

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JULY 30, 2019  
Recessed from a meeting conducted on July 17, 2019

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 30, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott

Absent:

Sheriff Randy Tucker

Also Present:

County Administrator Shelton Vance  
Board Attorney Katie Bryant Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Tax Collector Kay Pace led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Correction, Nunc Pro Tunc, of the Minutes of the Madison  
County Board of Supervisors of May 6, 2019  
Authorization to Issue Purchase Order***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Bishop did offer and Mr. Steen did second a motion to correct, *nunc pro tunc*, the minutes of the Madison County Board of Supervisors of May 6, 2019 on the matter of ***In re: Authorization of Purchase Clerk to include Livingston Cove*** to the list of roads for purchase orders for asphalt in an amount not to exceed \$1.6M which was erroneously omitted from the minutes, attached as Exhibit A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby corrected, *nunc pro tunc*.

SO ORDERED this the 30<sup>th</sup> day of July, 2019.

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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***In re: Approval to Purchase Cameras***

At the request and recommendation of Chancery Clerk Ronny Lott, Ms. Jones did offer and Mr. Baxter did second a motion to authorize the issuance of a purchase order to Security Support Services in the amount of \$3885.00 for the purchase and installation of four cameras in the Chancery Clerk’s Land Records Office, attached as Exhibit B, and authorize the Chancery Clerk to have access to the cameras video. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase order was and is hereby authorized and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 30<sup>th</sup> day of July, 2019.

***In re: Authorization to the Tax Assessor and Tax Collector***

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Steen did offer and Mr. Griffin did second a motion to allow Mr. Cannady and Tax Collector Kay Pace access to viewing video from the cameras at the South Madison County Annex. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Cannady and Ms. Pace were and are hereby authorized.

SO ORDERED this the 30<sup>th</sup> day of July, 2019.

***In re: Authorization of Board Attorney***

WHEREAS, Board Attorney Katie Bryant Snell reported to the Board that Emergency Management Director Albert Jones has received a subpoena to testify in the Andrew Grant matter related to the voter fraud case, Mr. Griffin did offer and Mr. Steen did second a motion to authorize Ms. Snell to accompany Mr. Jones when giving testimony. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 30<sup>th</sup> day of July, 2019.

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Discussion of Budget Request***

WHEREAS, the Board of Supervisors did hear from various Elected Officials and Department Heads presenting their budget request for the 2019-2020 upcoming budget. No action was taken.

***In re: Authorization to Cancel Purchase Order and Approval to Award Bid***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to cancel purchase order no. 190341 issued to Utility Constructors for repairs to a storm drainage box on Deer Creek and award bid to Utility Constructors, Inc. as the lowest and best bid in the amount of \$21,721.00 to make repairs to Deer Creek and direct Mr. Bryan to issue an invoice to cSpire for repairs due to their negligence in damages made. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase order was and is hereby cancelled, said bid was and is hereby awarded to Utility Constructors, Inc., and Mr. Bryan was and is hereby directed.

SO ORDERED this the 30<sup>th</sup> day of July, 2019.

***In re: Discussion of Cane Creek Road Funding***

Mr. Bishop did offer and Mr. Steen did second a motion approve additional funding in the amount of \$60,000.00 to finish out Cane Creek Road using excess funds from the \$1.6M bond funds and authorize the issuance of the appropriate purchase order for asphalt to complete Cane Creek Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funding was and is hereby approved and the issuance of a purchase order was and is hereby approved.

SO ORDERED this the 30<sup>th</sup> day of July, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor David Bishop and approved by the unanimous vote of those present, the July 30, 2019 meeting of the Board of Supervisors was adjourned until Monday, August 5, 2019 at 9:00 am to consider any items of business that may come before the Board.

\_\_\_\_\_  
Trey Baxter, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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