

Department of Engineering
Tim Bryan, P.E., County Engineer

3137 South Liberty Street, Canton, MS 39046
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MEMORANDUM

April 28, 2020

To: Sheila Jones, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E.
County Engineer

Re: CE&I Consultant Selection
STP-0024-00(055)LPA / 108165 /703000

The Engineering Department requests that the Board approve the selection of Stantec to provide CE&I services for the King Ranch Road signal project and that the Board President be authorized to sign the attached letter to MDOT stating such.



MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608
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Stephen Rone
Consultant Services Director
Mississippi Department of Transportation
P.O. Box 1850
Jackson, Mississippi 39215

REFERENCE: CONSULTANT SELECTION
 STP-0024-00(055)LPA / 108165/703000

Dear Mr. Rone,

With this letter the Madison County Board of Supervisors (LPA) is requesting to use the Small Purchase Procedures as outlined in the Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures.

The LPA has considered (3) three qualified firms Waggoner Engineering, Neel-Schaffer, and Stantec. By our internal selection process, we have selected Stantec as our Professional Services Consultant for construction engineering and inspection services to assist us with this Project. The total costs for these services that will be utilizing federal funds for the Consultant selected are estimated to be less than the Federal Simplified Acquisition Threshold.

Thank you for your time and consideration. Please call me at 601-790-2590 if you have any questions, concerns or comments.

Sincerely,

Karl Banks, President
Madison County Board of Supervisors

cc: Lee Frederick, PE, State LPA Engineer
 Josh Tillery, P.E., LPA District 5 Engineer
 Board of Supervisors