

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF July 20, 2026
Adjourned from a meeting conducted JULY 6, 2026

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 20, 2026 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Casey Brannon	Supervisor Trey Baxter
Supervisor Gerald Steen	
Supervisor Karl Banks	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Chief Deputy Sheriff Jeremy Williams	
Also Present:	
County Administrator Greg Higginbotham	
Board Attorney Mike Espy	
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter	

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Arlette Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from July 6, 2026

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on July 6, 2026,

Mr. Griffin did offer and Mr. Steen did second a motion to approve the minutes of July 6, 2026 as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of July 6, 2026 were and are hereby approved.

SO ORDERED this the 20th day of July, 2026.

In re: Discussion of Lott Road

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to establish a committee comprised of Supervisor Banks and Supervisor Baxter to assess Lott Road and bring a

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recommendation back to the Board as to becoming a public road with county maintenance. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Banks and Mr. Baxter were and are hereby appointed.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personal Matters (Attached as Exhibit A)**
5. **B&G - Approve Use of Rogers Park – Jones**
6. **B&G - Approve Use of Rogers Park - Watkins**
7. **CA - Acknowledge Madison County Library System Fiscal Year 2027 Budget Request**
8. **CA - Approve Application for Notary Public Commission Renewal**
9. **CA - Approve Application and Certificate of Payment - Madison County MS Circuit Court Bldg & Renovation / Applications # 7 / JH&H Architects**
10. **CA - Approve Application and Certificate of Payment - Camden Community Center / Applications # 2 / JH&H Architects**
11. **CA - Acknowledge Certificate of Substantial Completion for Madison County Courthouse Re-Roof and Authorize Board President to Execute**
12. **CA - Acknowledge MAS MC-Mississippi Voters Leagues Initiative Letter**
13. **ChClrk - Acknowledge Alliance Renewable Technologies Letter regarding Increase of Fees for Software Services and Authorize Payment Thereof (Attached as Exhibit B)**
14. **ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit C)**
15. **COMP - Approve Membership and Payment of Annual Dues (MSCPA) Mississippi Society of CPAs for Jay Hilliard**
16. **COMP - Approve Payment Maintenance Agreement Renewal for Stenograph (Attached as Exhibit D)**
17. **COMP - Approve Bozeman Road to Hwy 463 Quarterly Report to DFA (\$2.5m HB**

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1353) and Authorize Board President to Execute

18. **COMP - Approve Reunion Parkway Quarterly Report to DFA (\$5m HB 1730) and Authorize Board President to Execute**
19. **COMP - Approve Reunion Phase II Quarterly Report to DFA (\$8m SB 2002) and Authorize Board President to Execute**
20. **COMP - Approve NG911 (Next Generation) Operational 70% New Bank Account**
21. **COMP - Approve Clerk of the Board - June 2026**
22. **ENG - Approve AT&T Utility Permit - Lewis Farms Drive, Old Maple Cove, Orchardview Cove and Berryville Ct.**
23. **ENG - Approve Comcast Utility Permit - Coker Road**
24. **JusticeCrt - Approve Membership and Payment of Annual Dues Mississippi Justice Court Judges Association - Judge Martina Griffin**
25. **JusticeCrt - Approve Travel and Related Expenses for 2026 Mississippi Justice Court Clerks Conference / Taylor, Rodriguez & Roberts / Natchez, MS / September 8-11, 2026**
26. **PC - Authorization to Advertise for Term Bids for Construction Services and Commodity Bids**
27. **PC - Approve July 2026 Procurement Card Reconciliation and Authorize Payment Thereof**
28. **PC - Approve July 2026 Travel Card Reconciliation and Authorize Payment Thereof**
29. **PC - Approve Declaration of Sole Source with Hol-Mac - Road Department**
30. **P&Z - Approve Sumrall Homes, LLC - Permit Refund and Authorize Payment**
31. **SO - Approve Annual CAD RMS Report Writing License Agreement and Authorize Payment Thereof (Attached as Exhibit E)**
32. **TA - Approve 2025 Real Property Decreases**
33. **TA - Approve 2025 Amended Homesteads**
34. **TA - Approve 2025 Personal Property Decreases**

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 20th day of July, 2026.

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In re: Approval of Voting Equipment Delivery Services - Franky J’s Moving

At the request of Election Commissioner Leroy Lacy, Mr. Banks did offer and Mr. Griffin did second a motion to approve Franky J’s Moving & Delivery for delivery of voting equipment and authorize payment of \$36,000.00 for same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Franky J’s Moving was and is hereby approved and said payment was and is hereby authorized.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Resolution of Intent - Valley View Voluntary Fire Department

At the request and recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Banks did second a motion to approve a Resolution of Intent to Levy a Two (2) Mil Increase for the Purposes of Defraying the Increasing Costs of Providing for the Efficient Operation and Maintenance of the Valley View Voluntary Fire Department, attached as **Exhibit F**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Amended Interlocal Cooperation Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve an Amended Interlocal Cooperation Agreement between Madison County, Mississippi and the City of Gluckstadt, Regarding the Funding of Certain Road Improvements Located in the City of Gluckstadt, attached as **Exhibit G**, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved and Board President was and is hereby authorized.

