

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF May 18, 2026
Adjourned from a meeting conducted MAY 4, 2026

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on May 18, 2026 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	
Supervisor Trey Baxter	
Supervisor Gerald Steen	
Supervisor Karl Banks	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Deputy Chancery Clerk Stacey Toten

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from May 4, 2026

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 4, 2026,

Mr. Banks did offer and Mr. Steen did second a motion to approve the minutes of May 4, 2026 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of May 4, 2026 were and are hereby approved.

SO ORDERED this the 18th day of May, 2026.

***In re: Authorization of Road Manager
and County Engineer***

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Road

President's Initials: _____
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Manager and County Engineer to work on Way Road and Brown Road East to address flooding issues. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Road Manager and County Engineer were and are hereby authorized.

SO ORDERED this the 18th day of May, 2026.

In re: Acknowledgment of Madison County Sewer Expansion Project Update

Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the verbal report of Darion Warren of Waggoner Engineering related to the Madison County Sewer Expansion Project. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 18th day of May, 2026.

In re: Authorization of MS Engineering Group

Mr. Griffin did offer and Mr. Banks did second a motion to authorize Mississippi Engineering Group to look for any state or federal grants to fund the Madison County Sewer Expansion Project and complete any necessary applications related thereto. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and MS Engineering Group was and is hereby authorized.

SO ORDERED this the 18th day of May, 2026.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

President's Initials: _____

Date Signed: _____

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5. **HR - Approve Personnel Matters (Attached as Exhibit A)**
6. **HR - Approve Travel and Related Expenses for 2026 MS SHRM Conference & Expo / Phillips & Griffin / Biloxi, MS / August 3-5, 2026**
7. **B&G - Approve Use of Rogers Park - Tau Phi Zet Chapter**
8. **B&G - Approve Use of Rogers Park - Brent**
9. **B&G - Approve Application and Certificate of Payment - Madison County Wastewater Authority - MCWA / Application # 6/ Hemphill Construction Company (Attached as Exhibit B)**
10. **CA - Approve Budgeted Allocation to American Red Cross**
11. **CA - Approve CMPDD CDBG Request for Cash and Authorize Board President to Execute (Attached as Exhibit C)**
12. **CA - Authorize County Attorney or His Designee to Pursue Appropriate Remedy through Court System for Any Outstanding Liabilities Related to Previously Performed Landscaping and Lawn Maintenance**
13. **ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit D)**
14. **ChClrk - Approve 16th Section Land Lease**
15. **COMP - Approve Payment Maintenance Agreement Renewal for Stenograph (Attached as Exhibit E)**
16. **COMP - Approve Clerk of the Board - April 2026**
17. **COMP - Declare Property as Surplus and Authorize Disposal**
18. **ElecCom - Approve Membership and Payment of Annual Dues National Association of Election Officials**
19. **ElecComm - Approve Travel and Related Expenses for Election Commissioners National Conference /Denton, Gross, Carney, Pearson, Lacy and Circuit Clerk Wray / Kansas City, MO / August 19-23, 2026**
20. **ENG - Approve Request for Payment - Bozeman Road Phase 2 LPA / Parcel: 006-00-00**
21. **ENG - Approve Loring Road SAP 45(19)S - Final Refund to Madison County**
22. **IT - Approve Updated Monthly Pricing for Office 365 and Authorize Payment**
23. **PC - Approve May 2026 Procurement Card Reconciliation and Authorize Payment Thereof**
24. **PC - Approve May 2026 Travel Card Reconciliation and Authorize Payment Thereof**
25. **PC - Authorize Purchase of MSWIN Radios for Madison County Fire Services using State Contract MSWIN 3429**

President's Initials:_____

Date Signed:_____

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- 26. PC - Approve Purchase of Food Items from Amazon - Juvenile Drug Court
- 27. SO - Approve Annual Service Agreement for Mobile App with BFAC, LLC and Authorize Payment (Attached as Exhibit F)
- 28. SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department
- 29. SO - Approve Monthly Service Agreement for Control Devices Installed with Vector Security and Authorize Payment (Attached as Exhibit G)
- 30. SO - Approve Annual Hardware Service Agreement with Insight LPR and Authorize Payment (Attached as Exhibit H)
- 31. TA - Approve Maintenance Agreement Renewal ArcGIS Desktop Primary and Secondary using State Contract ITS Contract Pricing (Attached as Exhibit I)
- 32. TA - Approve Annual Maintenance and Support Agreement for SpoolFlex Software with DRV Technologies and Authorize Payment (Attached as Exhibit J)
- 33. TA - Approve 2025 Real Property Decreases
- 34. TA - Approve 2025 Real Property Increases - Signed
- 35. TA - Approve 2025 Amended Homesteads
- 36. TA - Approve 2025 Deleted Homestead

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 18th day of May, 2026.

