

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF March 16, 2026
Adjourned from a meeting conducted MARCH 2, 2026

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 16, 2026 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Casey Brannon
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor Karl Banks
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from March 2, 2026

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on March 2, 2026,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of March 2, 2026 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of March 2, 2026 were and are hereby approved.

SO ORDERED this the 16th day of March, 2026.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the

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call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

3. **HR - Approve Personal Matters (Attached as Exhibit A)**
4. **B&G - Approve Use of Courthouse Grounds - Tim Taylor**
5. **B&G - Approve Use of Courthouse Grounds - Felicia Lane**
6. **B&G - Approve Application and Certificate of Payment - Madison County Courthouse ReRoof / Application # 7 / Belinda Stewart Architects, P. A. (Attached as Exhibit B)**
7. **B&G - Approve Amendment to the Professional Services Agreement - Madison County Mississippi - Various Projects / Amendment # 7 JH&H Architects Planners and Authorize Board President to Execute (Attached as Exhibit C)**
8. **CA - Approve Legal Holiday - Good Friday, April 3, 2026 - All County Offices and Courthouses are Authorized to close on Said Date**
9. **CA - Approve MCWA Application and Certificate for Payment #2 for H25117-MCWA Phase 2 Pump Station Improvements - Hemphill Construction Company, Inc. and Authorize Board President to Execute (Attached as Exhibit D)**
10. **CA - Approve Construction Change Order Request #1 / Madison County CDBG FY 2023 West Madison County Sanitary Sewer Rehabilitation Project - Waggoner Engineering/Anding Construction (Attached as Exhibit E)**
11. **CA - Approve Application and Certificate of Payment - West Madison County, MS Sanitary Sewer Rehabilitation / Application # 3,4, and 5 / Waggoner Engineering (Attached as Exhibit F)**
12. **CA - Acknowledge Tier II Hazardous Materials Inventory Report for Lowe's of Madison, MS**
13. **CA - Acknowledge Tier II Hazardous Materials Inventory Report for Lowe's of Ridgeland, MS**
14. **CA - Acknowledge Letter from Robert E. "Bob" Matthews**
15. **CA - Acknowledge IRS Receipt of Form 8038-G**
16. **CA - Approve Contract with Benchmark Construction - Detention Center**
17. **ChCrt - Approve Chancery Court-Large Court BIS Digital Service and Support Renewal Contract and Authorize Payment**
18. **COMP - Declare Property as Surplus and Authorize Disposal**
19. **COMP - Approve American Rescue Plan Quarterly Report**
20. **COMP - Approve Clerk of the Board - February 2026**
21. **ENG - Approve Atmos Energy Utility Permit - Green Oak Lane between Old**

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Canton and Clarkdell

22. **ENG - Approve Comcast Utility Permit - Camden Road**
23. **ENG - Approve Comcast Utility Permit - Emerson Way**
24. **ENG - Approve Comcast Utility Permit - Thornberry Ridge**
25. **ENG - Approve Telepak Networks d/b/a cSpire Utility Permit - Wellstone Place**
26. **Fire Service - Approve Fiscal Year 2024 -2025 Financial Statements of Compliance Letters and Authorize Payment Thereof**
27. **IT - Approve Data Circuit with cSpire for the Mega Site Fire Station
(Attached as Exhibit G)**
28. **P & Z - Approve Travel and Related Expenses / Miller / Women in Leadership in Code Enforcement**
29. **PC - Approve March 2026 Procurement Card Reconciliation and Authorize Payment Thereof**
30. **PC - Approve March 2026 Travel Card Reconciliation and Authorize Payment Thereof**
31. **TA - Approve Request for Payment for CMS Case Study Workshop, Travel and Related Expenses - Steve Meador**
32. **TA - Approve Request for Payment for CMS Case Study Workshop, Travel and Related Expenses - Shane Pickett**
33. **TA - Approve Request for Payment for CMS Case Study Workshop, Travel and Related Expenses - Randi Young Jerome**
34. **TA - Approve Request for Payment for CMS Case Study Workshop, Travel and Related Expenses - Lisa Coursey**
35. **TA - Approve 2025 Personal Property Decreases**
36. **TA - Approve 2025 Real Property Decreases**
37. **TC - Approve Travel and Related Expenses for Mississippi Collector of Revenue Exam for Kristin Austin and Lillie Jobe / Starkville, MS / April 16, 2026**
38. **YouthCrt - Approve Justice Assistant Grant with Mississippi Department of Public Safety and Authorize Board President to Sign**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 16th day of March, 2026.

In re: Authorization to Advertise

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize advertising for a public hearing regarding the Weisenberger Road Improvement Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 16th day of March, 2026.

***In re: Clarification and Confirmation of Zoning Classification
Within the Lake Caroline Planned Unit Development***

Following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the handout submitted by Zoning Attorney Andy Clark. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said handout was and is hereby acknowledged.

SO ORDERED this the 16th day of March, 2026.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to clarify and confirm the zoning classification within the Lake Caroline Planned Unit Development as C-1 Commercial Zoning. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said C-1 Commercial Zoning was and is hereby clarified and confirmed.

SO ORDERED this the 16th day of March, 2026.

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In re: Approval of Property and Casualty Insurance Renewal - MASIT

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to approve renewal of the property and casualty insurance with MASIT. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said renewal was and is hereby approved.

SO ORDERED this the 16th day of March, 2026.

In re: Approval of Filming at Circuit Courthouse

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to approve filming of As Good as Dead 2 outside of the Madison County Circuit Courthouse on March 26, 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said filming was and is hereby approved.

SO ORDERED this the 16th day of March, 2026.

In re: Acceptance of Donation

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Steen did offer and Mr. Banks did second a motion to accept donation of lunch for county employees to be provided by First Baptist Church of Madison on March 19, 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted.

SO ORDERED this the 16th day of March, 2026.

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In re: Approval of Camden Community Center Construction Contract

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to approve the construction contract with Brandon Hooks Construction, LLC, found in the Miscellaneous Appendix to these Minutes, for the construction of the Camden Community Center and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of March, 2026.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Steen did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit H**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 16th day of March, 2026.

In re: Approval of Claims Docket & Payroll Docket

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Banks did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - March 11, 2026

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

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and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said General Claims Docket and Payroll Docket were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of March, 2026.

***In re: Approval of Planning & Zoning
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Brannon did second a motion to approve the Planning and Zoning Commission per diem for March 12, 2026, attached as **Exhibit I**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 16th day of March, 2026.

In re: Acknowledgment of Inmate Meal Report

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the inmate meal report for February 2026, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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Supervisor Paul Griffin

Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 16th day of March, 2026.

In re: Acknowledgment of MDOC Invoices

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge receipt of MDOC invoices for January 2026 in the amount of \$3,943.60, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 16th day of March, 2026.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Brannon and approved by the unanimous vote of those present, the March 16, 2026 meeting of the Board of Supervisors was adjourned until April 6, 2026 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

President's Initials: _____

Date Signed: _____

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