

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF January 5, 2026

Being the first day of the January term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on January 5, 2026 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Casey Brannon  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Rob Mayo opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from December 15, 2025***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on December 15, 2025,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of December 15, 2025, as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of December 15, 2025 were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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***In re: Discussion of Board Action Taken on  
December 15, 2025***

Following discussion of the board action taken December 15, 2025, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Attorney General's opinions, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said opinions were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Discussion of Road/Capital Projects Plan***

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to rescind the road plan that was approved on December 15, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said road plan was and is hereby rescinded.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to approve the FY 2026 Madison County Funded Road Plan. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a motion to table the FY 2026 Madison County Funded Road Plan until after executive session. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Board President called for a vote on the original motion made by Mr. Banks and seconded by Mr. Griffin to approve the FY 2026 Madison County Funded Road Plan, attached as **Exhibit A**. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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the matter carried by a majority vote (3-2) of the Board and said funded road plan was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personal Matters** (Attached as **Exhibit B**)
5. **B&G - Approve Addendum to the Cooperative Acceptance Agreement with Cintas and Authorize Board President to Execute**
6. **CA - Approval of State Holiday - January 19, 2026 and Authorize Closing of County Offices**
7. **CA - Approve Payment Application #1 for Madison County, MS Circuit Court Building & Renovation - Sullivan Enterprise, Inc**
8. **CA - Acknowledge Madison County Citizens Services Intent to Apply for MDOT Grant**
9. **CA - Acknowledge Application to Pay the Claim of Lyle Machinery Co for Services** (Attached as **Exhibit C**)
10. **CA - Acknowledge AG's Opinion**
11. **CA - Acknowledge Press Release**
12. **ChClrk - Approve 16th Section Land Leases - Betty C. Turner**
13. **ChClrk - Approve 16th Section Land Leases - Robert H. Chandler**
14. **CirClk - Approve Fee for Attending Court** (Attached as **Exhibit D**)
15. **CirCrt - Acknowledge Court Order Establishing Court Terms for 2026**
16. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
17. **COMP - Approve Constable Report - December 2025**
18. **EMA - Approve New Road Name - Harrell Road (Private)**
19. **EMA - Approve Travel and Related Expenses for 2026 Mississippi Partners in Preparedness Conference / Abonie Robicheaux / Biloxi, MS / March 2, 2026**
20. **ENG - Approve Comcast Utility Permit - Avondale Road**
21. **ENG - Approve Atmos Permit - Livingston Vernon Road**

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Date Signed: \_\_\_\_\_

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22. **IT - Approve NWN Renewal of Support on Fax Converter #1 at Courthouse and Authorize Payment (Attached as Exhibit E)**
23. **JusticeCrt - Approve Payment of Preventative Maintenance Contract**
24. **JusticeCrt - Approve Travel and Related Expenses for 2025 Mississippi Justice Court Clerks Conference / Taylor & Hollins / Bay St. Louis, MS / February 16-20, 2026**
25. **RD - Approve December 2025 Closed Call Analysis**
26. **RD - Approve December 2025 Monthly Report**
27. **RD - Approve January 2026 Culvert Requests**
28. **RD - Approve January 2026 Service Call Schedule**
29. **SO - Approve Amended Engagement Letter with Charles E. Cowan for Legal Defense Work - Sheriff Department**
30. **TA - Approve 2025 Real Property Decreases**
31. **TA - Approve 2025 Real Property Increase – Signed**
32. **TA - Approve 2025 Deleted Homesteads**
33. **TA - Approve 2025 Amended Homesteads**
34. **TA - Approve 2025 Name Change**
35. **TA - Approve 2025 Personal Property Decreases**
36. **TC - Appoint Laura Sullivan and Lisa Duval as Assistant Receiving Clerks**
37. **TC - Approve Agreement with Divco - Printing Services**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Acknowledge Planning and Zoning  
Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the Planning and Zoning Commission draft minutes of December 11, 2025. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
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**Date Signed:** \_\_\_\_\_

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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Zoning Matter - Petition to Rezone***

At the request and recommendation of Zoning Administrator Scott Weeks, and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve that Petition to Rezone filed by Sowell Place, LLC to rezone an 85.25 acre parcel, bearing Parcel Number 092E-22-004/00.00 located on Virlilia Road from C-2 District to I-2 District. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Re-Zoning was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Zoning Matter - Site Plan - MMC Training Center***

At the request and recommendation of Zoning Administrator Scott Weeks, and being approved by the Planning and Zoning Commission, Mr. Steen did offer and Mr. Banks did second a motion to approve the site plan of MMC Training Center for a training center. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Consideration of Zoning Violation - Carolyn and Lamiracle Tucker***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to (1) find, adjudicate and determine that said property owned by Carolyn and Lamiracle Tucker located at 103 Riley Williams Road bearing Parcel Number 103F-13-006/14.00 was and is in such a state of uncleanliness as to be a menace to the

