreter and Authorize Payment - Nataly Camacho Morales (Attached as Exhibit G)**
- 18. **CirCrt - Approve Memorandum of Understanding Agreement between Micro**

President’s Initials:\_\_\_\_\_

Date Signed:\_\_\_\_\_

**Distributing II, Ltd and 20th Circuit Adult Drug and Youth Court and Authorized Board President to Execute**

- 19. COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
- 20. COMP - Approve TIF Payment 2026 to the City of Ridgeland**
- 21. COMP - Approve Constable Report - October 2025**
- 22. COMP - Declare Property as Surplus and Authorize Disposal**
- 23. COMP - Reject Invoice – ADCAMP**
- 24. COMP - Acknowledge Solid Waste Report**
- 25. ENG - Approve Comcast Utility Permit / 1 - Putnam Road**
- 26. ENG - Approve Comcast Utility Permit / 2 - Putnam Road**
- 27. ENG - Approve Comcast Utility Permit / 1 - Way Road**
- 28. ENG - Approve Comcast Utility Permit / 2 - Way Road**
- 29. ENG - Approve Comcast Utility Permit - Old Highway 51 Road**
- 30. ENG - Approve Comcast Utility Permit - Pisgah Bottom Road**
- 31. ENG - Approve Institute of Transportation Engineers Annual Membership Dues and Authorize Payment**
- 32. ElecComm - Approve Poll Workers and Payment for November 4, 2025 Election**
- 33. Fire Services - Approve Fiscal Year 2026 EMSOF Grant Application**
- 34. PC - Award Commodity Term Bid for Cold Mix Asphalt Only- APAC-Jackson**
- 35. PC - Approve Purchase of Food Items and Supplies from Amazon - Juvenile Drug Court**
- 36. PC - Approve Purchase of Items from Amazon - County Court**
- 37. PC - Approve Purchase of Vehicles using State Contract - Sheriff Department**
- 38. PC -Authorization to Advertise for Trailers, Track Loader and Pick-up Trucks - Road Department**
- 39. RD - Approve Membership and Payment of Annual Dues for Mississippi Association of County Road Managers**
- 40. RD - Approve October 2025 Closed Call Analysis**
- 41. RD - Approve October 2025 Monthly Report**
- 42. RD - Approve November 2025 Culvert Requests**
- 43. RD - Approve November 2025 Service Call Schedule**

**President's Initials:\_\_\_\_\_**

**Date Signed:\_\_\_\_\_**

***For Searching Reference Only: Page 6 of 20 (11/3/25)***

- 44. RD - Approve Cooperative Acceptance Agreement with Cintas and Authorize Board President to Execute
- 45. TA - Approve Request to Purchase New Vehicle
- 46. TA - Approve 2025 Real Property Decreases
- 47. TA - Approve 2025 Real Property Increase – Signed
- 48. TA - Approve 2025 Homestead Deletions
- 49. TA - Approve 2025 Amended Homesteads
- 50. TA - Approve Request Refund For Tax Year 2023 & 2024

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Personnel Matters***

Mr. Griffin did offer and Mr. Banks did second a motion to approve the personnel matters, attached as **Exhibit H**, and add a raise of \$5,000.00 for the GIS Director. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	No
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said personnel matters were and are hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Request for E-911 Funds***

At the request and recommendation of EMA Director Albert Jones, Mr. Banks did offer and Mr. Steen did second a motion to approve the request of the City of Ridgeland Fire Department for E-911 funds to be used for the replacement of PA systems. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

Aye

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

At the request and recommendation of EMA Director Albert Jones, Mr. Banks did offer and Mr. Brannon did second a motion to approve the request of the City of Madison Fire Department for E-911 funds to be used for the replacement of radio systems. The vote on the matter being as follows:

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the final plat of South Hampton Garden Homes of Lake Caroline, Phase 2, consisting of 1.34 acres with 4 lots with no public infrastructure. The vote on the matter being as follows:

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Agreement between Madison County and McMaster and Associates, Inc. for land surveying and right of way acquisition services related to the Livingston-Vernon Road/Cedar Hill Road Highway 22 Intersection Re-Alignment Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