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SO ORDERED this the 20th day of July, 2026.

In re: Approval to Hire Veterans Service Officer

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to hire Ann Johnson as the Veterans Service Officer at an annual salary of \$80,000.00. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ann Johnson was and is hereby hired as Veterans Service Officer.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Application and Certificate for Payment - CMIC#1 Pump Station Rehabilitation

At the request and r recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to approval to pay Applications and Certificates for Payment #1, #2, and #3 from Hemphill Construction Company, Inc., found in the Miscellaneous Appendix to these Minutes, related to the CMIC Pump Station Rehabilitation. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said applications were and are hereby approved.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as **Exhibit H**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and

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interfund cash transfers were and are hereby approved.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of General Claims Docket

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Steen did second a motion to approve the following:

(1) General Claims Docket

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3242 to 3343	102	502,319.34
012	121 to 124	4	9,953.14
015	85 to 87	3	201,557.47
030	37 to 39	3	3,417.00
097	92 to 94	3	4,576.24
103	20 to 20	1	1,538.46
104	34 to 34	1	743.23
105	54 to 55	2	12,175.96
115	145 to 152	8	3,044.51
150	554 to 588	35	132,442.78
151	32 to 34	3	47,558.30
170	17 to 18	2	14,160.00
185	83 to 84	2	2,139.00
191	140 to 143	4	3,247.47
355	77 to 77	1	31,199.56
655	10 to 10	1	73,387.60
664	10 to 10	1	615.50
672	10 to 10	1	1,406.00
675	10 to 10	1	4,249.50
680	8 to 8	1	948.75
681	137 to 137	1	19.88
TOTAL ALL FUNDS		180	1,050,699.69

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-1) of the Board and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20th day of July, 2026.

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In re: Approval of Payroll Docket

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) Payroll Docket - July 15, 2026

The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Payroll Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of ARPA Quarterly Report

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the ARPA quarterly report, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said ARPA quarterly report was and is hereby approved.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Planning & Zoning Commission Per Diem

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Planning and Zoning Commission per diem for July 9, 2026, attached as **Exhibit I**. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 20th day of July, 2026.

***In re: Consideration of Resolution Approving
the Adoption of the Urban Renewal Plan - Conference Center Project 2026***

Mr. Steen did offer and Mr. Banks did second a motion to open the public hearing for consideration of Approval and Adoption of the Urban Renewal Plan for the Conference Center Project 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said public hearing was and is hereby opened.

SO ORDERED this the 20th day of July, 2026.

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing for consideration of Approval and Adoption of the Urban Renewal Plan for the Conference Center Project 2026. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said hearing was and is hereby closed.

SO ORDERED this the 20th day of July, 2026.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to approve the Resolution Approving and Adopting the Urban Renewal Plan (Conference Center Project 2026); Providing for the Implementation of Such Plan; and for Related Purposes, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-1) of the Board and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20th day of July, 2026.

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In re: Approval of Resolution

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to approve a Resolution Authorizing the Employment of Professionals in Connection with the Sale and Issuance of Urban Renewal Revenue Bonds, Series 2026 of the County, and for Related Purposes and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-1) of the Board and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of MDOT Executive Compensation Certificate for Transparency Act

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve the MDOT Certificate Form for Sub-Awards Executive Compensation Reporting for Transparency Act, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	Absent
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said MDOT certification form was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Professional Services Amendment #1 - Camden Wastewater Improvements Project

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve Professional Services Amendment #1 to the engineering contract with Mississippi Engineering Group, Inc. related to the Camden Wastewater Improvements Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Casey Brannon	No
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-1) of the Board and said Professional Services

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Amendment #1 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Texas Eastern Transmission Utility Permit

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Steen did second a motion to approve Texas Eastern Transmission utility permit and associated variance for work on Honeysucker Road. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said utility permit was and is hereby approved.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Final Plat - Glendale Farms, Phase 3

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Glendale Farms, Phase 3 consisting of 27.74 acres with 68 lots and accept letter of credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said final plat was and is hereby approved.

SO ORDERED this the 20th day of July, 2026.

In re: Approval of Final Plat - Glenwild, Part 7

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Glenwild, Part 7 consisting of 25.75 acres with 73 lots and accept letter of credit for final wearing surface. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said final plat was and is hereby

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Date Signed:_____

approved.

SO ORDERED this the 20th day of July, 2026.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss the transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business, and

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing the transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, Comptroller Na’Son White, Board Attorney Mike Espy, Zoning Attorney Andy Clark, Joey Deason, Chris Pace, Emily Harrison, Larkin Simpson, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 20th day of July, 2026.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss the transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

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SO ORDERED this the 20th day of July, 2026.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Casey Brannon	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried the unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 20th day of July, 2026.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Steen and approved by the unanimous vote of those present, the July 20, 2026 meeting of the Board of Supervisors was adjourned until July 27, 2026 at 8:30 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President’s Initials: _____
Date Signed: _____

President's Initials:_____

Date Signed:_____