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public health and safety of the community which is in violation of Section 406.05 of the Madison County Zoning Ordinance, and (2) to authorize Planning & Zoning Attorney to proceed with legal action regarding said zoning violation, with the understanding that Mr. Tucker has thirty (30) days to correct the zoning violation and bring said property into compliance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby adjudicated a menace due to its state of uncleanliness and Planning and Zoning Attorney was and is hereby authorized, with the understanding that Mr. Tucker has thirty (30) days to correct the zoning violation and bring the property into compliance.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Consideration of Zoning Violation -  
Sallie B. Banks EST***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to give Phoenix Banks sixty (60) days to clean up the property located at 118 Fannie Mae Road bearing Parcel Number 105D-17-025/00.00 to correct the zoning violation and bring said property into compliance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Banks was and is hereby given sixty (60) days to correct said zoning violation.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Consideration of Zoning Violation -  
Richard C. Renfroe Jr.***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to give Richard C. Renfroe, Jr. thirty (30) days to clean up the property located at 597 South Deerfield Drive bearing Parcel Number 083D-19D-001/00.00 to correct the zoning violation and bring said property into compliance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Mr. Renfroe was and is hereby given thirty (30) days to correct said zoning violation.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Consideration of Zoning Violation -***  
**Shaneika Johnson**

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to give Shaneika Johnson thirty (30) days to clean up the property located at 449 Bozeman Road bearing Parcel Number 081G-25-001/44.00 to correct the zoning violation and bring said property into compliance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Johnson was and is hereby given thirty (30) days to correct said zoning violation.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Zoning Matter -***  
**Request to Place Mobile Home**

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to authorize Amber Morris to place a mobile home on property zoned in a residential district located at 299 Pecan Street due to medical hardship. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Morris was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Resolution***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve a Resolution of the Madison County Board of Supervisors Encouraging the Mississippi Legislature to Consider Three Priority Matters for Adoption and Funding During the 2026 Legislative Session, attached as **Exhibit F**, authorize Board President to execute the same, and submit said resolution to Madison County Delegation. The vote on the matter being as follows:

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Resolution***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Brannon did second a motion to approve a Resolution Authorizing the Madison County Economic Development Authority to Obtain Interim Bank Financing in the Amount Not to Exceed Ten Million Dollars for the Purpose of Acquiring Additional Land Necessary for the Economic Development of the County and for Related Purposes, Authorizing the Execution and Delivery of All Documents Required in Connection Therewith, Including Providing Security Therefore with a Pledge of a Portion of the County Bond Funds to be Issued in 2026 for the Payment of Said Bank Loan by the Madison County Economic Development Authority, attached as **Exhibit G**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Amended Interlocal Agreement -  
City of Madison***

At the request and recommendation of Board Attorney Mike Espy, Mr. Brannon did offer and Banks did second a motion to approve the First Amendment to the Cooperation Agreement Between Madison County, Mississippi, and the City of Madison, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Madison, attached as **Exhibit H**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amendment was and is hereby approved and Board President was and is hereby authorized.

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Interlocal Agreement -  
City of Ridgeland Road Improvements***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Ridgeland, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Ridgeland. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a substitute motion to table the matter until a later date. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Board President called for a vote on the original motion made by Mr. Steen and seconded by Mr. Banks to approve the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Ridgeland, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Ridgeland, attached as **Exhibit I**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Interlocal Agreement -  
City of Gluckstadt Road Improvements***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Gluckstadt, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Gluckstadt. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a substitute motion to table the matter until after the lawsuit is resolved. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No

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Supervisor Paul Griffin No

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Board President called for a vote on the original motion made by Mr. Banks and seconded by Mr. Steen to approve the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Gluckstadt, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Gluckstadt, attached as **Exhibit J**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Interlocal Agreement -  
City of Canton Road Improvements***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Canton, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Canton. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a substitute motion to table the matter until after the lawsuit is resolved due to the fact that funds will be tied up in the lawsuit. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Board President called for a vote on the original motion made by Mr. Banks and seconded by Mr. Griffin to approve the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Canton, Mississippi, Regarding the Funding of Certain Road Improvements Located in the City of Canton, attached as **Exhibit K**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Paul Griffin Aye

the matter carried by a majority vote (3-2) of the Board and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Regional Economic Development Act Alliance Agreement***

At the request and recommendation of and recommendation of Board Attorney Mike Espy , Mr. Griffin did offer and Mr. Banks did second a motion to approve the Regional Economic Development Act Alliance Agreement between Madison County, Mississippi and the City of Canton, Canton Municipal Utilities, and Madison County Economic Development Authority related to the North Madison County Wastewater Development Project and authorize Board President to execute the same. Prior to call of the motion, Mr. Brannon did offer and Mr. Baxter did second a substitute motion to table the matter until after the lawsuit is resolved. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Board President called for a vote on the original motion made by Mr. Griffin and seconded by Mr. Banks to approve the Regional Economic Development Act Alliance Agreement between Madison County, Mississippi and the City of Canton, Canton Municipal Utilities, and Madison County Economic Development Authority related to the North Madison County Wastewater Development Project, attached as **Exhibit L**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