In re: Appointment to Madison County Citizens Services Board

Mr. Baxter did offer and Mr. Steen did second a motion to appoint Tony Bahou to the Madison County Citizens Services Board. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Tony Bahou was and is hereby appointed.

President’s Initials: _____
Date Signed: _____
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SO ORDERED this the 18th day of May, 2026.

In re: Authorization to Advertise

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize advertising for the reconstruction of the bridge on Cauthen Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 18th day of May, 2026.

In re: Authorization of Program State Aid Bridge Replacement Project SABP-45(02) - Camden Road

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize programming of State Aid Bridge Replacement Project SABP-45(02) for the replacement of load posted bridge on Camden Road using State Aid Bridge Program funds and authorize Board President and Supervisors to execute necessary forms related thereto. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said programming was and is hereby authorized and Board President and Supervisors were and are hereby authorized.

SO ORDERED this the 18th day of May, 2026.

In re: Authorization to Subcontract - Cox Ferry Road State Aid Project SAP-45(20)

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to allow T.L. Wallace Construction, Inc. to subcontract work on the Cox Ferry Road State Aid Project SAP-45(20) to Lane Line, LLC and Traffic Maintenance Service and authorize Board President to sign the State Aid form for each subcontract. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President’s Initials:_____

Date Signed:_____

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 18th day of May, 2026.

In re: Authorization to Execute Forms Related to Safe Streets and Roads for All (SS4A) Grant Application

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize Board President to execute all necessary forms associated with the Safe Streets and Roads for All (SS4A) grant application related to improvements to the intersection of U.S. Highway 51 at Yandell Road/Weisenberger Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President was and is hereby authorized.

SO ORDERED this the 18th day of May, 2026.

In re: Acknowledgment of Federal Surface Transportation Block Grant Funds - Old Canton Road to Bainbridge Crossing

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge receipt of \$5,000,000.00 Federal Transportation Block Grant funds for the Yandell Road Widening from North Old Canton Road to Bainbridge Crossing. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby acknowledged.

SO ORDERED this the 18th day of May, 2026.

In re: Acknowledgment of Letter

Following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the letter and maps submitted by Nathan Evans related to the Stribling connector road discussion. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President’s Initials:_____

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Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 18th day of May, 2026.

In re: Approval of Personnel Matter

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to approve the hiring of summer help for the Office of Emergency Management as evidenced by that certain personnel action form attached hereto as **Exhibit L**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel matter was and is hereby approved.

SO ORDERED this the 18th day of May, 2026.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18th day of May, 2026.

In re: Approval of General Claims Docket

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket

President’s Initials:_____

Date Signed:_____

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2720 to 2838	119	632,749.75
004	2 to 2	1	36,418.03
012	99 to 100	2	453.99
013	3 to 3	1	9,463.59
014	3 to 3	1	7,695.96
015	69 to 72	4	167,158.36
030	28 to 30	3	6,941.89
097	72 to 75	4	11,666.24
103	16 to 16	1	1,538.46
104	27 to 27	1	743.23
105	42 to 43	2	14,968.43
113	7 to 7	1	3,339.97
115	118 to 120	3	2,799.78
125	24 to 25	2	5,233.00
150	422 to 451	30	197,773.49
151	25 to 26	2	67,874.37
170	13 to 13	1	6,000.00
185	68 to 71	4	3,343.94
186	51 to 51	1	1,000.00
187	30 to 31	2	132.71
190	44 to 45	2	87.99
191	112 to 118	6	7,742.90
226	39 to 41	3	5,375.00
331	13 to 13	1	1,706.66
343	1 to 1	1	110,118.70
348	6 to 6	1	6,123.75
349	5 to 5	1	6,899.39
355	49 to 58	10	2,774,371.36
TOTAL ALL FUNDS		210	4,089,720.94

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of May, 2026.

In re: Approval of Payroll Docket

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) Payroll Docket - May 6, 2026

President’s Initials: _____
Date Signed: _____
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The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Payroll Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of May, 2026.

***In re: Approval of Planning & Zoning
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Brannon did second a motion to approve the Planning and Zoning Commission per diem for May 7, 2026, attached as **Exhibit N**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 18th day of May, 2026.

***In re: Discussion of Medical Addition and Maintenance Scope for
Madison County Sheriff's Department - Benchmark Construction Corp.***

Following discussion, Mr. Brannon did offer and Mr. Banks did second a motion to authorize to advertise for an RFP for an architect for the renovations to the Madison County Sheriff's Detention Center. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said RFP was and is hereby authorized.

SO ORDERED this the 18th day of May, 2026.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the May 18, 2026 meeting of the Board of Supervisors was adjourned until June 1, 2026 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President’s Initials: _____
Date Signed: _____

President's Initials:_____

Date Signed:_____