


ARTHUR JOHNSTON
MADISON COUNTY CHANCERY CLERK

MEMORANDUM

TO: Madison County Board of Supervisors

FROM: Arthur Johnston, Ch. C. 

DATE: April 10, 2013

RE: Shelton Vance – Participation in the State Executive Development Institute of The John C. Stennis Institute of Government at MSU

Gentlemen:

I have nominated our Comptroller and Deputy Chancery Clerk Shelton Vance to participate in the State Executive Development Institute of The John C. Stennis Institute of Government at MSU (known as “SEDI”). This is Mississippi’s top government executive training program, and I believe he is well-qualified and will gain admission. If so, this will be an honor both for Mr. Vance and Madison County.

If he is selected, Mr. Vance will have to attend a one-week long, intensive course of study to be held at the MSU campus in Starkville May 12 through 17, 2013.

Miss. Code Ann. § 19-3-77 authorizes the county to pay the costs associated with Mr. Vance’s participation in this program to include travel, lodging, registration, and meal expense. A fixed fee of \$1,350.00 is required which will cover the training sessions, course materials, lodging and meals.

I ask that you **(1)** approve payment of this amount (\$1,350.00) to the The John C. Stennis Institute of Government; **(2)** authorize Mr. Vance to take one week leave with pay during this week of May 12 through 17; and **(3)** approve the reimbursement of mileage and other related travel expenses incurred by Mr. Vance not covered by the \$1,350.00 fee.

Thank you.