## ***In re: Approval of Road Inspection Attestation***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge receipt of signed affidavits submitted by each Supervisor for 2024 and 2025 regarding road inspection in each district in accordance with Section 65-7-117 Mississippi Code Annotated, found in the Miscellaneous Appendix to these

**President's Initials:** \_\_\_\_\_

Date Signed: \_\_\_\_\_

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Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said affidavits were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Authorization to Purchase Advertising***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize the purchase of advertising with the Glucksstadt Madison Business Alliance and the Madison County Business League & Foundation for the purpose of bringing into favorable notice the opportunities, possibilities, and resources of Madison County in accordance with MS Code Section 17-3-1. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Acknowledgment of FY2024 Financial Statements***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the FY 2024 Financial Statements for the year ended September 30, 2024, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said financial statements were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Final Plat - Madisonville, Phase 2***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to approve the final plat of Madisonville, Phase 2 consisting of 31.42 acres with 103 lots and accept letter of credit for final wearing surface. The

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vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Final Plat - Mission Park, Phase 1***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Brannon did second a motion to approve the final plat of Mission Park, Phase 1 consisting of 33.07 acres with 68 lots and accept letter of credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Acceptance of Payment for Damages  
to Parkinson Road***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to (1) accept payment from Jones and Nix, PLLC on behalf of Shinn Production, LLC in the amount of \$13,189.68 for damages caused to Parkinson Road while said company was working on a well site on said road, and (2) once accepted the Board release remaining balance of the funds held in escrow back to Shinn Production, LLC. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby accepted and said funds were and are hereby released.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Claims Docket &  
Payroll Dockets 1 - 3***

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - December 18, 2025
- (3) Payroll Docket 2 - December 30, 2025
- (4) Payroll Docket 3 - December 31, 2025

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	861 to 981	121	1,070,331.61
012	36 to 42	7	25,556.20
015	25 to 30	6	319,464.48
095	5 to 5	1	89,174.09
097	30 to 30	1	3,467.00
103	7 to 7	1	2,307.69
105	17 to 19	3	239,306.42
115	47 to 49	3	7,799.01
116	2 to 2	1	134,277.47
117	2 to 2	1	976.72
118	2 to 2	1	4,090.16
119	3 to 3	1	10,103.60
120	2 to 2	1	21,765.03
121	2 to 2	1	313.78
122	2 to 2	1	4,031.55
137	5 to 5	1	40,127.42
150	159 to 177	19	23,837.97
185	26 to 27	2	1,282.90
190	21 to 21	1	53.08
191	48 to 49	2	739.56
291	3 to 3	1	43,885.70
331	5 to 5	1	2,590.00

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342	2 to 2	1	123,592.54
655	3 to 3	1	71,201.75
664	3 to 3	1	1,400.00
672	3 to 3	1	1,135.50
675	3 to 3	1	3,898.00
690	3 to 3	1	92,505.49
691	3 to 3	1	138,751.57
TOTAL ALL FUNDS		184	2,477,966.29

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1 - 3 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na'Son White, Mr. Griffin did offer and Mr. Brannon did second a motion to approve a supplemental claims docket dated January 2, 2026 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter failed for lack of a majority vote of the Board.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Mr. Brannon did offer and Mr. Baxter did second a motion to hold and not approve any further Fleetcor dockets until the Board receives a list of gas stations owned by Supervisor Steen's employer that are not going to be used by the county. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

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Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	No
Supervisor Paul Griffin	Absent

carried by a majority vote (2-1) of the Board and said Fleetcor dockets were and are hereby held until the Board gets a list of gas stations owned by Supervisor Steen's employer that are not used by the county.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Acknowledgment of MDOC Invoices***

At the request of Sheriff Randy Tucker, Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge receipt of MDOC invoices for September 2025 in the amount of \$1,314.65, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Griffin did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Comptroller Na'Son White, Board Attorney Mike Espy, Zoning Attorney Andy Clark, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

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the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

During Executive Session, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Board Attorney to hire process server to contact heirs of a piece of property under litigation located along the Yandell Road Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board Attorney was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to retain the services of attorney Robin Dambrino to represent the county in the lawsuit filed by the City of Madison. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-1) of the Board and Mr. Dambrino was and is hereby retained.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

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Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 5<sup>th</sup> day of January, 2026.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Brannon and approved by the unanimous vote of those present, the January 5, 2026 meeting of the Board of Supervisors was adjourned until January 20, 2026 at 9:00 a.m.

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Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

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Ronny Lott, Chancery Clerk

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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