***For Searching Reference Only: Page 8 of 20 (11/3/25)***



Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Preliminary Plat - White Oak Farms, Phase 1 Revised***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the preliminary plat of White Oak Farms, Phase 1 Revised, consisting of 24.97 acres with 12 lots with no public infrastructure, to allow for the correction of road names. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said revised preliminary plat was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Supplemental Agreement #3 -  
Reunion Parkway from Bozeman Road to Parkway East***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve Supplemental Agreement #3 to the contract with Hemphill Construction, Inc. for the Reunion Parkway from Bozeman Road to Parkway East Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Supplemental Agreement #3 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Acknowledgment of Letter***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Brannon did second a

President’s Initials:\_\_\_\_\_

Date Signed:\_\_\_\_\_

For Searching Reference Only: Page 9 of 20 (11/3/25)

motion to acknowledge the letter regarding work by C-spire which will require closure of Deweese Road between Saddlebrook and Ashbrooke Trail from Monday, November 10, 2025 to Wednesday, November 12, 2025, with a detour route around to Catlett Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Acknowledge Planning and Zoning  
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the Planning and Zoning Commission draft minutes of October 16, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Zoning Matter - Site Plan - District 51***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Griffin did offer and Mr. Steen did second a motion to approve the site plan of District 51 located on Highway 51. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

***In re: Approval of Zoning Matter -  
Conditional Use for Cemetery***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Conditional Use filed by James Robertson for a private family cemetery on property located at 341 Gus Green Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Conditional Use was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Zoning Matter -  
Conditional Use for Cell Tower***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Conditional Use filed by GST Capital Towers for a cell tower on property located on Dickerson Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Conditional Use was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Zoning Matter -  
Conditional Use for Mining Operation***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the Application for Conditional Use filed by Turkey Ridge Holdings for a mining operation on property located on Highway 22. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Conditional Use was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

***In re: Approval of Zoning Matter -  
Application for Rezoning***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Brannon did second a motion to approve the Application for Rezoning by Michael R. Smith, Sr. to rezone property bearing Parcel Number 092H-34-001/01.00 located on Old Jackson Road from A-1 Agricultural District to I-2 Industrial District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Zoning Matter -  
Conditional Use for Mining Operation***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Baxter did offer and Mr. Griffin did second a motion to approve the Application for Conditional Use filed by L H Harris Construction for a mining operation on property located on McMillon Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Conditional Use was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Zoning Matter - Site Plan - AWS***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Griffin did second a motion to approve the site plan of AWS at the Megasite. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

**In re: Approval of Zoning Matter - Preliminary Plat - Madisonville, Phase III**

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Madisonville, Phase III on Yandell Road, being located in Supervisor District 5. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said preliminary plat was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**In re: Approval of Real Estate Purchase Agreement**

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve the Real Estate Purchase Agreement for the purchase of 3.7 acres in the Cobblestone area for a Tax Assessor and Tax Collector office building, attached as **Exhibit I**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said purchase agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

**In re: Approval of Change Order #1 - Madison County Courthouse Re-Roof**

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve Change Order #1 to the contract with Belinda Stewart Architects, P.A. for the Madison County Courthouse Re-Roof Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order # 1 was and is hereby approved and Board

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

President was and is hereby authorized.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Request for  
Opioid Settlement Funds***

Mr. Steen did offer and Mr. Banks did second a motion to (1) approve the request of Judge M. Bradley Mills for 10% of future opioid settlement funds, and (2) table the request of Judge Staci O’Neal. Prior to call of the motion, Mr. Brannon did offer a substitute motion to approve both requests. Said motion failed for lack of a second. Board President then called for a vote of the original motion made by Mr. Steen and seconded by Mr. Banks to (1) approve the request of Judge M. Bradley Mills for 10% of future opioid settlement funds, and (2) table the request of Judge Staci O’Neal. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said request of Judge M. Bradley Mills was and is hereby approved and said request of Judge Staci O’Neal was and is hereby tabled.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Authorization to Advertise  
and Set Public Hearing***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to authorize advertising for the Community Development Block Grant (CDBG) and set a public hearing for same on November 14, 2025 at 10:00 a.m. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized and said public hearing was and is hereby set.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Acceptance of Donation - Canton Garden Club***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to accept a donation of sod for the Historic Courthouse grounds from the Canton Garden Club. The vote on the matter being as follows:

President’s Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_  
*For Searching Reference Only: Page 14 of 20 (11/3/25)*

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit J**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Claims Docket & Payroll Dockets***

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - October 22, 2025
- (3) Payroll Docket 2 - October 30, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	230 to 291, 293 to 360	130	511,306.14
012	10 to 11	2	107.48
015	6 to 10	5	292,444.42
095	2 to 2	1	48,139.68
097	7 to 13	7	13,300.47
103	3 to 3	1	1,538.46
105	4 to 7	4	252,795.87
115	14 to 18	5	9,178.75
116	1 to 1	1	44,148.04
117	1 to 1	1	1,924.21
118	1 to 1	1	3,177.72

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

***For Searching Reference Only: Page 15 of 20 (11/3/25)***

119	1 to 1	1	8,321.74
120	1 to 1	1	4,870.41
121	1 to 1	1	338.79
122	1 to 1	1	4,203.60
137	2 to 2	1	21,661.80
150	45 to 67	23	145,961.50
151	3 to 6	4	90,642.96
170	1 to 3	3	62,624.14
185	7 to 8	2	2,286.50
186	6 to 6	1	85.00
190	6 to 6	1	53.08
191	16 to 21	6	4,899.81
226	11 to 12	2	1,151,014.50
342	1 to 1	1	18,066.75
348	4 to 4	1	26,255.10
351	3 to 7	5	162,950.76
352	4 to 4	1	19,035.25
655	1 to 1	1	70,122.54
664	1 to 1	1	800.00
672	1 to 1	1	1,396.50
675	1 to 1	1	4,237.00
680	1 to 1	1	1,353.75
690	1 to 1	1	51,568.72
691	1 to 1	1	77,343.52
TOTAL ALL FUNDS		220	3,108,154.96

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na’Son White, Mr. Brannon did offer and Mr. Griffin did second a motion to approve a supplemental claims docket dated October 31, 2025 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>

---

<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this



Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Acknowledgment of Inmate Meal Report***

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the inmate meal report for October 2025, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Acknowledgment of MDOC Invoices***

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge receipt of MDOC invoices for August 2025 in the amount of \$1089.71, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Final Plat - Grand Oak***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve the final plat of Grand Oak Subdivision, consisting of 84.94 acres with 13 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye

\_\_\_\_\_

matter whatsoever.

**President’s Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_

***For Searching Reference Only: Page 17 of 20 (11/3/25)***

Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval of Personnel Matter***

Mr. Griffin did offer and Mr. Banks did second a motion to approve an increase of \$6,000.00 to the salary of the Emergency Management Director. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said salary increase was and is hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re*: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session**

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss potential litigation,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing potential litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Andy Clark on Behalf of Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Board Attorney Mike Espy, Comptroller Na'Son White, County Engineer Tim Bryan, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re:* Entering into Executive Session**

WHEREAS, the Board Attorney advised the Board that discussion of the proposed

**President's Initials:**

**Date Signed:** \_\_\_\_\_

matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss potential litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Andy Clark announced to the public the purpose for the Executive Session.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Andy Clark did announce that no action was taken during Executive Session.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

***In re: Approval to Pay Inspectors***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to approve payment of invoices of inspectors Jeff Williamson, Ronnie Hudson, and John Noble, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby approved.

SO ORDERED this the 3<sup>rd</sup> day of November, 2025.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 19 of 20 (11/3/25)***

Brannon and approved by the unanimous vote of those present, the November 3, 2025 meeting of the Board of Supervisors was adjourned until November 17, 2025 at 9:00 a.m.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

President’s Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

**President's Initials:**\_\_\_\_\_

**Date Signed:**\_\_\_\_\_